Application: St. HOPE Leadership Academy Charter School

Gretchen Liga - gliga@csbm.com
2020-2021 Annual Report

Summary

ID: 0000000076
Status: Annual Report Submission
Last submitted: Jul 30 2021 04:01 PM (EDT)

Entry 1 School Info and Cover Page

Completed - Jul 30 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL 310500860928

a1. Popular School Name

St. HOPE

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

d. DATE OF INITIAL CHARTER

11/2007

e. DATE FIRST OPENED FOR INSTRUCTION

8/2008

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

St. HOPE Leadership Academy Charter School embraces the following mission statement, which serves as the foundation of the School: To educate self-motivated, productive, and critically thinking leaders who are prepared to succeed in a college preparatory high school, committed to serving others, and passionate about lifelong learning.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	An orderly, structured and disciplined learning environment
KDE 2	Character development as the underpinning of (and precursor to) academic achievement
KDE 3	Rigorous, standards-based college preparatory curriculum
KDE 4	Focus on literacy and mathematics
KDE 5	Low student-teacher ratios
KDE 6	An extended instructional day
KDE 7	Frequent benchmark assessments of scholar progress
KDE 8	Intensive interventions for scholars who are performing far below grade level
KDE 9	Extensive leadership development and community service opportunities
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

https://sthopeleadershipacademy.org/

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

300

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

305

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served	6, 7, 8

I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	222 West 134th Street, New York, NY 10030	212-283-1204	NYC CSD 5	6-8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Meghann Persenaire	212-283-1204	212-882-1830	mpersenaire@sthopeharlem.org
Operational Leader	Winsome Warden	212-283-1204	212-882-1420	wwarden@sthopeharlem.org
Compliance Contact	Vivian Lee	212-283-1204	212-882-1149	vlee@sthopeharlem.org
Complaint Contact	Meghann Persenaire	212-283-1204	212-882-1830	mpersenaire@sthopeharlem.org
DASA Coordinator	Karina Perez	212-283-1204	212-882-1956	kperez@sthopeharlem.org
Phone Contact for After Hours Emergencies	Meghann Persenaire	212-283-1204	212-882-1830	mpersenaire@sthopeharlem.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Vivian Lee
Position	Business Manager
Phone/Extension	212-283-1204
Email	vlee@sthopeharlem.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date

Jul 30 2021

Thank you.

Entry 3 Progress Toward Goals

Completed - Oct 28 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

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1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through Achieve3000 which measures

Academic Goal 1	The percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	NYS ELA exams Due to COVID, NYS ELA exams were administered in a shortened format only to in-person students.	Unable to Assess	students' nonfiction reading levels through year-long participation in their online program. This data, both schoolwide and by grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of scholars considered College and Career Ready grew from 16% in September to 30% in June. 6th grade grew from 4.5% to 12%, 7th grade from 11% to 29%, and 8th grade from 33% to 49%.
	The percentage of the school's	NYS ELA exams		While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through Achieve3000 which measures students' nonfiction reading levels through year-long participation in their online program. This

Academic Goal 2	students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City	Due to COVID, NYS ELA exams were administered in a shortened format only to in-person students.	Unable to Assess	data, both schoolwide and by grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of scholars considered College and Career Ready grew from 16% in September to 30% in June. 6th grade grew from 4.5% to 12%, 7th grade from 11% to 29%, and 8th grade from 33% to 49%.
Academic Goal 3	The percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. In 6th grade math,

	Community School District (CSD).			17% of scholars passed the interim. In 7th grade math, 32% of scholars passed the interim. In 8th grade math, 34% of scholars passed the interim. The schoolwide pass rate was 28%.
Academic Goal 4	The percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. In 6th grade math, 17% of scholars passed the interim. In 7th grade math, 32% of scholars passed the interim. In 8th grade math,

				34% of scholars passed the interim. The schoolwide pass rate was 28%.
Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS ELA exams Due to COVID, NYS ELA exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through Achieve3000 which measures students' nonfiction reading levels through year-long participation in their online program. This data, both schoolwide and by grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of scholars considered College and Career Ready grew from 16% in September to 30% in June. 6th grade grew from 4.5% to 12%, 7th grade from 11% to 29%, and 8th grade from 33% to 49%.

Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. In 6th grade math, 17% of scholars passed the interim. In 7th grade math, 32% of scholars passed the interim. In 8th grade math, 34% of scholars passed the interim. The schoolwide pass rate was 28%.
				While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through

Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population.	NYS ELA exams Due to COVID, NYS ELA exams were administered in a shortened format only to in-person students.	Unable to Assess	Achieve3000 which measures students' nonfiction reading levels through year-long participation in their online program. This data, both schoolwide and by grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of English Language Learners considered College and Career Ready grew from 8% in September to 16% in June.
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate	NYS ELA exams Due to COVID, NYS ELA exams were administered in a	Unable to Assess	While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through Achieve3000 which measures students' nonfiction reading levels through year-long participation in their online program. This data, both schoolwide and by

	positive academic growth on New York State ELA examination proficiency rates for that applicable population.	shortened format only to in-person students.		grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of scholars with disabilities considered College and Career Ready grew from 4% in September to 9% in June.
Academic Goal 9	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population.	NYS ELA exams Due to COVID, NYS ELA exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through Achieve3000 which measures students' nonfiction reading levels through year-long participation in their online program. This data, both schoolwide and by grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of scholars who qualify for FRPL

				grew from 16% in September to 30% in June.
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population.	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. 9% of our ELLs passed the exam, and 33% of our Former ELLs passed.

2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not

				Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population.	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. 11% of our students with disabilities passed the exam.
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing

	growth on New York State Math examination proficiency rates for that applicable population.	students.		are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. 28% of our students who qualify for FRPL passed the exam.
Academic Goal 13	Each year, the percent of scholars performing at or above Level 3 on the State ELA exam in each tested grade will exceed comparable DOE-defined comparison group rates.	NYS ELA exams Due to COVID, NYS ELA exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS ELA exams were not administered schoolwide, we did collect end-of-year achievement data through Achieve3000 which measures students' nonfiction reading levels through year-long participation in their online program. This data, both schoolwide and by grade, has been closely correlated with our state exam performance each year. For the 2020-21 school year, the percentage of scholars considered College and Career Ready grew from 16% in September to 30% in June. 6th grade grew from 4.5% to 12%, 7th grade from 11% to 29%,

				and 8th grade from 33% to 49%.
Academic Goal 14	Each year, the percent of scholars performing at or above Level 3 on the State Math exam in each tested grade will exceed comparable DOE-defined comparison group rates.	NYS Math exams Due to COVID, NYS Math exams were administered in a shortened format only to in-person students.	Unable to Assess	While the NYS Math exams were not administered schoolwide, we did administer the interims in February. These interim exams were administered virtually and based on questions from prior NYS math exams. The percentages considered passing are scholars who answered at least 65% (7th and 8th) or 64% (6th) of the questions correctly. In 6th grade math, 17% of scholars passed the interim. In 7th grade math, 32% of scholars passed the interim. In 8th grade math, 34% of scholars passed the interim. The schoolwide pass rate was 28%.
	Each year, 75 percent of 8th graders who have been at St. HOPE	NYS Earth Regents Science Exam Due to school		While the Earth Science Regents was only administered to in-

Academic Goal 15	Leadership Academy Charter School for at least two years will pass the New York State Earth Science Regents.	closures, NYS Regents exams were only administered to in-person students who elected to take the exam.	Unable to Assess	person students who elected to take the exam, the percentage of students who received Regents credit increased from 34% to 48%.
Academic Goal 16	Each year, 8th grade scholars will complete a 2000 word historical research paper. 90 percent of scholars will meet or exceed the academic standards measured by this assignment.	Internally created rubrics Due to school closures, scholars were not able to access the materials to complete their historical research papers.	Unable to Assess	Not Applicable
Academic Goal 17	Each year, each grade will increase the percentage of scholars considered to be on grade level as measured by the NWEA MAP ELA baseline exam in September and endline exam in June.	NWEA MAP ELA assessments	Met	We administered the NWEA Reading exams in September and April. All students took the exam virtually. 6th Reading had 27% on grade level in September and increased to 29% in April. 7th Reading had 28% on grade level in September and increased to 34% in April. 8th Reading had 32% on grade level in September and

				increased to 34% in April.
Academic Goal 18	Each year, each grade will increase the percentage of scholars considered to be on grade level as measured by the NWEA MAP Math baseline exam in September and endline exam in June.	NWEA MAP Math assessments	Not Met	We administered the NWEA Math exams in September and April. All students took the exam virtually. 6th Math had 12% on grade level in September and increased to 15% in April. 7th Math had 24% on grade level in September and decreased to 16% in April. However, the interim exams administered in the Fall and Spring showed dramatic growth, with 20% at or above 65% in the Fall and 32% at or above 65% in the Spring. 8th Math had 32% on grade level in September and decreased to 30% in April. However, the interim exams administered in the Fall and Spring showed dramatic growth, with 21% at or above 65% in the Fall and 34% in the Spring.

Academic Goal 19	Each year, growth in ELA performance in each grade will exceed national growth expectations as measured by NWEA MAP exams.	NWEA MAP ELA assessments	Not Met	We administered the NWEA Reading exams in September and April. All students took the exam virtually. Expected growth, from Fall to Spring, in 6th Grade Reading is 5.19 RIT points. Our mean growth was 5.4, exceeding the target. Expected growth, from Fall to Spring, in 7th Grade Reading is 4.16 RIT points. Our mean growth was 3.1, not meeting that target. Expected growth, from Fall to Spring, in 8th Grade Reading is 3.65 RIT points. Our mean growth was 4.6 exceeding the target. In 2021-22, we plan to increase students' time with Lexia and Achieve3000, programs that, when implemented in person, resulted

				in student growth that previously surpassed national growth expectations. 6th, 7th, and 8th grade will have one period per day dedicated to Achieve3000 4 days per week.
Academic Goal 20	Each year, growth in math performance in each grade will exceed national growth	NWEA MAP Math assessments	Not Met	We administered the NWEA Math exams in September and April. All students took the exam virtually. Expected growth, from Fall to Spring, in 6th Grade Math is 8.13 RIT points. Our mean growth was 6.4 points. Expected growth, from Fall to Spring, in 7th Grade Math is 6.52 RIT points. Our mean growth was 4.8 points. Expected growth, from Fall to Spring, in 8th Grade Math is 5.38 RIT points. Our mean growth was 1.1 points. In 2021-22, in addition to administering the

	expectations as measured by NWEA MAP exams.			NWEA assessment in person and teaching students in person, we will continue our successful pre-pandemic program where all scholars, regardless of current grade level performance, receive daily, data-driven, targeted, small group instruction to build proficiency in key standards and daily large group instruction that exposes all students to rigorous, grade-level material. We also plan to further reduce the student-to-teacher ratio in all math classes.

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Average daily attendance rate	Unable to Assess	Average daily attendance for our Community School District is not yet available so we are unable to assess if this goal was met.
	Each year, the percentage of students enrolled in ATS on 10/31 of			

Org Goal 2	a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Retention Rate	Unable to Assess	The retention rate for our Community School District is not yet available so we are unable to assess if this goal was met. Our retention rate is 91%.
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	ATS records	Met	The NYSED enrollment target for ELLs is 11.3%. Our ELL enrollment was 13.2%
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	ATS records	Met	The NYSED enrollment target for students with disabilities is 21.2%. Our SWD enrollment was 26%.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for	ATS records	Met	The NYSED enrollment target for students eligible for Free and Reduced price lunch is 85.8%. Our FRPL

	students eligible for free and reduced price lunch.			enrollment was 97%.
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	ATS records	Met	Our ELL retention rate was 93%.
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	ATS records	Met	Our students with disabilities retention rate was 96%.
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	ATS records	Met	Our FRPL retention rate was 91%.
				The school’s average daily attendance rate was 96.4%. This average remained

				consistent whether we were fully remote or in a hybrid learning format. We will continue to apply best practices from the previous years, that being to utilize our increased number of counselors to develop strong relationships with students and families and assign student and adult mentors, early on, when students begin to demonstrate a pattern of chronic absenteeism.
Org Goal 9	Each year, the school will have a daily student attendance rate of at least 95 percent.	Average daily attendance rate	Met	
Org Goal 10	Each year, 85% of scholars enrolled during the course of the year return the following September.	ATS records	Met	91% of scholars enrolled during the course of the year returned the following September.
	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets			

Org Goal 11	or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYC Department of Education Learning Environment Survey	Met	55% of parents completed the survey and the school exceeded the district averages in all areas.
Org Goal 12	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold	NYC Department of Education Learning Environment Survey	Met	83% of staff completed the survey and the school exceeded the district averages in all areas.

	for NYC DOE School Survey, whichever is higher.			
Org Goal 13	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYC Department of Education Learning Environment Survey	Met	60% of students completed the survey and the school exceeded the district averages in all areas.
				St HOPE's teachers were evaluated using the Charlotte Danielson framework and rubric as well as against the professional goals they set for

				themselves in collaboration with their supervisor. Teachers were evaluated three times during the school year and had weekly informal remote, when we were fully remote, and in-person, when we were hybrid, classroom visits and reflection sessions with their direct supervisor.
Org Goal 14	Each year, 100 percent of teachers will engage in a faculty evaluation process including goal setting and written performance reviews.	School records of teacher evaluations	Met	
Org Goal 15	Each year, 100 percent of teachers will participate in individualized and team-focused professional development.	School records of professional development	Met	All faculty members participated in a two-week professional development program during the summer as well as every Friday from 1:30 – 4:15. Grade teams participated in bi-monthly data-driven professional development. In addition, teachers were given $1000 each to spend on external professional development programs.
	Each year, 100 percent of scholars in grades 6			All students participated in our

Org Goal 16	through 8 will participate in a daily advisory program focused on character development.	School records	Met	daily advisory program focused on character development.
Org Goal 17	Each year, 100 percent of scholars will participate in monthly community-building activities focused on character development and teamwork.	School records	Met	All students participated in community building activities every other Friday focused on character development and teamwork.
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
	Each year, the school will maintain a stable			

Financial Goal 1	cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Monthly Financials	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered “balanced” if revenues equal or exceed expenditures.	Monthly Financials	Met	
Financial Goal 3	Each year, the school with meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	ATS records	Met	
Financial Goal 4	Each year, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Audited Financial Statement	Met	
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Oct 28 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021.** SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the Annual Report Portal no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

St

Filename: St._Hope_Leadership_Academy_Charter_56nosFJ.pdf **Size:** 1.2 MB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 29 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at 2020-2021 Charter School Annual Report webpage. Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Audited Annual Financial Report Template - DOE

Filename: Audited_Annual_Financial_Report_Te_vXQuAxB.XLSX **Size:** 62.8 kB

Entry 4c – Additional Financial Documents

Completed - Oct 28 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold."

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

21 Signed Management Representation Letter_Signed

Filename: 21_Signed_Management_Representation_Zvb1Y8r.pdf **Size:** 650.9 kB

Evidence of Escrow

Filename: Evidence_of_Escrow.pdf **Size:** 428.7 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 29 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Meghann Persenaire	mpersenaire@sthopeharlem.org	212-882-1830

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Marc Taub	mtaub@bdo.com	212-931-9200	12

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Collin Raymond	237 West 35th Street, Suite 301, New York, NY 10001	craymond@csbm.com	646-645-1217	13

Entry 5 – Fiscal Year 2021-2022 Budget

Completed - Jul 30 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 Projected Annual Budget template in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the 2021-2022 Budget and Quarterly Report Template on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

SED Budget_SHLA_FY22

Filename: SED_Budget_SHLA_FY22.xlsx **Size:** 31.4 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 30 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools:Disclosure of Financial Interest Form
- SUNY- Authorized Charter Schools: SUNY Trustee Financial Disclosure Form

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation**

is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

SHLA Financial Disclosure - Dalal

Filename: SHLA_Financial_Disclosure_-_Dalal.pdf **Size:** 212.1 kB

SHLA Financial Disclosure - John

Filename: SHLA_Financial_Disclosure_-_John.pdf **Size:** 211.8 kB

SHLA Financial Disclosure - Peart

Filename: SHLA_Financial_Disclosure_-_Peart.pdf **Size:** 183.3 kB

SHLA Financial Disclosure - Yan

Filename: SHLA_Financial_Disclosure_-_Yan.pdf **Size:** 295.0 kB

SHLA Financial Disclosure - Reynoso Ng

Filename: SHLA_Financial_Disclosure_-_Reynoso_Ng.pdf **Size:** 330.7 kB

SHLA Financial Disclosure - Phillips 2021

Filename: SHLA_Financial_Disclosure_-_Phillip_cbnA4Wd.pdf **Size:** 710.5 kB

SHLA Financial Disclosure Robisch

Filename: SHLA_Financial_Disclosure_Robisch.pdf **Size:** 203.6 kB

SHLA Financial Disclosure Salone Kapur

Filename: SHLA_Financial_Disclosure_Salone_Kapur.pdf **Size:** 2.7 MB

SHLA Financial Disclosure - Appolon

Filename: SHLA_Financial_Disclosure_-_Appolon.pdf **Size:** 4.1 MB

SHLA Financial Disclosure Maureen Higgins

Filename: SHLA_Financial_Disclosure_Maureen_Higgins.pdf **Size:** 799.5 kB

Entry 7 BOT Membership Table

Completed - Jul 30 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Ankur Dalal	ankurdalal@gmail.com	Chair	Finance; Executive	Yes	4	06/30/2021	06/29/2024	10
2	Gabrielle Apollon	gapollon@door.org	Vice Chair	Nominating; Executive	Yes	2	06/30/2019	06/29/2022	12
3	Elizabeth Phillips	elizabeth.a.phillips@gmail.com	Secretary	Finance; Executive	Yes	2	06/30/2021	06/29/2024	10
	Mauree	mauree		Accountability;					

4	n Higgins	n.higgins@gmail.com	Treasurer	Executive; Finance	Yes	4	06/30/2021	06/29/2024	11
5	Bianca Peart	bipeart@collegeboard.com	Trustee/ Member	Nominating; Accountability	Yes	1	03/27/2019	06/29/2022	12
6	Caitlin Robisch	caitlin.robisch@gmail.com	Trustee/ Member	Nominating; Accountability	Yes	2	06/30/2021	06/29/2024	8
7	Kristopher John	kmjohn@gmail.com	Trustee/ Member	Accountability; Finance	Yes	1	06/12/2019	06/30/2022	10
8	Salone Kapur	salonevkapur@gmail.com	Trustee/ Member	Accountability; Finance	Yes	1	01/22/2020	06/29/2023	12
9	Sarah Yan	sarah.l.yan@gmail.com	Trustee/ Member	Acccountability; Nominating	Yes	1	01/09/2019	06/29/2022	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Jennifer Reynoso Ng	jreynoso.ng@gmail.com	Trustee/ Member	Nominating; Accountability	Yes	1	07/14/2020	06/29/2023	10
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	10
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	10

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 30 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

1-July Board minutes_FY21_SHLA

Filename: 1-July_Board_minutes_FY21_SHLA.pdf **Size:** 220.5 kB

2-August Board minutes_FY21_SHLA

Filename: 2-August__Board_minutes_FY21_SHLA.pdf **Size:** 205.8 kB

4-October Board minutes_FY21_SHLA

Filename: 4-October_Board_minutes_FY21_SHLA.pdf **Size:** 199.8 kB

5-November Board minutes_FY21_SHLA

Filename: 5-November_Board_minutes_FY21_SHLA.pdf **Size:** 206.1 kB

7_January Board minutes_FY21_SHLA

Filename: 7_January_Board_minutes_FY21_SHLA.pdf **Size:** 202.5 kB

6-December Board minutes_FY21_SHLA

Filename: 6-December_Board_minutes_FY21_SHLA.pdf **Size:** 203.5 kB

8-February Board minutes_FY21_SHLA

Filename: 8-February_Board_minutes_FY21_SHLA.pdf **Size:** 215.8 kB

10-April Board minutes_FY21_SHLA

Filename: 10-April_Board_minutes_FY21_SHLA.pdf **Size:** 198.9 kB

9-March Board minutes_FY21_SHLA

Filename: 9-March_Board_minutes_FY21_SHLA.pdf **Size:** 196.6 kB

3-September Board minutes_FY21_SHLA

Filename: 3-September_Board_minutes_FY21_SHLA.pdf **Size:** 181.4 kB

11-May Board minutes_FY21_SHLA

Filename: 11-May_Board_minutes_FY21_SHLA.pdf **Size:** 197.7 kB

12-June Board minutes_FY21_SHLA

Filename: 12-June_Board_minutes_FY21_SHLA.pdf **Size:** 361.4 kB

Entry 9 Enrollment & Retention

Completed - Oct 29 2021

Instructions for submitting Enrollment and Retention Efforts
ALL charter schools must complete this section. Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	Our percentage of students eligible for free and reduced priced lunch was 97% in the 2020-2021 school year, surpassing our target of 85.5% despite the recruitment challenges faced during the pandemic. Although we were not able to host any open houses, we used the following strategies to effectively recruit economically disadvantaged students: • Increased online presence and social media campaign • Outreach in high needs neighborhoods, including housing	As St. HOPE exceeded the enrollment target for Economically Disadvantaged students by 11.5 percentage points, we plan to utilize the same enrollment strategies in the 2021-22 school year.

	projects • Collaborations with community-based Organizations • Assistance with completion of the Meal program application, as needed.	
English Language Learners	In 2020-21, 13.2% of the students enrolled at St. HOPE were English Language Learners, although a higher number of families that St. HOPE serves speak a language other than English in the home. Our robust recruitment of ELL students included the following efforts: • Outreach to schools, churches and community-based organizations in the South Bronx and Harlem that serve families with a primary language other than English • Orientation, recruitment and open house events presented in English, Spanish, and French • Application materials translated into Spanish and French.	As the school surpassed the enrollment target of 11.3% for English Language Learners, we will continue to increase our online presence and social media push. We will also increase the number of visits we make to community-based organizations that serve families that speak a language other than English. At all community visits and open houses, we will ensure that translators are present and that we are highlighting the wide range of programs we have in place to serve ELL students and their families.
Students with Disabilities	In the 2020-21 school year, 26% of our students received special education services. To recruit and retain these students, we employed the following strategies: • Targeted outreach to feeder schools that serve high populations of special needs students • Consultations with non-profit and charter support organizations to pin-point recruitment targets in the South Bronx and Harlem • Orientation to educate families on our full program offerings for	As St. HOPE exceeded the enrollment target for Students with Disabilities by 4.8 percentage points, we plan to utilize the same enrollment strategies in the 2021-22 school year.

	students with special needs.	

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	To retain Economically Disadvantaged students, St. HOPE ensures that all students are fully able to participate in school activities regardless of their ability to pay. The school does not charge for field trip expenses or participation fees for afterschool clubs and activities. Uniforms are also provided free of charge for students and families who cannot afford the expense. During the pandemic, we ensured that all students had equitable access to technology by supplying computers and hot spots to all students who needed them. We also distrubuted hard copies of books for all students. Our retention rate for Economically Disadvantaged students was 91% exceeding the target of 84.1%.	As we exceeded our retention goal in 2020-21, the school is planning to implement the same strategies as in 2020-21. Changes or improvements to services will be made, however, if teacher observations or parental input point to a need for more support for these students and their families.
	To retain English Language Learners, St. HOPE offers the following program services: • Comprehensive ELL services provided by a tri-lingual ELL Coordinator and two bi-lingual Guidance Counselors as well as numerous other bi-lingual staff members • Translation services at all school events, including parent-teacher conferences	As we exceeded our retention goal in 2020-21, the school is planning to implement the same

English Language Learners	• On-going communication with parents on the progress of ELL students. During the pandemic, we reopened our school earlier for ELL students and offered targeted office hours for three teachers to provide additional support. The ELL Coordinator frequently pushed into synchronous instruction to further support ELL students. Our retention rate for English Language Learners was 93%, exceeding the target of 76.4%.	strategies as in 2020-21. Changes or improvements to services will be made, however, if student assessments, teacher observations, or parental input point to a need for more support for these students and their families.
Students with Disabilities	To retain Students with Disabilities, St. HOPE provided the following services and supports: • A Director of Student Support Services who is available to answer questions for all current and prospective students • Differentiated and targeted instruction provided by teachers on each grade level in Integrated Co-Teaching Classrooms • Counseling services provided by a certified, St. HOPE Counselor • An outside provider for speech and occupational therapy services • On-going communication with parents on student progress. During the pandemic, we reopened our school earlier for students with disabilities and offered targeted support during both synchronous and asynchronous instruction.	As we exceeded our retention goal in 2020-21, we are planning to implement the same strategies in the upcoming school year. Changes or improvements to services will be made, however, if the target is not met or if student assessments, teacher observations, or parental input point to a need for more support for these students and their families.

	Our retention rate for Students with Disabilities was 96%, exceeding the enrollment target of 82.9%.	

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 30 2021

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf or visit the NYSED website at: http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 30 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	4.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	1.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	16

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	26

Thank you.

Entry 12 Organization Chart

Completed - Jul 30 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

20 - 21 Org Chart

Filename: 20_-_21_Org_Chart.pdf **Size:** 49.6 kB

Entry 13 School Calendar

Completed - Jul 30 2021

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the minimum instructional requirements as required of other public schools *"… unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

SHLA 2021-2022 Calendar Option 1

Filename: SHLA_2021-2022_Calendar_Option_1.pdf **Size:** 116.0 kB

Entry 14 Links to Critical Documents on School Website

Completed - Jul 30 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo);
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: St. HOPE Leadership Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://sthopeleadershipacademy.org/ourpages/auto/2014/8/20/55595642/SHLA%2019-20%20Annual%20Report%2010-31-20.pdf?rnd=1603999600308
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://sthopeleadershipacademy.org/apps/pages/index.jsp?dir=2020%20-%202021/06%20-%20June&uREC_ID=194467&type=d&leftDir=0
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://sthopeleadershipacademy.org/apps/pages/index.jsp?dir=2020%20-%202021&uREC_ID=194467&type=d&leftDir=0
3. Link to NYS School Report Card	https://sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=455708&type=d
4. Lottery Notice announcing date of lottery	https://www.sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=455707&type=d
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=455709&type=d
6. District-wide Safety Plan	https://sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=422588&type=d
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=455711&type=d
7. Authorizer-Approved FOIL Policy	https://www.sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=455710&type=d
8. Subject matter list of FOIL records	https://www.sthopeleadershipacademy.org/apps/pages/index.jsp?uREC_ID=455710&type=d

Thank you.

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

This report was issued by BDO USA, LLP, a Delaware limited liability partnership and the U.S. member of BDO International Limited, a UK company limited by guarantee.

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

TABLE OF CONTENTS

INDEPENDENT AUDITOR'S REPORT	1 – 2
FINANCIAL STATEMENTS:	
Statement of Financial Position as of June 30, 2021	3
Statement of Activities for the Year Ended June 30, 2021	4
Statement of Functional Expenses for the Year Ended June 30, 2021	5
Statement of Functional Expenses for the Year Ended June 30, 2020	6
Statement of Cash Flows for the Year Ended June 30, 2021	7
Notes to Financial Statements	8 – 18
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*	19
Schedule of Findings and Questioned Costs for the Year Ended June 30, 2021	20

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
St. Hope Leadership Academy Charter School
New York, New York

Report on the Financial Statements

We have audited the accompanying financial statements of St. Hope Leadership Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Hope Leadership Academy Charter School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matter

The financial statements of St. Hope Leadership Academy Charter School as of and for the year ended June 30, 2020 were audited by MBAF CPAs, LLC ("MBAF"), whose partners and professional staff joined BDO USA, LLP as of January 16, 2021, and has subsequently ceased operations. MBAF expressed an unmodified opinion on those statements in their report dated October 7, 2020.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2021 on our consideration of St. Hope Leadership Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Hope Leadership Academy Charter School's internal control over financial reporting and compliance.

BDO USA, LLP

New York, NY
October 22, 2021

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2021 AND 2020

ASSETS	2021	2020
Cash	$ 2,294,650	$ 1,557,720
Cash - restricted	75,383	75,375
Grants and other receivables	448,468	250,623
Investments	2,193,381	2,158,330
Prepaid expenses and other assets	83,497	40,795
Property and equipment, net	433,958	190,296
TOTAL ASSETS	**$ 5,529,337**	**$ 4,273,139**
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	$ 511,052	$ 139,349
Accrued salaries and other payroll related expenses	225,716	250,349
TOTAL LIABILITIES	736,768	389,698
NET ASSETS		
Without donor restrictions		
Undesignated	4,561,089	3,687,011
Board designated for student scholarships	231,480	196,430
Total net assets without donor restrictions	4,792,569	3,883,441
TOTAL LIABILITIES AND NET ASSETS	**$ 5,529,337**	**$ 4,273,139**

See accompanying notes to the financial statements.

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
OPERATING REVENUE WITHOUT DONOR RESTRICTIONS		
State and local per pupil operating revenue	$ 6,248,946	$ 5,885,241
Government grants and contracts	617,343	310,855
	6,866,289	6,196,096
EXPENSES		
Program services:		
General education	3,325,609	3,141,188
Special education	1,779,465	1,649,591
Management and general	887,145	808,585
	5,992,219	5,599,364
EXCESS FROM SCHOOL OPERATIONS	874,070	596,732
SUPPORT AND OTHER INCOME (LOSS)		
Investment return, net	35,050	(166,486)
Other income	8	11,520
	35,058	(154,966)
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	909,128	441,766
NET ASSETS - BEGINNING OF YEAR	3,883,441	3,441,675
NET ASSETS - END OF YEAR	**$ 4,792,569**	**$ 3,883,441**

See accompanying notes to the financial statements.

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2021

		Program Services			Supporting Activities	
		General Education	Special Education	Total	Management and General	2021
Personnel Services Costs	**No. of Positions**					
Administrative staff personnel	7	$ 237,989	$ 83,518	$ 321,507	$ 500,248	$ 821,755
Instructional personnel	34	1,795,327	1,055,747	2,851,074	-	2,851,074
Total salaries and staff	41	2,033,316	1,139,265	3,172,581	500,248	3,672,829
Fringe benefits and payroll taxes		403,471	226,065	629,536	99,264	728,800
Retirement		99,923	55,987	155,910	24,584	180,494
Accounting and audit services		-	-	-	128,834	128,834
Other purchases, professional, consulting and services		118,093	66,167	184,260	30,617	214,877
Repairs and maintenance		-	-	-	13,323	13,323
Insurance		25,199	14,118	39,317	6,199	45,516
Supplies and materials		74,093	26,338	100,431	-	100,431
Equipment and furnishings		8,997	5,042	14,039	2,214	16,253
Staff development		10,523	3,740	14,263	-	14,263
Marketing and recruitment		118,917	44,143	163,060	2,247	165,307
Technology		244,839	105,061	349,900	21,653	371,553
Student services		58,243	20,703	78,946	-	78,946
Office expense		81,443	45,632	127,075	46,017	173,092
Depreciation and amortization		48,552	27,204	75,756	11,945	87,701
		$ 3,325,609	**$ 1,779,465**	**$ 5,105,074**	**$ 887,145**	**$ 5,992,219**

See accompanying notes to the financial statements.

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2020

		Program Services			Supporting Activities	
		General Education	Special Education	Total	Management and General	2020
Personnel Services Costs	**No. of Positions**					
Administrative staff personnel	7	$ 230,240	$ 77,190	$ 307,430	$ 497,492	$ 804,922
Instructional personnel	36	1,950,222	1,103,537	3,053,759	-	3,053,759
Total salaries and staff	43	2,180,462	1,180,727	3,361,189	497,492	3,858,681
Fringe benefits and payroll taxes		426,370	230,881	657,251	97,280	754,531
Retirement		85,922	46,527	132,449	19,604	152,053
Accounting and audit services		-	-	-	126,996	126,996
Other purchases, professional, consulting and services		18,780	10,169	28,949	9,180	38,129
Repairs and maintenance		-	-	-	5,321	5,321
Insurance		22,159	11,999	34,158	5,056	39,214
Supplies and materials		69,959	22,957	92,916	-	92,916
Equipment and furnishings		1,569	850	2,419	358	2,777
Staff development		27,695	9,088	36,783	-	36,783
Marketing and recruitment		55,813	20,532	76,345	2,372	78,717
Technology		84,626	38,322	122,948	11,285	134,233
Student services		62,531	20,519	83,050	-	83,050
Office expense		52,148	28,237	80,385	21,513	101,898
Depreciation and amortization		53,154	28,783	81,937	12,128	94,065
		$ 3,141,188	**$ 1,649,591**	**$ 4,790,779**	**$ 808,585**	**$ 5,599,364**

See accompanying notes to the financial statements.

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from operating revenue	$ 6,668,444	$ 6,004,871
Cash paid to employees and suppliers	(5,600,150)	(5,629,857)
Investment income received	26,655	36,020
Other cash received	8	11,520
NET CASH PROVIDED BY OPERATING ACTIVITIES	1,094,957	422,554
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of investments	2,177,566	2,226,530
Purchase of investments	(2,204,222)	(2,514,050)
Purchase of property and equipment	(331,363)	(37,922)
NET CASH USED IN INVESTING ACTIVITIES	(358,019)	(325,442)
NET INCREASE IN CASH	736,938	97,112
CASH AND CASH - RESTRICTED - BEGINNING OF YEAR	1,633,095	1,535,983
CASH AND CASH - RESTRICTED - END OF YEAR	**$ 2,370,033**	**$ 1,633,095**
Reconciliation of change in net assets to net cash provided by operating activities:		
Change in net assets	$ 909,128	$ 441,766
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	87,701	94,065
Realized (gain) loss on investments	(7,622)	220,106
Unrealized gain on investments	(773)	(17,600)
Changes in operating assets and liabilities:		
Grants and other receivables	(197,845)	(191,225)
Prepaid expenses and other assets	(42,702)	59,105
Accounts payable and accrued expenses	371,703	(177,393)
Accrued salaries and other payroll related expenses	(24,633)	(6,270)
NET CASH PROVIDED BY OPERATING ACTIVITIES	**$ 1,094,957**	**$ 422,554**
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:		
Cash and Cash - Restricted Consist of:		
Cash	$ 2,294,650	$ 1,557,720
Cash - restricted	75,383	75,375
Total	$ 2,370,033	$ 1,633,095

See accompanying notes to the financial statements.

1. NATURE OF THE ORGANIZATION

St. Hope Leadership Academy Charter School (the "School") is a not-for-profit college-preparatory public charter school in New York City pursuant to Article 56 of the Educational Law of the State of New York. On January 15, 2008, the Board of Regents of the University of the State of New York granted the School a provisional charter valid for a term of five years and renewable upon expiration. The School opened in the Fall of 2008 and currently serves students in grades six through eight. The charter of the School was renewed and extended to June 30, 2026. The School aims to graduate self-motivated, industrious, and critically thinking leaders who are prepared to attend a four-year college, committed to serving others, and passionate about lifelong learning. The School features an extended school day and school year.

The School, as determined by the Internal Revenue Service, is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC") and the corresponding provisions of the New York State tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii) of the IRC.

2. SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues, and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the two classes of net assets – with donor restrictions or without donor restrictions – be displayed in a statement of financial position and that the amount of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Net Assets with Donor Restrictions consist of contributions and other inflows of assets whose use is subject to donor-imposed restrictions that are more specific than broad limits reflecting the nature of the not-for-profit entity, the environment in which it operates and the purposes specified in its articles of incorporation or bylaws or comparable documents. Donor-imposed restrictions may be temporary in nature, such as stipulating that resources may be used only after a specified date or limited to specific programs or services. Certain donor-imposed restrictions are perpetual in nature.

Net Assets without Donor Restrictions consist of contributions and other inflows of assets whose use is not subject to donor-imposed restrictions. This net asset category includes both contributions not subject to donor restrictions and exchange transactions, and are, therefore, available for general operations.

At June 30, 2021, the School had no assets with donor restrictions.

Cash – Restricted

An escrow account in the amount of $75,383 and $75,375 was held aside under the provisions of the School's charter to pay for legal and audit expenses that would be associated with a dissolution should it occur, as required by the NYCDOE as of June 30, 2021 and 2020, respectively.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Grants and Other Receivables

Grants and other receivables represent unconditional promises to give. Grants and other receivables that are expected to be collected within one year and are recorded at net realizable value are $448,468 and $250,623 at June 30, 2021 and 2020, respectively. The School evaluates the collectability of the receivables and employs the allowance method. The School has determined that no allowance for uncollectible accounts for grants and other receivables is necessary as of June 30, 2021 and 2020. Such estimate is based on management's assessments of the aged basis of its receivables, as well as current economic conditions and historical information.

Contributions

Transfers of cash or other assets or settlement of liabilities that are both voluntary and nonreciprocal are recognized as contributions.

Contributions may either be conditional or unconditional. A contribution is considered conditional when the donor imposes both a measurable barrier and a right of return. Conditional contributions are recognized as revenue on the date all donor-imposed barriers are overcome or explicitly waived by the donor. Barriers may include specific and measurable outcomes, limitations on the performance of an activity and other stipulations related to the contribution. A donor has a right of return of any assets transferred or a right of release of its obligation to transfer any assets in the event the School fails to overcome one or more barriers. Assets received before the barrier is overcome are accounted for as refundable advances.

Unconditional contributions may or may not be subject to donor-imposed restrictions. Donor-imposed restrictions limit the use of the donated assets as to time or purpose restrictions.

Contributions subject to donor restrictions are recognized in changes in net assets with donor restrictions. When a purpose restriction is satisfied or when a time restriction expires, the contribution is reported as net assets released from restrictions and is recognized in changes in net assets without donor restrictions in the statement of activities.

Revenue Recognition

Per-Pupil Revenue

The School recognizes revenues from per-pupil funding in the fiscal year in which the academic programs are provided. Per-pupil revenue is billed and received based on the total number of full-time equivalent (FTE) students and the basic charter school tuition rate for the school district of residence of the students attending the School in any given fiscal year for general education and special education. The FTE is formula-driven and based on the number of days the student has been with the School as a proportion of the number of days in the entire school year (the calculation is done by using the New York State calculator online). The School's total student population includes general education and special education students. The School has determined that revenue from its students has the same performance obligations, types of contract, and services rendered. As a result, the student body is viewed as one customer base for revenue purposes. The School uses a portfolio approach to account for per-pupil contracts as a collective group rather than recognizing revenue on an individual-contract basis. The School believes that revenue recognized by utilizing the portfolio approach approximates the revenue that would have been recognized if an individual contract approach were used.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition (continued)

Per-Pupil Revenue (continued)

Per-pupil invoicing is managed on a bi-monthly basis to the funding source (local school district). Billing is a function of student enrollment for the upcoming fiscal year, which is the basis for the first two invoices per-pupil due June 1st and July 31st, which is a projection. Subsequent invoices are due bi-monthly. With the implementation of an automated-invoicing process through a dedicated website, the submission of each invoice is done online. After the year is complete, the School submits the FTE per-pupil reconciliation, listing every student who attended any part of the year, and the FTE each represents. Based on this final count, it calculates how much should have been paid to the School and included in the reconciliation will be any amounts due from the funding source included in grants and other receivables on the statement of financial position at year end, or any amounts payable to the funding source included as a liability on the statement of financial position at year end, as amounts are trued up to actual based on actual numbers submitted at year end.

Additional funding is also provided to support special education services. All students who are identified to need special education services or settings have an Individualized Education Program ("IEP"), formalized for his or her unique needs. Based on this IEP, the student is categorized into one of three levels of service: 0-20% service, 20-60% service, or 60% or more service required and provided by the School. For a student receiving less than 20% in services, no additional funding is received. For a student receiving services between 20% and 60% and 60% or more services of the school day, additional funding per FTE is received. Billing for this support is incorporated into the per-pupil invoices and is also settled in the same FTE per-pupil reconciliation process.

As the students receive the benefit of these services simultaneously as the School is providing them, the School recognizes per-pupil revenue from these services over time. The School believes that this method provides a reasonable depiction of the transfer of services over the term of the performance obligation based on the services needed to satisfy the obligation. Generally, performance obligations satisfied over time relate to students receiving academic or school services. The School measures the performance obligation from admission or enrollment into the School to the point when the student is discharged or the end of the school year where it is no longer required to provide services to the student, which is generally at the time of discharge or the completion of the school year. All of these services are bundled and considered a single-performance obligation, and as such, the School accounts for these bundled-performance obligations under state and local per pupil operating revenue in the statement of activities and recognizes the per-pupil revenue over time.

Government Grants

Revenue from federal, state, and local government grants and contracts is recognized by the School when qualifying expenditures are incurred and billable to the government, or when required services have been provided.

Contract Assets and Contract Liabilities

In accordance with Accounting Standards Codification (ASC) 606, contract assets are to be recognized when an entity has the right to receive consideration in exchange for goods or services that have been transferred to a customer when that right is conditional on something other than the passage of time. The School does not recognize contract assets, as the right to receive consideration is unconditional in accordance with the passage of time criteria. Also, in accordance with ASC 606, contract liabilities are to be recognized when an entity is obligated to transfer goods or services for which consideration has already been received. The School does not receive consideration prior to the transfer of goods or services and, therefore, does not recognize contract liabilities.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are stated at cost and are depreciated on the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the lesser of the useful life of the asset or the lease term. The School has established a $3,000 threshold above which assets are evaluated to be capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized, based on the established threshold.

Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2021 and 2020.

Advertising

The School expenses advertising costs as incurred. The School did not incur advertising costs for the year ended June 30, 2021. The School incurred $3,395 of advertising costs for the year ended June 30, 2020, which is included in the accompanying statement of functional expenses under marketing and recruitment.

Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the accompanying statement of activities. Accordingly, certain costs have been allocated among the respective programs and activities according to the functional categories, as follows:

Program Services – This category represents expenses related to general education and special education for certain students requiring additional attention and guidance. These costs are allocated based on the FTE allocation method.

Management and General – This category represents expenses related to the overall administration and operation of the School that are no specific to any program services or development. These costs are allocated based on the FTE allocation method.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The School has evaluated events through October 22, 2021, which is the date the financial statements were available to be issued.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes

The School is exempt from federal, state and local income taxes under Section 501(c)(3) of the Internal Revenue Code (the "IRC") and, therefore, has made no provision for income taxes in the accompanying financial statements. In addition, the School has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the IRC. There was no unrelated business income for the year ended June 30, 2021.

Under U.S. GAAP, an organization must recognize the tax benefit associate with tax positions taken for tax-return purposes when it is more likely than not that the position will not be sustained upon examination by a taxing authority. The School does not believe it has taken any material uncertain tax positions and, accordingly, it has not recorded any liability for unrecognized tax benefits. The School is subject to routine audits by a taxing authority. As of June 30, 2021, the School was not subject to any examination by a taxing authority.

Investments

Investments are recorded at fair value based upon quoted market prices. Investment return includes dividend, interest and realized and unrealized gains and losses on investments carried at fair value. Investment return is recorded as income without donor restrictions in the statements of activities.

The Board has designated investment income to be used for student scholarships.

Fair Value Measurements and Fair Value – Definition and Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Accounting standards establish a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring the most observable units be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the School. Unobservable inputs reflect the School's assumptions about inputs used by market participants at the measurement date. The fair value hierarchy is categorized into three levels based on inputs as follows:

Level 1 - Valuation based on quoted prices in active markets for identical assets or liabilities that the School has the ability to access.

Level 2 - Valuation based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 - Valuation based on inputs that are unobservable and significant to the overall fair value measurement.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Adopted Accounting Pronouncement

Revenue from Contracts with Customers (Topic 606)

During the year ended June 30, 2021, the School adopted Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers* (Topic 606), as of July 1, 2020 using the modified-retrospective approach. This guidance requires an entity to recognize revenue to depict the transfer of promised goods and services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for these goods or services. The School's revenue is derived primarily from per-pupil revenue for services provided to students. Per-pupil revenues are recognized as revenue over the course of the academic school year or program for which it is earned. The adoption of ASU 2014-09 did not result in a material change to the timing of when revenue is recognized.

Recent Accounting Pronouncements

Lease Accounting

In February 2016, the Financial Accounting Standards Board ("FASB") issued ASU 2016-02, *Leases*, which will require lessees to recognize a lease liability, which is a lessee's obligation to make lease payments arising from a lease, measured on a discounted basis; and a right-of-use asset, which is an asset that represents the lessee's right to use, or control the use of, a specified asset for the lease term. The standard is effective for non-public business entities for fiscal years beginning after December 15, 2021. The School is currently evaluating the impact of the adoption of ASU 2016-02.

Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets

In September 2020, the FASB issued ASU 2020-07, *Presentation and Disclosures by Not-For-Profit Entities for Contributed Nonfinancial Assets* (Topic 958). The update requires not-for-profits to present contributed nonfinancial assets as a separate line item on the statement of activities, and to disclose information regarding each type of contributed nonfinancial assets. The update is effective for financial statements issued for fiscal years beginning after June 15, 2021, and interim periods within fiscal years beginning after June 15, 2022, with early application permitted. The School is currently evaluating the impact of the adoption of ASU 2020-07.

3. LIQUIDITY AND AVAILABILITY OF RESOURCES

The School maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities and other obligations come due. The School's management meets monthly to address projected cash flows to meet its operational expenditures. The School also invests cash in excess of weekly requirements in government bonds, which are highly liquid investments. The School's financial assets available within one year of the statements of financial position date for general expenditures are as follows:

3. LIQUIDITY AND AVAILABILITY OF RESOURCES (CONTINUED)

	2021	2020
Cash	$ 2,294,650	$ 1,557,720
Cash - restricted	75,383	75,375
Grants and other receivables	448,468	250,623
Investments	2,193,381	2,158,330
Total financial assets	5,011,882	4,042,048
Less amounts unavailable for general expenditures within one year due to:		
Board designated for student scholarships	(231,480)	(196,430)
Restricted by contract	(75,383)	(75,375)
	(306,863)	(271,805)
Total financial assets available to management for general expenditures within one year	$ 4,705,019	$ 3,770,243

At June 30, 2021 and 2020, the School had board designated net assets for student scholarships of $231,480 and $196,430, respectively.

4. INVESTMENTS

Determination of Fair Values

The valuation methodologies used to determine the fair values of assets and liabilities under the “exit price” notion reflect market-participant objectives and are based on the application of the fair value hierarchy that prioritizes observable market inputs over unobservable inputs. The School measures the fair values of the government bond based on quoted market prices.

The preceding method may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair value. Furthermore, although the School believes its valuation method is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The School's investments are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risks associated with these investments, it is at least reasonably possible that changes in the values of these investments will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position and the statements of activities.

The following tables present by level, within the fair value hierarchy, the School’s investments at fair value as of June 30, 2021 and 2020. As required by fair value measurement accounting standards, investments are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

June 30, 2021	Fair Value on a Recurring Basis	Quoted Market Prices in Active Market for Identical Assets (Level 1)	Other Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Government bond	$ 2,193,381	$ 2,193,381	$ -	$ -

4. INVESTMENTS (CONTINUED)

Determination of Fair Values (continued)

June 30, 2020	Fair Value on a Recurring Basis	Quoted Market Prices in Active Market for Identical Assets (Level 1)	Other Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Government bond	$ 2,158,330	$ 2,158,330	$ -	$ -

The aggregate cost basis, gross unrealized gains and losses, and fair market value of the investments at June 30, 2021 and 2020, are as follows:

June 30, 2021	Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
Government bond	$ 2,192,608	$ 773	$ -	$ 2,193,381

June 30, 2020	Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
Government bond	$ 2,140,730	$ 17,600	$ -	$ 2,158,330

The components of the activity of the School's investments as of June 30, 2021 and 2020 were as follows:

June 30,	2021
Investments, beginning of year	$ 2,158,330
Purchase of investments	2,204,222
Sale of investments	(2,177,566)
Realized gain on investments	7,622
Unrealized gain on investments reported at fair value	773
Investments, end of year	**$ 2,193,381**

June 30,	2020
Investments, beginning of year	$ 2,073,316
Purchase of investments	2,514,050
Sale of investments	(2,226,530)
Realized loss on investments	(220,106)
Unrealized gain on investments reported at fair value	17,600
Investments, end of year	**$ 2,158,330**

5. AGREEMENT WITH SCHOOL FACILITY

The School shares space with P.S. 92, a New York City public school, located at 222 West 134th Street. Approximately 11,000 feet of square footage is allocated to the School. As part of the New York City Chancellor's Charter School Initiative, the NYCDOE has provided this space to the School at no charge. The services provided by the NYCDOE to the charter school, such as rent, utilities, custodial services, maintenance and school safety services are also provided at no cost.

The School is using a relative valuation model to measure the fair value of the donated space. The NYCDOE has not provided a value for the space and there is no lease agreement in place. In applying the valuation model, significant inputs include the total square footage allocated the School, the average cost per square foot based on comparable sales prices in Manhattan, New York, and the estimated discount factor applied to the cost per square foot to account for the restricted use of the space. Based on such assumptions, the School applies a relative cost per square foot calculated using all available market information in Manhattan, New York.

Square footage totaling 11,000 feet is allocated to the School. The value of the space and related utilities and services calculated by applying the relative valuation model is not significant and, therefore, is not recorded in the financial statements.

6. PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30:

	2021	2020	Estimated Useful Lives
Furniture and fixtures	$ 510,258	$ 290,431	5 years
Computers and servers	1,134,953	1,023,417	3 years
Software	54,545	54,545	5 years
Leasehold improvements	805,511	805,511	Lesser of the useful life of the asset or the lease term
	2,505,267	2,173,904	
Less: accumulated depreciation and amortization	(2,071,309)	(1,983,608)	
	$ 433,958	$ 190,296	

Depreciation and amortization expense for the years ended June 30, 2021 and 2020 was $87,701 and $94,065, respectively.

7. COMMITMENTS

The School leases telecommunications equipment and copiers under a non-cancelable operating lease which expires in 2024.

7. COMMITMENTS (CONTINUED)

Future minimum lease payments under the non-cancelable operating lease are as follows:

June 30,	
2022	$ 27,540
2023	27,540
2024	20,655
	$ 75,735

The leasing expense for the years ended June 30, 2021 and 2020 was $29,118 and $28,897, respectively, which is included in the accompanying statements of functional expenses under office expense.

8. RETIREMENT PLAN

The School has adopted a defined contribution 401(k) profit sharing plan (the "Plan") which covers most of its employees. Employees are eligible to enroll in the Plan on the first day of their one month anniversary once they have worked at least 140 hours. Those employees who are employed on the last day of the Plan year (December 31st) are also eligible for employer contributions. The Plan provides for the School to contribute up to 5% of an employee's salary. The School's contribution becomes vested on a straight-line basis over five years. For the years ended June 30, 2021 and 2020, retirement expense for the School was $180,494 and $152,053, respectively.

9. RISK MANAGEMENT

A. The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks. The School also intends to defend its positions on these matters. As of June 30, 2021, there are no matters for which the School believes the ultimate outcome would have a material adverse effect on the School's financial position.

B. The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund. The School is of the opinion that such cost disallowances, if any, will not have a material effect in the School's financial statements.

C. On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act ("CARES") was signed into law in response to the coronavirus (COVID-19) pandemic. The CARES Act includes many measures to provide relief to companies and organizations. Under the CARES Act, the Local Education Agencies (LEAs) received funds from the Elementary and Secondary School Emergency Relief ("ESSER") fund to provide equitable services to students and teachers in non-public schools. The School was granted funds to defray the COVID-19 outbreak costs under the aforementioned ESSER fund during the year ended June 30, 2021.

10. CONCENTRATIONS

A. Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of $250,000.

10. CONCENTRATIONS (CONTINUED)

B. The School received approximately 91% and 94% of its total revenue from per pupil funding from the NYCDOE during the years ended June 30, 2021 and 2020, respectively.

C. The School's grants and other receivables consist of two major grantors at June 30, 2021 and 2020.

D. Four vendors accounted for approximately 64% and 84% of the School's accounts payable at June 30, 2021 and 2020, respectively.

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600 Third Avenue, 3rd Floor
New York, NY 10016

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

To the Board of Trustees
St. Hope Leadership Academy Charter School
New York, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States, the financial statements of St. Hope Leadership Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements and have issued our report thereon dated October 22, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BDO USA, LLP

New York, NY
October 22, 2021

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

1. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles:	Unmodified	
Internal control over financial reporting:		
• Material weakness(es) identified?	☐ Yes	☒ No
• Significant deficiency(ies) identified?	☐ Yes	☒ None reported
Noncompliance material to financial statements	☐ Yes	☒ No

2. FINANCIAL STATEMENT FINDINGS

There were no findings related to the financial statements that are required to be reported in accordance with generally accepted government auditing standards.

October 22, 2021

BDO USA, LLP
600 Third Avenue, 3rd Floor
New York, NY 10016

Ladies and gentlemen:

We are providing this letter in connection with your audit of the financial statements of St. Hope Leadership Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, changes in net assets, and cash flows of the School in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the preparation and fair presentation in the financial statements of financial position, activities, functional expenses, and cash flows in conformity with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of the date of this representation letter, as entered on the first page, the following representations made to you during your audit:

(1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated March 24, 2021, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.

(2) We have fulfilled our responsibility, as set out in the terms of the aforementioned audit engagement letter, for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

(3) The financial statements include all assets and liabilities under the entity's control.

(4) We have made available to you:

(a) All financial records and related data, including the names of all related parties and all relationships and transactions with related parties, as agreed upon in the terms of the aforementioned audit engagement letter.

(b) All additional information that you have requested from us for the purpose of the audit.

(c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

(d) Minutes of the meetings of directors and committees of directors that were held from July 1, 2020 to the date of this letter, or summaries of actions of recent meetings for which minutes have not yet been prepared.

(5) There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in financial reporting practices.

(6) There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements. The financial statement misstatements relating to accounts and disclosures identified and discussed with us in the course of the audit that are included in the attached schedule of corrected misstatements, which we have initialed and dated, have been corrected. We have evaluated the propriety of the corrected misstatements based on a review of both the applicable authoritative literature and the underlying supporting evidence from our files and confirm our responsibility for the decision to correct them.

(7) The financial statement misstatements relating to accounts and disclosures identified and discussed with us in the course of the audit that are listed immediately below have not been corrected. In our opinion, the effects of not correcting such identified financial statement misstatements are, both individually and in the aggregate, immaterial to the financial statements of the School taken as a whole.

Proposed Adjusting Journal Entries

Item #	Account Name and Adjustment Description	Debit	Credit	Profit/(Loss) Impact
1	Proposed and unrecorded adjustment to record the in-kind revenue and expense for the fair value of donated space received from the NYC DOE.			
	In-Kind Rent – Donated Space	$131,345		
	In-Kind Revenue – Donated Space		$131,345	$0

Description of Proposed Adjusting Journal Entries
The School used a reasonable valuation model to calculate the fair value of donated space received from the DOE. The calculated value resulted in an immaterial amount and, therefore, was not recorded in the financial statements.

(8) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud or noncompliance. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud or noncompliance. We have no knowledge of any:

(a) Fraud or suspected fraud involving management or involving employees who have significant roles in internal control, whether or not perceived to have a material effect on the financial statements.

(b) Fraud or suspected fraud involving others where the fraud could have a material effect on the financial statements.

(c) Allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, regulatory agencies, grantors, law firms, predecessor accounting firms, or others.

(d) Instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse, whose effects, both quantitatively and qualitatively, should be considered when preparing the financial statements.

(9) We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.

(10) The following, where applicable and material, have been properly recorded or disclosed in the financial statements:

(a) The identity of all related parties and all related party relationships and transactions of which we are aware (e.g., transactions with unconsolidated subsidiaries; affiliates under common control with the entity or that are directly or indirectly controlled by the entity; directors, management, and members of their immediate families), including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.

(b) Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.

(c) All derivative instruments and any embedded derivative instruments that require bifurcation, in accordance with FASB ASC 815, *Derivatives and Hedging*.

(d) Guarantees, whether written or oral, under which the School is contingently liable.

(e) Significant estimates and material concentrations known to management that are required to be disclosed in accordance with FASB ASC 275-10, *Risk and Uncertainties - Overall*. In that regard, all accounting estimates that could be material to the financial statements, including key factors and significant assumptions underlying those estimates, have been identified, and we believe the estimates are reasonable in the circumstances. The methods, significant assumptions, and the data used in making the accounting estimates and the related disclosures are appropriate to achieve recognition, measurement, and disclosure that is in accordance with accounting principles generally accepted in the United States of America.

(f) The effects of all known actual or possible litigation, claims, and other liabilities or gain or loss contingencies that are required to be accrued or disclosed by FASB ASC 450, *Contingencies*, including:

- Pending or anticipated tax assessments or refunds, other potential or pending claims, lawsuits by or against any branch of government or others;
- Written or oral guarantees, endorsements, or unused letters of credit;
- Unusual warranties or guarantees; or
- Labor claims or negotiations.

FASB ASC 450-20, *Loss Contingencies*, requires loss contingencies to be accrued if it is probable an asset has been impaired, or a liability incurred at the statement of financial position date and the amount of loss can be reasonably estimated. Such contingencies must be disclosed, but may not be accrued, if the loss is reasonably possible (but not probable) or the loss is probable but the amount of loss cannot be reasonably estimated.

(g) Commitments, such as:

- Major fixed asset purchase agreements;
- More-than-one-year employment arrangements or contracts with suppliers or customers, or one-year-or-longer term leases;
- Deferred compensation, bonuses, pension and profit-sharing plans, or severance pay; or

- Pending sale or merger of all or a portion of the business or of an interest therein or acquisition of all or a portion of the business, assets or securities of another entity;

(h) Joint ventures or other participations, the detailed transactions of which are not carried on our books.

(i) Foreign currency transaction gains or losses, as well as translation of foreign currency financial statements.

(11) There are no:

(a) Violations or possible violations of laws or regulations and provisions of contracts and grant agreements (including the failure to file reports required by regulatory bodies (e.g., EPA, OCC, FDIC, DOL, Medicare, U.S. Customs Service, HIPAA, IRS, Dept. of Commerce, state and municipal authorities) when the effects of failing to file could be material to the financial statements) whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.

(b) Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with FASB ASC 450.

(c) Side agreements or other arrangements (either written or oral) that have not been disclosed to you.

(d) Designation of net assets disclosed to you that were not properly authorized and approved, or reclassifications of net assets that have not been properly reflected in the financial statements.

(12) Receivables recorded in the financial statements represent valid claims against debtors or grantors for sales, contributions, pledges, or other charges arising on or before the statement of financial position date and have been appropriately reduced to their estimated net realizable value.

(13) During the fiscal year ended June 30, 2021, the NYCDOE owed the School Per Pupil, Title I, Title II, Title IV, CSP, and ESSER grant funds totaling $444,546.

(14) With regard to items reported at fair value: (a) the underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action, (b) the measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied, (c) the disclosures related to fair values are complete, adequate, and in conformity with U.S. GAAP and (d) there

are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.

(15) St. Hope Leadership Academy Charter School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

(16) We have complied with all aspects of grant agreements and other contractual agreements, including debt covenants, that would have a material effect on the financial statements in the event of noncompliance.

(17) No discussions have taken place with your firm's personnel regarding employment with St. Hope Leadership Academy Charter School.

(18) St. Hope Leadership Academy Charter School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code as evidenced by determination letter dated April 9, 2009. Any activities of which we are aware that would jeopardize our tax-exempt status, all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up to date.

(19) We have complied with all restrictions on resources, including donor restrictions, and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.

(20) There were no net assets with donor restrictions of the School at June 30, 2021.

(21) The basis used for the allocation of functional expenses is reasonable and is in compliance with the provisions of ASU 2016-14.

(22) As part of your audit, you assisted with the preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonattest/nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for the financial statements and related notes.

(23) We are responsible for compliance with laws, regulations, and provisions of contracts and grant agreements applicable to us and we have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

(24) Expenditures of federal awards were below the $750,000 threshold in the audit period for the year ended June 30, 2021, and we were not required to be audited in accordance with the Uniform Guidance.

(25) There have been no known or suspected breaches of sensitive information (e.g., personnel files) caused by cyber-attack or other means, or other cybersecurity incidents, where the breach or other incidents could have a material effect on the financial statements.

(26) In conjunction with your audit of the financial statements of St. Hope Leadership Academy Charter School as of June 30, 2021 for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows of St. Hope Leadership Academy Charter School in conformity with accounting principles generally accepted in the United States of America, we confirm, to the best of our knowledge and belief, as of the date of this representation letter, the following representations made to you during our audit:

- To the extent our normal procedures and controls related to our financial close or other reporting processes at any of our locations were adversely impacted by the COVID-19 outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.

- Other than as disclosed in Note 9 to the financial statements, no other impacts from COVID-19 outbreak are necessary to be reflected in those financial statements.

- Disclosures included in the financial statements regarding relevant significant business, financial, and reporting impacts of the COVID-19 outbreak accurately reflect management's full consideration of such impacts.

(27) In connection with any electronic presentation of the financial statements and your audit report thereon on our web site, we acknowledge that:

- We are responsible for the preparation, presentation, and content of the financial statements in the electronic format.

- If your audit report is presented on our web site, the full financial statements upon which you reported and to which you appended your signed report will be presented.

- We will clearly indicate in the electronic presentation on our web site the financial information that is subject to your audit report. We will clearly differentiate any information that may also be presented by us on or in connection with our web site that was contained in the published version of the financial statements and other supplementary information, but which is not part of the audited financial statements or other financial information covered by your audit report.

- We have assessed the security over financial statement information and the audit report presented on our web site and are satisfied that procedures in place are adequate to ensure the integrity of the information provided. We understand the risk of potential misrepresentation inherent in publishing financial information on our web site through internal failure or external manipulation.

- If the electronic financial statements are generally made available to the public on our web site, we will include a notification to the reader that such financial statements are presented for convenience and information purposes only, and while reasonable efforts have been made to ensure the integrity of such information, they should not be relied on. A copy of the printed financial statements will be provided on request.

(28) We have fully disclosed to you all terms of contracts with customers that affect the amount and timing of revenue recognized in the financial statements, including delivery terms, rights of return or price adjustments, side agreements, implicit provisions, unstated customary business practices, and all warranty provisions.

(29) The accounting policies reflected in the opening balances have been consistently applied in the current period's financial statements.

(30) We are aware that Marc Taub is the engagement partner and is responsible for supervising the engagement and signing the report.

To the best of our knowledge and belief, no events have occurred subsequent to the statement of financial position date and through the date of this representation letter, as entered on the first page, that would require adjustment to or disclosure in the aforementioned financial statements.

_____
_____
_____

Very truly yours,

10/22/21

Meghann Persenaire, Principal

10/22/21

Maureen Higgins, Treasurer

st HOPE
LEADERSHIP ACADEMY

✦ *Lighting the Spark Within* ✦

222 WEST 134TH STREET, NEW YORK, NY 10030 ✦ 212-283-1204 ✦ INFO@STHOPEHARLEM.ORG ✦ STHOPELEADERSHIPACADEMY.ORG

October 22, 2021

BDO USA, LLP
600 Third Avenue, 3rd Floor
New York, NY 10016

Ladies and gentlemen:

We are providing this letter in connection with your audit of the financial statements of St. Hope Leadership Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, changes in net assets, and cash flows of the School in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the preparation and fair presentation in the financial statements of financial position, activities, functional expenses, and cash flows in conformity with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of the date of this representation letter, as entered on the first page, the following representations made to you during your audit:

(1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated March 24, 2021, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.

(2) We have fulfilled our responsibility, as set out in the terms of the aforementioned audit engagement letter, for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

(3) The financial statements include all assets and liabilities under the entity's control.

(4) We have made available to you:

(a) All financial records and related data, including the names of all related parties and all relationships and transactions with related parties, as agreed upon in the terms of the aforementioned audit engagement letter.

(b) All additional information that you have requested from us for the purpose of the audit.

(c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

(d) Minutes of the meetings of directors and committees of directors that were held from July 1, 2020 to the date of this letter, or summaries of actions of recent meetings for which minutes have not yet been prepared.

(5) There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in financial reporting practices.

(6) There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements. The financial statement misstatements relating to accounts and disclosures identified and discussed with us in the course of the audit that are included in the attached schedule of corrected misstatements, which we have initialed and dated, have been corrected. We have evaluated the propriety of the corrected misstatements based on a review of both the applicable authoritative literature and the underlying supporting evidence from our files and confirm our responsibility for the decision to correct them.

(7) The financial statement misstatements relating to accounts and disclosures identified and discussed with us in the course of the audit that are listed immediately below have not been corrected. In our opinion, the effects of not correcting such identified financial statement misstatements are, both individually and in the aggregate, immaterial to the financial statements of the School taken as a whole.

Proposed Adjusting Journal Entries

Item #	Account Name and Adjustment Description	Debit	Credit	Profit/(Loss) Impact
1	Proposed and unrecorded adjustment to record the in-kind revenue and expense for the fair value of donated space received from the NYC DOE.			
	In-Kind Rent – Donated Space	$131,345		
	In-Kind Revenue – Donated Space		$131,345	$0

Description of Proposed Adjusting Journal Entries
The School used a reasonable valuation model to calculate the fair value of donated space received from the DOE. The calculated value resulted in an immaterial amount and, therefore, was not recorded in the financial statements.

(8) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud or noncompliance. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud or noncompliance. We have no knowledge of any:

(a) Fraud or suspected fraud involving management or involving employees who have significant roles in internal control, whether or not perceived to have a material effect on the financial statements.

(b) Fraud or suspected fraud involving others where the fraud could have a material effect on the financial statements.

(c) Allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, regulatory agencies, grantors, law firms, predecessor accounting firms, or others.

(d) Instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse, whose effects, both quantitatively and qualitatively, should be considered when preparing the financial statements.

(9) We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.

(10) The following, where applicable and material, have been properly recorded or disclosed in the financial statements:

(a) The identity of all related parties and all related party relationships and transactions of which we are aware (e.g., transactions with unconsolidated subsidiaries; affiliates under common control with the entity or that are directly or indirectly controlled by the entity; directors, management, and members of their immediate families), including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.

(b) Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.

(c) All derivative instruments and any embedded derivative instruments that require bifurcation, in accordance with FASB ASC 815, *Derivatives and Hedging*.

(d) Guarantees, whether written or oral, under which the School is contingently liable.

(e) Significant estimates and material concentrations known to management that are required to be disclosed in accordance with FASB ASC 275-10, *Risk and Uncertainties - Overall*. In that regard, all accounting estimates that could be material to the financial statements, including key factors and significant assumptions underlying those estimates, have been identified, and we believe the estimates are reasonable in the circumstances. The methods, significant assumptions, and the data used in making the accounting estimates and the related disclosures are appropriate to achieve recognition, measurement, and disclosure that is in accordance with accounting principles generally accepted in the United States of America.

(f) The effects of all known actual or possible litigation, claims, and other liabilities or gain or loss contingencies that are required to be accrued or disclosed by FASB ASC 450, *Contingencies*, including:

- Pending or anticipated tax assessments or refunds, other potential or pending claims, lawsuits by or against any branch of government or others;
- Written or oral guarantees, endorsements, or unused letters of credit;
- Unusual warranties or guarantees; or
- Labor claims or negotiations.

FASB ASC 450-20, *Loss Contingencies*, requires loss contingencies to be accrued if it is probable an asset has been impaired, or a liability incurred at the statement of financial position date and the amount of loss can be reasonably estimated. Such contingencies must be disclosed, but may not be accrued, if the loss is reasonably possible (but not probable) or the loss is probable but the amount of loss cannot be reasonably estimated.

(g) Commitments, such as:

- Major fixed asset purchase agreements;
- More-than-one-year employment arrangements or contracts with suppliers or customers, or one-year-or-longer term leases;
- Deferred compensation, bonuses, pension and profit-sharing plans, or severance pay; or

- Pending sale or merger of all or a portion of the business or of an interest therein or acquisition of all or a portion of the business, assets or securities of another entity;

(h) Joint ventures or other participations, the detailed transactions of which are not carried on our books.

(i) Foreign currency transaction gains or losses, as well as translation of foreign currency financial statements.

(11) There are no:

(a) Violations or possible violations of laws or regulations and provisions of contracts and grant agreements (including the failure to file reports required by regulatory bodies (e.g., EPA, OCC, FDIC, DOL, Medicare, U.S. Customs Service, HIPAA, IRS, Dept. of Commerce, state and municipal authorities) when the effects of failing to file could be material to the financial statements) whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.

(b) Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with FASB ASC 450.

(c) Side agreements or other arrangements (either written or oral) that have not been disclosed to you.

(d) Designation of net assets disclosed to you that were not properly authorized and approved, or reclassifications of net assets that have not been properly reflected in the financial statements.

(12) Receivables recorded in the financial statements represent valid claims against debtors or grantors for sales, contributions, pledges, or other charges arising on or before the statement of financial position date and have been appropriately reduced to their estimated net realizable value.

(13) During the fiscal year ended June 30, 2021, the NYCDOE owed the School Per Pupil, Title I, Title II, Title IV, CSP, and ESSER grant funds totaling $444,546.

(14) With regard to items reported at fair value: (a) the underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action, (b) the measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied, (c) the disclosures related to fair values are complete, adequate, and in conformity with U.S. GAAP and (d) there

are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.

(15) St. Hope Leadership Academy Charter School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

(16) We have complied with all aspects of grant agreements and other contractual agreements, including debt covenants, that would have a material effect on the financial statements in the event of noncompliance.

(17) No discussions have taken place with your firm's personnel regarding employment with St. Hope Leadership Academy Charter School.

(18) St. Hope Leadership Academy Charter School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code as evidenced by determination letter dated April 9, 2009. Any activities of which we are aware that would jeopardize our tax-exempt status, all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up to date.

(19) We have complied with all restrictions on resources, including donor restrictions, and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.

(20) There were no net assets with donor restrictions of the School at June 30, 2021.

(21) The basis used for the allocation of functional expenses is reasonable and is in compliance with the provisions of ASU 2016-14.

(22) As part of your audit, you assisted with the preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonattest/nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for the financial statements and related notes.

(23) We are responsible for compliance with laws, regulations, and provisions of contracts and grant agreements applicable to us and we have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

(24) Expenditures of federal awards were below the $750,000 threshold in the audit period for the year ended June 30, 2021, and we were not required to be audited in accordance with the Uniform Guidance.

(25) There have been no known or suspected breaches of sensitive information (e.g., personnel files) caused by cyber-attack or other means, or other cybersecurity incidents, where the breach or other incidents could have a material effect on the financial statements.

(26) In conjunction with your audit of the financial statements of St. Hope Leadership Academy Charter School as of June 30, 2021 for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows of St. Hope Leadership Academy Charter School in conformity with accounting principles generally accepted in the United States of America, we confirm, to the best of our knowledge and belief, as of the date of this representation letter, the following representations made to you during our audit:

- To the extent our normal procedures and controls related to our financial close or other reporting processes at any of our locations were adversely impacted by the COVID-19 outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.

- Other than as disclosed in Note 9 to the financial statements, no other impacts from COVID-19 outbreak are necessary to be reflected in those financial statements.

- Disclosures included in the financial statements regarding relevant significant business, financial, and reporting impacts of the COVID-19 outbreak accurately reflect management's full consideration of such impacts.

(27) In connection with any electronic presentation of the financial statements and your audit report thereon on our web site, we acknowledge that:

- We are responsible for the preparation, presentation, and content of the financial statements in the electronic format.

- If your audit report is presented on our web site, the full financial statements upon which you reported and to which you appended your signed report will be presented.

- We will clearly indicate in the electronic presentation on our web site the financial information that is subject to your audit report. We will clearly differentiate any information that may also be presented by us on or in connection with our web site that was contained in the published version of the financial statements and other supplementary information, but which is not part of the audited financial statements or other financial information covered by your audit report.

- We have assessed the security over financial statement information and the audit report presented on our web site and are satisfied that procedures in place are adequate to ensure the integrity of the information provided. We understand the risk of potential misrepresentation inherent in publishing financial information on our web site through internal failure or external manipulation.

- If the electronic financial statements are generally made available to the public on our web site, we will include a notification to the reader that such financial statements are presented for convenience and information purposes only, and while reasonable efforts have been made to ensure the integrity of such information, they should not be relied on. A copy of the printed financial statements will be provided on request.

(28) We have fully disclosed to you all terms of contracts with customers that affect the amount and timing of revenue recognized in the financial statements, including delivery terms, rights of return or price adjustments, side agreements, implicit provisions, unstated customary business practices, and all warranty provisions.

(29) The accounting policies reflected in the opening balances have been consistently applied in the current period's financial statements.

(30) We are aware that Marc Taub is the engagement partner and is responsible for supervising the engagement and signing the report.

To the best of our knowledge and belief, no events have occurred subsequent to the statement of financial position date and through the date of this representation letter, as entered on the first page, that would require adjustment to or disclosure in the aforementioned financial statements.

_____
_____
_____

Very truly yours,

10/22/21

Meghann Persenaire, Principal

10/22/21

Maureen Higgins, Treasurer

st HOPE
LEADERSHIP ACADEMY

✦ *Lighting the Spark Within* ✦

222 WEST 134TH STREET, NEW YORK, NY 10030 ✦ 212-283-1204 ✦ INFO@STHOPEHARLEM.ORG ✦ STHOPELEADERSHIPACADEMY.ORG

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ST. HOPE LEADERSHIP ACADEMY CHARTER
SCHOOL
NYC BOE ESCROW
222 W 134TH ST
NEW YORK, NY 10030-3002

Please see the **Important Messages - Please Read** section of your statement for important details that could impact you.

Your Business Advantage Savings

for June 1, 2021 to June 30, 2021 Account number: 4830 1859 5056

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL NYC BOE ESCROW

Account summary

Beginning balance on June 1, 2021	$75,382.29
Deposits and other credits	0.62
Withdrawals and other debits	-0.00
Service fees	-0.00
Ending balance on June 30, 2021	**$75,382.91**

Annual Percentage Yield Earned this statement period: 0.01%.
Interest Paid Year To Date: $3.71.

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 30

Average ledger balance: $75,382.31

Average collected balance: $75,382.31

Get rewarded for the business you do

Become a Preferred Rewards for Business member and you can earn valuable benefits and rewards, such as no fees on select banking services, bonus credit card rewards, a partial credit on an eligible monthly payroll service, and more. Plus, there's no fee to join or participate.

SSM-07-20-0027.B | 3137391

To activate or learn more, visit **bankofamerica.com/BizRewardsEnroll.**

IMPORTANT INFORMATION:
BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Deposits and other credits

Date	Description	Amount
06/30/21	Interest Earned	0.62
Total deposits and other credits		**$0.62**

Daily ledger balances

Date	Balance ($)	Date	Balance($)
06/01	75,382.29	06/30	75,382.91

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Important Messages - Please Read

We want to make sure you stay up-to-date on changes, reminders, and other important details that could impact you.

Effective August 20, 2021, you will no longer be able to write checks from any Bank of America savings account(s). Please review these changes to make sure you understand how they may affect you.

- Checks presented for payment on your savings account(s) on or after August 20, 2021, will be returned unpaid, even if funds are available in the account(s). When this happens, we will not charge you an NSF: Returned Item Fee, but the payee may charge you a fee(s) for the returned payment.
- You can no longer order checks for your savings account(s) but you can still use your deposit slips as you do today.
- Please destroy any checks you may have for your savings account(s) and do not order new ones from outside vendors.
- Keep in mind, you can still make electronic payments using Bill Pay (if applicable) or the transfers function in Mobile and Online Banking.

We are here to help

Please let us know if you have any questions about these changes. You can stop by a financial center, make an appointment at bankofamerica.com/bizappointment, or give us a call at the number listed on this statement.

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

__Ankur Dalal_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_St. Hope Leadership Academy_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   President

2. Are you an employee of any school operated by the education corporation? **____Yes __**X**__No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

   No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

   No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes _X___**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Ankur Dalal 7-16-21

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-278-4131 _____

Business Address: 245 Park Avenue, NY, NY

E-mail Address: ankurdalal@gmail.com

Home Telephone: 908-327-4087

Home Address: 210 W 90 St, Apt 7J, NY, NY

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last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kristopher John

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

St. Hope Leadership Academy

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation? **____Yes** _X_**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X_**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A	N/A	N/A	N/A

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	**None**	**None**	**None**	None

Please write "None" if applicable. Do not leave this space blank.

Kristopher John 7/15/2021

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 646-657-8336

Business Address: 3 West 108th Street, Apt 6, New York, NY 10025

E-mail Address: kmjohn@gmail.com

Home Telephone: S/A

Home Address: S/A

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last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Bianca Peart

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
St HOPE Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Committee Member – Accountability

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
   ____**Yes** __X__**No**

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

   ____**Yes** __X__**No**

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

____Yes __X__No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
____Yes __X__No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
Please write "None" if applicable. Do not leave this space blank. ***None***	***None***	***None***	***None***

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
Please write "None" if applicable. Do not leave this space blank. **None**	**None**	**None**	**None**	**None**

Bianca Peart 07/15/2021

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (212) 649- 8438

Business Address: The College Board
250 Vesey Street
New York, NY 10281

E-mail Address: bianca@biancapeart.com

Home Telephone: 212-369-1230

Home Address: 1465 5th Ave., Apt. 5G New York, NY 10035

last revised 04/2021

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Sarah L Yan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

St. Hope Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation? ____**Yes** _X_**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

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If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes __X__No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
None			

Please write "None" if applicable. Do not leave this space blank.

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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None *Please write "None" if applicable. Do not leave this space blank.*				

Sarah L Yan 07/13/2021

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 518-229-6447

DocuSign Envelope ID: 9BEC3CB2-323A-43D4-911E-2D5B719FF708

Business Address: 45 Marion Road, Verona, NJ 07044

E-mail Address: Sarah.L.Yan@gmail.com

Home Telephone: 518-229-6447

Home Address: 45 Marion Road, Verona, NJ 07044

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Jennifer Reynoso Ng

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
St. Hope Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board Member, member of the accountability and nominating committee

2. Are you an employee of any school operated by the education corporation? **____Yes __x__No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.
   No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes __x**__No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
None *Please write "None" if applicable. Do not leave this space blank.*	**None**	**None**	**None**

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
None *Please write "None" if applicable. Do not leave this space blank.*	**None**	**None**	**None**	None

Jennifer Reynoso Ng 7/15/21

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 917-742-2968

Business Address: 572 Grand St New York, NY 10002

E-mail Address: jreynosong@gmail.com

Home Telephone: same as above

Home Address: _____same as above_____

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Elizabeth Phillips

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): St Hope Leadership Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Secretary

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** _X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

   NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

   NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** X **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
Please write "None" if applicable. Do not leave this space blank. None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
None	None	None	None	None

Please write "None" if applicable. Do not leave this space blank.

E Phillips — Signature

7/20/2021 — Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (212) 492-8168

Business Address: 151 W 42nd St., 23rd Floor, New York, NY 10036

E-mail Address: elizabeth.a.phillips@gmail.com

Home Telephone: (203) 246-6444

Home Address: 49 W 72nd St., Apt 17B, New York NY 10023

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Caitlin Robisch

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): St. HOPE Leadership Academy Charter School

1. **List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).**

   Board Trustee; member of the Accountability Committee and Nominating Committee

2. **Are you an employee of any school operated by the education corporation? ____Yes __X__No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. **Are you related, by blood or marriage, to any person employed by the school? ____Yes __X__No**

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. **Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____Yes __X__No**

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. **Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____Yes __X__No**

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. **Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____Yes __X__No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. **Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write "*None*." Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.**

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE		

8. **Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation <u>and</u> in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "<u>*None*</u>."**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	NONE			

7/15/2021

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-381-1174

Business Address: 117 West 124 St., New York, NY 10027

E-mail Address: caitlin.robisch@gmail.com

Home Telephone: 757-803-5644

Home Address: 147 Bond St. #1, Brooklyn, NY 11217

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last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

SALONE KAPUR

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

ST. HOPE LEADERSHIP ACADEMY

List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD MEMBER
MEMBER OF FINANCE + ACCOUNTABILITY COMMITTEES

Are you an employee of any school operated by the education corporation?

____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc. NONE

Date(s)	**Nature of financial interest/ transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE	NONE	N/A	

Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**." NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/ or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE		N/A		

Signature [signature] Date 7/22/2021

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: 76 4th Ave, New York, NY 10011

E-mail Address: salonevkapur@gmail.com

Home Telephone: (650) 235-6983

Home Address: 110 3rd Ave, Apt 9D. New York, NY 10003

last revised 04/2021

Please write "None" if applicable. Do not leave this space blank.

Please write "None" if applicable. Do not leave this space blank.

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Gabrielle Apollon

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

St. Hope Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Vice President

2. Are you an employee of any school operated by the education corporation?
   ____Yes __X__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

   No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes __X__No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None. None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None None				

Signature

7/21/21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _929-244-9081_

Business Address: _40 Washington Square South, NY, NY 10012_

E-mail Address: gabrielle.apollon@law.nyu.edu_____

Home Telephone: 917-972-0640_____

Home Address: 380 Lenox Avenue, Apt. 9F, NY, NY 10026_____

Lout of the ast revised

04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

_____Maureen Higgins_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____ST HOPE Leadership Academy_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Treasurer

2. Are you an employee of any school operated by the education corporation?
   ____Yes __X__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

   No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

   No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __X__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
Please write "None" if applicable. Do not leave this space blank. NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

[signature] 7/28/2021
Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:
____NONE_____
Please write "None" if applicable. Do not leave this space blank.
Business Address: _____65 Court Street, Brooklyn, NY 11201_____

E-mail Address:
_____maureen.higgins@gmail.com_____

Home Telephone: _____201-679-9699_____

Home Address: _____365 Oswego Court, West New York, NY, 07093_____

last revised 04/2021

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

July 23, 2020 from 6:30-8:00 pm
222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Absent (Excused)
Sarah Yan	Present

Also present at the meeting: Constance Bond, Executive Director; and Meghann Persenaire, Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the June 25, 2020 Board meeting were unanimously approved by the Board.

- **Nominating Committee**
  - Ms. Persenaire informed the Board that Jennifer Ng has been approved by the authorizer as a Board member.

- **Finance Committee**
  - Dr. Bond provided an update on the state budget and funds for the 2020-2021 academic year. Governor Cuomo has not yet announced funding for the next year. However, all Title I schools are entitled to receive ESSER funds through a separate grant; SHLA would be entitled to receive $165,000. SHLA would have to apply for these funds; the application is very similar to the Title I and Title II applications. The deadline to apply is August 15. These funds, in addition to the projected surplus for the current fiscal year and the built-in 10% budget cut for the 2020-2021 budget, would provide SHLA with a cushion to weather a cut to

state funding of up to around 17%. The Board, Ms. Persenaire, and Dr. Bond discussed SHLA's financial condition and asked questions regarding potential unanticipated expenses for the 2020-2021 year.
    - Ms. Persenaire reported on scholar recruitment and enrollment. At present, 115 students have been accepted for 6th grade, of which 106 have completed the registration process, 11 are in progress, and 1 has yet to start registration. In addition, there are 92 scholars enrolled for 7th grade and 94 enrolled for 8th grade.

- **Accountability Committee**
    - Ms. Persenaire presented SHLA's current re-opening plan. New York State is requiring all schools to post and update a re-opening plan. SHLA's plan includes a hybrid model as well as a version of the plan that would allow for moving to distance learning. The plan emphasizes parent choice, and SHLA is conducting surveys to understand parents' preferences for a hybrid model versus a full distance learning model. The Board, Ms. Persenaire, and Dr. Bond discussed the success of distance learning during the spring and any potential concerns that families have been expressing regarding distance learning.
        - Ms. Persenaire discussed each section of the plan, and discussed measures that SHLA will be taking. For example, SHLA has received a space analysis and will be able to fit 14 desks, placed six feet apart from one another, in each classroom. Ms. Persenaire also described how food and water will be safely provided to scholars. The Board asked about whether SHLA has discussed the draft plan with legal counsel or its insurance company; SHLA will be speaking with legal counsel in the coming days.
        - SHLA does not expect to access the school building before the Department of Education opens it, so SHLA is preparing for new student orientation and other programming during the first week of the school year to be fully online.
        - The leadership team has discussed various hybrid models, and believes the safest will be to divide the entire school (teachers and scholars) into two teams, with one team attending during Monday – Thursday, and the other team attends Monday – Thursday; both teams will be full distance learning on Fridays and on all other days of the week.
    - Dr. Bond presented SHLA's NYSED Annual Report, and discussed SHLA's goal report. A lot of goals relate to state exams, which did not occur this year; however, SHLA included available test scores and Achieve 3000 data. For example, the school grew from 18% to 40% in terms of college and career readiness in language arts. In addition, Ms. Persenaire discussed strategies to increase the attendance rate from 94% to above 95% for the 2020-2021 year, such as by having greater communications with parents. Dr. Bond discussed that all financial measures have been met.
    - Dr. Bond reported on the Board bylaws and her discussion with legal counsel regarding potential language edits to be more consistent with other charter school bylaws, and discussed the proposed limit on the number of terms for a board member. **The Board unanimously approved the proposed changes to the bylaws, as presented.**
    - In response to a request from the Board, Ms. Persenaire discussed how SHLA is addressing Black Lives Matter and issues of equity within the school. For example, SHLA has long employed listening circles in its culture; all staff are being trained to facilitate listening circles and conversations with scholars. The Board resolved to continue the discussion, including with respect to staff training, diversity, and plans for how to incorporate discussion of these issues into curriculum and programming for scholars.

- **Principal Update**
    - Ms. Persenaire discussed attendance for summer school/enrichment.

Meeting adjourned at 8:00 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on July 23, 2020 at which quorum was present throughout. (July 23, 2020)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

August 27, 2020 from 6:30-8:00 pm
222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Absent (Excused)
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Present
Sarah Yan	Present

Also present at the meeting: Constance Bond, Executive Director; Meghann Persenaire, Principal; and Brie Walker, SHLA Director of Student Support Services. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the July 23, 2020 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - Ms. Persenaire reported that there are no updates from New York State regarding the 2020-2021 budget. NY schools are currently operating with an expectation that there may be a 20% hold back, although it is possible that this hold back may not apply to charter schools. She and Dr. Bond have been attending weekly webinars.
  - Ms. Persenaire discussed scholar recruitment and enrollment. SHLA has currently seen 80 of the 106 enrolled scholars for sixth grade. There are 300 scholars enrolled for the year in total. SHLA has been working with families to ensure that all scholars have access to the technology necessary to attend new student orientation and begin the school year. The Board discussed with Ms. Personaire additional steps being taken to provide laptops and ensure that all scholars have internet access.

- **Accountability Committee**
    - Ms. Persenaire and Ms. Walker, Director of Student Support Services, discussed SHLA's year-long essential question: "How do we journey to create a more anti-racist and culturally responsive school?" Ms. Walker discussed SHLA's involvement in the DCC (District Charter Collective), which included discussion of specialty design construction as well as equity work. Ms. Walker discussed that SHLA staff is focused using this question as a lens to look at everything through. SHLA also uses the "Ready for Rigor" lens to build awareness and learning partnership, including the student-teacher relationship, allowing space for information processing, and encouraging students to take positive risk. The Board asked questions regarding the type of conversations, trainings, and meetings that are planned to incorporate anti-racist pedagogy. A primary goal this year is to investigate and identify practices that SHLA does or doesn't want to incorporate. The Board also asked questions regarding whether there were any DOE resources or materials that are available for SHLA.
    - The Board asked questions regarding attendance policies and the ways that SHLA is working with scholars to provide structure to their day while also being flexible to the various constraints that families are currently facing.
    - Ms. Persenaire presented SHLA's reopening plan to the Board. During the last week, the Board voted to delay the start of the hybrid model until October 12. Ms. Persenaire discussed that parents seemed to be pleased with this change, as many didn't yet feel comfortable with in-school learning. Ms. Persenaire and Ms. Walker reported on SHLA's plans to support ELLs and students with IEPs during remote learning, including through language learning targets, using Education Modified and the use of advocates to facilitate interventions. **Following further discussion, the Board voted unanimously to approve the SHLA Reopening Plan as presented.**
    - Ms. Persenaire presented the 2020-2021 Professional Development Calendar to the Board. **The Board voted unanimously to approve the 2020-2021 Professional Development Calendar to the Board as presented.**
    - Ms. Persenaire reported to the Board regarding charter renewal. She discussed a potential revision to the charter to change the end the school day from 4:00pm to 3:20pm, and explained the rationale for this change as well as potential drawbacks. This potential change is based on observations of student performance and behavior at the end of the day, as well as the fact that SHLA is confident in its ability to achieve the same results in a shorter day. This change would also be supported by research on the capacity of a developing brain to engage with instruction materials. Ms. Persenaire also discussed that SHLA can consider bringing back after-school programs. The Board asked additional questions, including which programs will be losing time if the school day is shortened and about how the change would be presented in the charter renewal process.
    - The Board reviewed Dr. Bond's performance goals for the past year.

- **Principal Update**
    - Ms. Persenaire discussed with the Board whether there are any other data points that should be included in the dashboard for the year.

- **Recognition of Dr. Bond**
    - This Board meeting is Dr. Bond's last as Executive Director. The Board recognized Dr. Bond for her many years of leadership and dedication to SHLA first as a founding Board member and then as Principal and Executive Director. Dr. Bond has been central to SHLA's success and she will be truly missed.

Meeting adjourned at 8:06 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on August 27, 2020 at which quorum was present throughout. (August 27, 2020)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

October 22, 2020 from 6:30-8:00 pm
222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Absent (Excused)
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Present
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the September 24, 2020 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - In response to a question raised during the September Board meeting, Ms. Persenaire explained how a potential budget cut was factored into the 2020-2021 budget and projected full-year surplus. The Board asked about whether the implications of a learning lab pilot on the budget. Ms. Persenaire responded that she did not anticipate budget increase and that SHLA intends to do the learning lab fully in-house. She expects to provide more information at the November meeting regarding SHLA's plans to implement learning labs.
  - Ms. Persenaire provided an enrollment update. As of today, there are 306 scholars enrolled at SHLA.

- **Accountability Committee**
  - Ms. Persenaire reported on preparation for charter renewal. The SHLA hearing date is scheduled on November 19 (from 6-8pm), the same date that the Board's November meeting is scheduled. The Board

voted unanimously to move the November Board meeting to Monday, November 23 at 6:30pm-8:00pm. The Board also discussed scheduling the Board interview; Ms. Persenaire will reach out to the authorizer regarding potential dates in December.

- Ms. Persenaire provided an update on the 2018-2019 HARLEM Scholarship recipients, all of whom are on track to graduate in four years or less. The Board also discussed SHLA's ongoing communication with scholarship recipients. The Board determined to have SHLA launch this year's scholarship process and prepare application materials. The Board also requested an update on the investment account, and Ms. Persenaire will provide it at the November meeting.
- Ms. Persenaire presented on her 2020-2021 goals. She discussed specific measures, including the use of state exams and MAP. She also included goals related to remote learning, such as with respect to attendance and engagement. SHLA plans to apply to be named a State School of Character. Ms. Persenaire also discussed goals regarding SHLA's finances, recruitment, and enrollment.
- Ms. Persenaire reported on NWEA MAP results and the October dashboard. The Board asked questions regarding differences in test scores and performance between last year and this year, including any potential impact of remote learning and testing conditions this year.

- **Assistant Principal Update**
  - Mr. Hoover provided an update on SHLA's professional development initiatives. He discussed SHLA's anti-racism pedagogy, emphasis on project based learning, and affinity groups.

Meeting adjourned at 7:34 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on October 22, 2020 at which quorum was present throughout. (October 22, 2020)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

October 22, 2020 from 6:30-8:00 pm
222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Present
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the October 22, 2020 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - Ms. Persenaire presented the October Finance Report. SHLA currently projects a 2020-2021 surplus of $558,218. Ms. Persenaire discussed revenue, including the fact that SHLA is currently receiving more funds for students with IEPs than the budget anticipated. Ms. Persenaire also noted that the budget is based on enrollment of 295 scholars; SHLA currently has 306 scholars and is paid for up to 300 scholars. The Board asked questions regarding whether SHLA continues to anticipate budget cuts, and commented that SHLA's cash position appears fairly strong and that SHLA continues to appear to be on track to withstand a budget cut of up to 20%.
  - Ms. Persenaire and Mr. Dalal discussed scholarship account allocations, and the Board determined to plan a discussion on the topic at the December Board meeting.

- **Accountability Committee**

- Ms. Persenaire provided an update on charter renewal preparation. The charter hearing was held last week and was a success, with current students and families as well as alumni and alumni parents speaking. The first day of school visits was today; the second day will be tomorrow. Ms. Persenaire and Mr. Hoover reported that the first day of school visits, which was attended by the deputy chancellor, went well. Mr. Hoover commented that the evaluators focused on growth mindset moreso than in the past, and were interested in how the SHLA leadership team has provided coaching to the teaching staff.
- Ms. Persenaire then reported on the Interim I results. Sixth grade math results further affirms the incoming class was stronger in math than past cohorts. In addition to the results, Ms. Persenaire and Mr. Hoover discussed issues with how the ELA Interim I was administered (via Google form). There were several issues with using Google form; for example, if a student has an internet issue or gets logged out, they would lose their work and have to start again. Teachers were also unable to observe and encourage scholars to ensure that they completed the assessment. Ms. Persenaire and Mr. Hoover discussed that they will need to find a new way to assess writing for future assessments, such as through Google Docs rather than Google form. With respect to the results, Ms. Persenaire discussed the 7th grade ELA results, which dropped relative to last year's seventh grade. She plans to work with the literacy coach regarding how to better teach writing in the remote learning setting, as well as other strategies to improve performance. The Board asked questions regarding what resources SHLA is able to leverage to learn new methods for remote ELA instruction, specifically with respect to writing.
- Ms. Persenaire also reported that the college and career readiness number from Achieve3000 (A3K) increased from 35% to 42% for 8th grade. Generally, A3K has been a fairly reliable predictor of performance on state exams. However, A3K is only multiple choice, whereas the state exam assesses writing. SHLA is focused on finding a way to bring a "bricks and mortar" experience for writing instruction to the remote world.
- Ms. Persenaire prepared a Learning Centers Plan, which was scheduled to be launched on December 2 but will be pushed back given the DOE's recent closure of schools. The learning centers plan was targeted on providing additional guidance to 24 students, four days a week. The leadership team is committed to offering the learning centers when the DOE reopens but to do so in a way that makes sense and maintains stability. The leadership team recommends that a the learning centers pilot will start two weeks after the DOE reopens, and then to start a hybrid learning model 6 weeks after the DOE reopens (unless fewer than around 57 scholars sign up for hybrid). The Board asked questions regarding whether the leadership team anticipates that SHLA will be able to implement a hybrid model this year. In thinking about reopening, SHLA takes into account that scholars are coming from a number of different neighborhoods, and the leadership team takes into account the rates of infection across the zip codes where different scholars live. Ms. Persenaire explained the rationale between the two- and six-week windows between when the DOE reopens and when the learning center model and the hybrid learning model, respectively, can begin. **The Board voted unanimously to approve a motion to implement the Learning Centers Plan (for a select number of scholars) two weeks after the DOE reopens schools and for the hybrid learning to begin six weeks after the DOE reopens schools.**
- Ms. Persenaire presented the results of the 2019-2020 NYC School Survey results. SHLA was able to complete the survey prior to going to remote learning in March. The Board asked questions regarding certain of the survey responses.

- **Assistant Principal Update**
  - Mr. Hoover presented an updated on virtual parent-teacher conferences. The conferences were held the week of November 2 and the overall response was very positive. 93% of families attended parent-teacher conferences. Given the high attendance rates, the Board asked about whether SHLA may consider a virtual option for parent-teacher conferences to allow greater flexibility for parents (including those who may be at work) to attend.

Meeting adjourned at 7:49 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on November 23, 2020 at which quorum was present throughout. (November 23, 2020)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

January 21, 2021 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Excused
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the December 12, 2020 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - Ms. Persenaire provided a state update: the money allocated to schools in the second stimulus package, which is anticipated to be 3-5x more than what was initially received, will be applied to the next fiscal year. SHLA expects to know more in April, but it appears that there may not be any cuts this year and, at most, 5%. It seems that there is no need to carry forward funds from the current year to next year. SHLA set aside $400,000 from last year's surplus in anticipation of a potential 20% cut.
  - Mr. Dalal presented an update on scholarship account allocations. As discussed at the December 2020 meeting, Mr. Dalal prepared 10-year period projections under the current fund (short-term fed funds) and an alternative investment (the LIFE fund, which is 20% stocks, 80% bonds). **The Board unanimously approved a motion to move the funds to the LIFE fund.**
  - Ms. Persenaire presented the 2020-2021 recruitment budget and discussed changes relative to last year. This budget reflects the same strategy as last year, which resulted in SHLA being overenrolled. SHLA plans to use SchoolMint again; the use of SchoolMint last year provided data that will allow SHLA to more

effectively target certain schools, zip codes, and other groups. With respect to personnel, SHLA identified roles that were effective from last year and plans to continue those positions in the next year. This year, SHLA will be transitioning to a different marketing group and implementing a Google Ad campaign, which will increase costs relative to the last year. The proposed expenses are below the amount projected in SHLA's 2020-2021 academic year budget. SHLA also proposes expenses for website development, brand development, and photography (once the school reopens). The Board asked question regarding changes relative to last year, including transitioning to a different marketing team and potential challenges this year. The Board also asked about SHLA's efforts regarding branding and website design.

- Ms. Persenaire then presented SHLA's finance report as of 12/31/2020. This year, SHLA appears to be holding steady at a $600,000 surplus. SHLA anticipates a higher revenue because it is currently over-enrolled. SHLA also received additional money in title funding and IDEA. SHLA is also saving money on the insurance line item. SHLA has been spending more money than budgeted in technology and software. Other major expenses that will be reflected in future finance reports are COVID testing expenses and the cost of purchasing air purifiers for each classroom (SHLA purchased 11 for approximately $700/unit). The Board and Ms. Persenaire also discussed ideas related to how SHLA may spend its surplus.

- **Accountability Committee**
  - Ms. Persenaire provided an update on the Reopening Plan. SHLA launched its learning centers on January 19, and has had high attendance and positive results thus far. She discussed student and family reactions to the learning centers as well as steps that SHLA is taking to help reduce stress for staff and families. The Board asked questions regarding the learning centers and how the staff is managing the prospect of returning to the school. SHLA plans to begin its in-person model on February 23.
  - Ms. Persenaire provided an update on the SHLA website and marketing.
  - Ms. Persenaire reported on the dashboard. Interim results will be discussed at the February meeting. Ms. Persenaire discussed high attendance. The Board asked about whether any of the surplus could be used to improve assessment capabilities for scholars to better understand how they're performing.

- **Assistant Principal Update**
  - Mr. Hoover discussed standards-based grading in the remote learning world.

Meeting adjourned at 8:00 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on January 21, 2021 at which quorum was present throughout. (January 21, 2021)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

December 17th, 2020 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Excused
Bianca Peart	Present
Elizabeth Phillips	Excused
Caitlin Robisch	Present
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the November 23, 2020 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - Ms. Persenaire reported that there has been no further guidance from the state regarding potential impact of COVID-19 on the school budget.
  - Mr. Dalal presented on investment options for the SHLA scholarship account for the board to review and consider potential for volatility and growth across fund types. The board discussed risks vs reward, wanting to minimize reduction to the scholarship account while taking enough risk to grow the SHLA scholarship to withstand inflation and potentially offer more generous and/or numerous scholarships. The board requested further more information about historical data for the funds under review.

- **Accountability Committee**

- Ms. Persenaire provided the board with an update on the charter renewal process. Ms. Persenaire reported that all school and board components were complete, and shared that the Board of Regents will likely review the decision in March or April of 2021.
- Ms. Persenaire addressed the recent NYC DOE school closures due to COVID-19, and presented SHLA"s plan to return to the building. Ms. Persenaire shared that the school plans to return for learning centers 2 weeks after the DOE reopen (January 19th), and for in-person hybrid learning after 4 weeks (February 23rd). The board asked questions about students' access to technology, family interest in in-person learning, and the variables that were considered by leadership in determining a timeline. The board discussed that further decisions by the NYC DOE to delay or pause in-person learning will not influence SHLA"s current reopening plan.
- Ms. Persenaire presented on the results from the Quarter 3 Learning Format survey that was sent to all families. As of now, 78/258 of respondents have chosen in-person learning. 180 families chose to remain fully remote for Quarter 3. 48 families have yet to complete the survey and the SHLA team is continuing to contact those families to attain their responses.
- Ms. Persenaire informed the board that charter schools are not included in the NYC DOE"s random COVID-19 testing for students and staff. SHLA has reached out to a DOE vendor to conduct weekly testing for SHLA students and staff. Ms. Persenaire reports that teachers are feeling more secure knowing that students and staff will be tested.
- The board unanimously voted to approve the re-opening timeline of January 19th for Learning Pods and February 23rd for Hybrid, as laid out by Ms. Persenaire.
- The board unanimously voted to approve the use of SHLA funds for COVID-19 testing for SHLA students and staff.
- Ms. Persenaire presented plans for an SHLA website and branding refresh as the school heads into the next student recruitment season. Ms. Persenaire reported that the school is currently considering vendor options to conduct the refresh.

- **Dashboard**
  - Ms. Persenaire presented the November dashboard. Ms. Persenaire reported no suspensions and one withdrawal.
  - Ms. Persenaire reported that attendance remained high at 98% for November, and that student engagement has improved. Ms. Persenaire discussed a December incentive program to motivate students to spend more time on Khan Academy and Achieve 3000. The Board asked questions about the school's approach to chronic absenteeism. Ms. Persenaire addressed these questions, and reported that students who were chronically absent last year were assigned to an advocate, who conducts outreach when needed to monitor and reengage students.
- **Assistant Principal Update**
  - Mr. Hoover presented on the leadership's team recent decision to pause teacher affinity groups in order to respond to teachers' needs and request for more preparation time during virtual learning. Mr. Hoover discussed the process that the team used to decide how to create more time for teachers, which included conversations with teachers and consideration of current SHLA priorities. The leadership team felt that professional groups focused on anti-racist pedagogy and project-based learning were too important and aligned to SHLA"s priorities and values, and needed to be retained.

Meeting adjourned at 7:39 pm.

I, Maureen Higgins, do hereby certify that I am the duly qualified and acting as Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on December 17th, 2020 at which quorum was present throughout. (December 17th, 2020)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

February 25, 2021 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Present
Sarah Yan	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal; Max Hoover, Assistant Principal; Collin Raymond, CBSM; and Marissa Goulbourne. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the January 21, 2021 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - Ms. Persenaire presented a budget analysis prepared in January 2021 containing projected surplus. The current projected surplus is approximately $950,000. She discussed potential uses for the funds, including on new desks and shelves for classrooms, new computers for teachers, etc. Mr. Raymond discussed the use of funds for capital improvements and the impact of that spending on the balance sheet during the current and future fiscal years. The Board discussed and asked questions regarding the possibility of spending $500,000 on capital improvements and the impact on cash surplus his year. **After additional discussion, the Board unanimously approved a motion to spend up to $500,000 on capital improvements, including new desks, bookshelves, white boards, and laptops**.
  - Ms. Persenaire reported that the scholarship account has been moved to the life fund, as previously approved by the Board.
  - Ms. Persenaire and Ms. Goulbourne discussed the HARLEM and Journey scholarship application and interview process. Interviews are scheduled for Saturday, March 13. There were five applicants this year for

the HARLEM scholarship and two applications for the Journey scholarship, and Ms. Goulbourne discussed the number of applicants.

- Ms. Goulbourne also discussed the generally lower trends in college applications this year. For example, SUNY's applications are down about 20 percent relative to last year. Applications for black and brown students, first generation, and low income students are particularly low this year. Ms. Goulbourne noted the cost of application fees and suggested that SHLA may be interested in a program to help subsidize the costs of college application fees for alumni. For example, this would be $15,000 to cover about 3 applications for each of the 100 alumni in given class year. Ms. Goulbourne will prepare a proposal for a pilot program for the current year.

- **Accountability Committee**
  - Ms. Persenaire provided state updates, and discussed the Biden administration's announcement that state testing should be conducted this year. The Board discussed how testing may be done and the flexibility guidance that has been offered by the administration.
  - Ms. Persenaire updated the Board on the reopening plan. There were 100% negative results during the three weeks of learning centers. SHLA is currently doing in-person learning with 30 staff members and 87 scholars. Mr. Hoover discussed how the scholars and staff have been adapting to being in person.
  - Ms. Persenaire and Mr. Hoover reported on the monthly dashboard, including testing results. SHLA adapted the testing conditions to shorten the test (while maintaining the same level of rigor) and saw an improvement in NY Ready Interim 2 relative to NY Ready Interim I results, particularly in ELA. For math, there was also an improvement among both 7th and 8th graders.
  - Ms. Persenaire provided a charter renewal update. SHLA had a positive visit with Regent Mead yesterday. SHLA is slated to be on the Board of Regents agenda for the March 15 meeting. The Board reviewed changes to SHLA's charter goals. The proposed changes include:
    - To remove the following goals:
      - Each year, the percent of scholars performing at or above Level 3 on the State ELA exam in each tested grade will exceed comparable DOE-defined comparison group rates.
      - Each year, the percent of scholars performing at or above Level 3 on the State Math exam in each tested grade will exceed comparable DOE-defined comparison group rates.
      - Each year, 8th grade scholars will complete a 2000 word historical research paper. 90 percent of scholars will meet or exceed the academic standards measured by this assignment.
    - To replace the history goal with the following:
      - Each year, 75% of 8th graders who have been at St HOPE Leadership Academy Charter School for at least two years will pass the New York State U.S. History Regents.

    The Board unanimously approved the changes to the school designed goals.
  - Ms. Persenaire reported on high attendance rates at student-teacher conferences.

Meeting adjourned at 8:13 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on February 25, 2021 at which quorum was present throughout. (February 25, 2021)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

April 29, 2021 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Absent (Excused)
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the March 25, 2021 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - Ms. Persenaire reported that, as requested by the Board during the March Board meeting, she had prepared an analysis of salary trends. Ms. Persenaire will share with the Finance Committee after the Board meeting for discussion.
  - Ms. Persenaire provided an update on recruitment and enrollment. SHLA received 123 applications before the lottery and has subsequently received more. In total, SHLA has received 138 applications for 6th grade and 30 applications for 7th grade. 47 applicants have been offered seats at SHLA. 15 accepted applicants have accepted but haven't begun the registration process yet; 19 accepted applicants have begun the registration process, 32 accepted applicants have completed the registration process; and 29 applicants are on the waitlist. Ms. Persenaire reported that the paid google campaign, which was new this year, has been successful and yielded a good conversion rate—approximately 30% of clicks end up filling out an application for SHLA. SHLA is also planning to use enrollment and recruitment coordinators over the summer to retain admitted scholars.

- Ms. Persenaire presented the March Finance Report. There were no major changes this month, but SHLA expects to see movement on the projected surplus in connection with planned spending discussed at prior meetings. The Board asked questions regarding the projected surplus, the balance of the scholarship fund (approximately $2.1 million), and various line items of the budget.
- Ms. Persenaire discussed the 2021-2022 budget proposal with the Board. The budget reflects an increase in per pupil revenue and additional sources of funds. The budget reflects a recommendation that the CARES Act funds be spent over the course of two years. With respect to expenses, the proposed budget reflects increased expenses relative to 2020-2021, including for summer school programming and additional spending to make up for COVID learning losses. The budget also includes funds for an after school director. Ms. Persenaire presented other suggestions for how COVID-related funds can be spent, including to hire a 1-2 year position for data management and analysis (such as with respect to measuring COVID learning losses) and hiring another guidance counselor. Ms. Persenaire also noted that leadership is interested in providing trauma training to staff. SHLA plans to provide tutoring, including by in-house staff and by outside vendors. These costs are included in the stipends line item. The Board asked a number of questions regarding the proposed budget and changes to expense line items relative to 2020-2021. The leadership team will discuss what some of the proposed roles could look like and will present that to the Board at the May meeting.

- **Accountability Committee**
  - Ms. Persenaire presented proposed changes to SHLA's student family handbook. The changes include edits to the attendance policy, including the removal of references to ACS; cellular phones; and post-suspension meetings. Ms. Persenaire explained the reason for each proposed edit and the Board asked questions or suggested clarifying language. Upon further discussion, the Board voted unanimously to approve the edits to the student family handbook as discussed.
  - Ms. Persenaire reported on the state exam, which was offered to all in-person scholars as well as scholars who were fully remote.
  - Ms. Persenaire presented dashboard and discussed the MAP Midline results with the Board. She and Mr. Hoover offered insights into what may have driven some of the results, and responded to questions from the Board.

- **Assistant Principal Update**
  - Mr. Hoover offered reflections on how the staff and scholars navigated the state exam.

Meeting adjourned at 7:51 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on April 29, 2021 at which quorum was present throughout. (April 29, 2021)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

March 25, 2021 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Present
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; Max Hoover, Assistant Principal; Collin Raymond, CBSM; and Marissa Goulbourne. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the February 25, 2021 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - The Board went into Executive Session to discuss the Scholarship Selection Committee's recommendations for recipients of the 2021 HARLEM and Journey scholarships. The Board also discussed the implications of the recommended number of scholarships and total amount of awards relative to returns generated by the fund.
  - Following Executive Session, the unanimously approved the committee's recommendations for the HARLEM and Journey scholarship recipients, with $10,000 awarded to each HARLEM scholar and $5,000 awarded to each Journey scholar.
  - Ms. Persenaire provided a state update with respect to the budget. It is expected that per pupil will be increasing to $16,845. For 300 students, this will increase SHLA's expected revenue by approximately $222,000. Ms. Persenaire also reported additional ESSER fund ($1,400/scholar) and CARES Act funding ($2,925/scholar). In total, this results in approximately $1.3 million in additional funds, with the ESSER and

CARES funding to be spent over the next 2 years. The CARES Act funding also requires that 20% of funding be applied for COVID-related learning losses.

- Ms. Persenaire presented a 2021-2022 staff pay scale proposal. She explained that percentage increases would be based on longevity rather than on performance, with 3% raises from year 1 to year 3 and 5% raises beginning at year 4. Once a teacher or counselor reaches $100,000, they transition to a 1% raise but are still eligible for longevity bonuses, $3000 after Year 5 and $5000 after Year 10 and every 5 years after that. The Board asked about the upsides and potential downsides of the proposal, and how the proposal impacts total expected salary expenses over the next 3-5 years. Following discussion, the Board unanimously approved a motion to transition from performance-based to longevity-based raises and bonuses of the amounts proposed for the 2021-2022 academic year. The Board also asked for additional historical information on total teacher compensation, revenue received, and number of bonuses and raises at different percentage levels. Ms. Persenaire will provide this information and the Finance Committee can discuss a recommendation for making these changes permanent in a way that is financially sustainable.
- Ms. Persenaire provided an update on recruitment. The lottery will be April 7, and applications are due April 2. At this time, the trajectory for applications appears similar to last year, with about 100 applications for sixth grade received thus far. SHLA is starting to receive additional applications resulting from various mailings and anticipates that additional applications that will continue to arrive until the deadline.
- The Board discussed and unanimously approved the proposed tax return for 2019-2020.

- **Accountability Committee**
  - Ms. Persenaire reported that there have been two building closures in the last month due to confirmed positive cases of COVID in two different pods. In neither instance did the confirmed cases spread to other scholars.
  - The Board discussed that SHLA was approved for a 5-year charter.
  - Ms. Persenaire provided a state exam update. The Board of Regents has given schools a 10-day window for the ELA and math exams, with 1 day of testing for each exam. Families that are fully remote do not have to come in for the exam, and the state indicated schools will not be held responsible for results. SHLA is tentatively planning the ELA exam for April 20 and the math exam for May 11. Exams will be administered in-person and will also be offered to scholars who are fully remote.
  - Ms. Persenaire presented the proposed staff update, which reflects a change to the time that staff are expected to remain at school in the afternoon. This change is consistent with a previously Board-approved change to shorten the school day.
  - Ms. Persenaire presented the dashboard.

Meeting adjourned at 8:18 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on March 25, 2021 at which quorum was present throughout. (March 25, 2021)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

September 24, 2020 from 6:30-8:00 pm
222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Absent (Excused)
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Absent (Excused)
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; Max Hoover, Assistant Principal; Marc Taub and Jimmy Vora, audit partners at MBAF; and Collin Raymond, CBSM. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the August 27, 2020 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - SHLA's auditors (MBAF) presented the 2019-2020 audit. The auditors discussed the financial statements, including the Statement of Functional Expenses, other statements, and notes to the financial statements. SHLA had a good year financially and ended the year with an increase in net assets of over $400,000. There are a few outstanding documents that SHLA is going to provide to the auditors; after that, the auditors will be able to finalize the audit. The Board asked several questions regarding the financial statements, including the Statement of Functional Expenses. **The Board unanimously voted to accept the 2019-2020 financial and audit documents as presented.**
  - Ms. Persenaire presented the August 31, 2020 financial report, which reflects two months of SHLA's operations for the 2020-2021 year. As of the report, SHLA is on track with respect to budgeted spending. Ms. Persenaire noted that SHLA had been spending more on technology expenses (internet, etc.) and that employer match for the 401(k) program has increased because SHLA employees are contributing more into

their 401(k) accounts. The Board asked about expectations for full-year performance; Ms. Persenaire indicated that the SHLA budget anticipated a budget revenue cut, although any cut has not yet been announced by New York State. Ms. Persenaire will bring further information to the October board meeting.

- Ms. Persenaire provided an enrollment update. SHLA is fully enrolled with 304 scholars as of tomorrow (Friday, September 25). The Board discussed with Ms. Persenaire regarding lessons learned from enrollment this year that can be applied next year. She noted that social media costs were not as effective as other strategies, specifically the in-house coordinators who connected with and developed relationships with applicants and their families over the summer. She also explained that Schoolmint had been a helpful tool.
- Ms. Persenaire also reported that attendance rates have been high, with attendance rates of 98% to 99% during the current week.

- **Accountability Committee**
  - Ms. Persenaire presented the District Emergency Response Plan. The document is unchanged relative to the 2019-2020 school year. All COVID-19 and health-related safety precautions are part of a separate safety plan with co-located schools and a part of SHLA's reopening plan. The Board asked questions regarding the purpose of the document. Following further discussion, **the Board voted unanimously to approve the 2020-2021 District Emergency Response Plan**.
  - Ms. Persenaire and the Board discussed the proposed delay to the SHLA's hybrid learning start date. SHLA leadership proposes that SHLA delay its reopening to four weeks after the NYC BOE reopening, which would put the start date in late October. Ms. Persenaire discussed pros and cons associated with delaying the start date. Challenges that SHLA is facing and favor moving to a hybrid model relate to technical issues. In particular, because SHLA has not yet received Chromebooks, which had been ordered in the spring, some scholars are using older computers that are slower during remote learning. Other scholars are also having issues with slow internet. However, a hybrid model would not fully resolve these problems because many scholars would be remote-only and those that are in the hybrid model would still need be remote for half of the time. On the other side, remote learning has been successful and a number of families that previously indicated interest in the hybrid model are now more interested in distance learning. The Board asked whether SHLA planned to conduct another survey to understand families' preferences. Ms. Persenaire discussed plans to engage parents, including to hold weekly "Coffee with the Principal" sessions with parents. Following further discussion, **the Board voted unanimously to approve SHLA leadership's plan to delay the start date to October 27**. Ms. Persenaire will inform the leadership team, parents, and teachers by the end of the week.
  - Ms. Persenaire presented on SHLA's charter renewal process. SHLA is on track to submit everything on time. Next steps include a school visit and Board interviews in October or November. Board interviews will occur around the same time as the hearing. The Board will need to review the Executive Summary and the Narrative, the latter of which Ms. Persenaire plans to submit next week.
  - As previously discussed, SHLA is considering one charter change from a 4pm dismissal to a 3:20pm dismissal. Ms. Persenaire explained that SHLA has found that, as the school day becomes increasingly more rigorous, scholars' productivity dwindles by around 3:00pm (e.g., this is when SHLA sees increased requests for scholar support). SHLA leadership developed a schedule with a 3:20pm end time to ensure that academics would not suffer due to the change. To continue to have 44 minute periods, SHLA proposes replacing a "drop everything and read" period (when scholars had independent reading time) with the Achieve 3000 program and incorporate the "exploration period" for 7th and 8th grade into a more robust after school program. In response to a question from the Board at the August meeting, Ms. Persenaire reached out the SHLA's authorizer to ensure that the change would not impact charter renewal; the authorizer considered it a minor change and noted that SHLA would still have an extended day, and did not believe it would be any concern with respect to charter renewal. Following further discussion, **the Board voted unanimously to propose a change in the charter to change the end time of SHLA's school day to 3:20pm**.

- Ms. Persenaire presented the proposed Educational Law 2-D Board Policy. The policy is required by the State and is intended to ensure that scholars' personally identifiable information is not compromised, which is particularly important given SHLA's reliance on technology during remote learning. The Board asked questions regarding specific language in the policy and the plans that SHLA should think about in order to monitor SHLA's compliance with the relevant laws. This policy will need to be uploaded next week; the due date is October 1. The Board requested that Ms. Persenaire ask SHLA's counsel for additional information regarding the policy and underlying laws with which the Board would be certifying SHLA's compliance. The Board determined that Ms. Persenaire would reach out to Counsel, and follow up with the board and plan to do a vote via email.

- **Principal Update**
  - Ms. Persenaire presented a revised Board Dashboard template for the Board to review and comment on whether there is any other information that the Board would be interested in. The Board asked for a line measuring CCR in A3K and, when hybrid, the percent of scholars participating in hybrid.

- **Assistant Principal Update**
  - Mr. Hoover discussed SHLA's virtual family fair. SHLA teachers worked together and came up with creative ways to have family fairs. SHLA wasn't able to track how many parents engaged with the website; in the future, if a virtual career fair is used, SHLA would like to make sure to track this information.
  - Mr. Hoover discussed SHLA's ability to conduct MAP testing. At this time, about 80 scholars per grade have taken it, and he expects that all scholars will have completed the exam by next week.

Meeting adjourned at 8:13 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on September 24, 2020 at which quorum was present throughout. (September 24, 2020)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St. HOPE Leadership Academy Board of Trustees

Board Meeting

MINUTES

May 27, 2021 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Absent (Excused)
Maureen Higgins	Present
Kristopher John	Absent (Excused)
Salone Kapur	Present
Jennifer Ng	Present
Bianca Peart	Present
Elizabeth Phillips	Present
Caitlin Robisch	Present
Sarah Yan	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the April 29, 2021 Board meeting were unanimously approved by the Board.

- **Finance Committee**
  - The Finance Committee met last Tuesday as a follow-up to the last Board meeting to discuss additional information with respect to the proposed salary policy change. Ms. Phillips presented an update from a Finance Committee call and presented illustrations of historical salary and budget data. The Board discussed historical trends and asked additional questions, which Ms. Persenaire answered.
  - Ms. Persenaire provided an update on recruitment and enrollment. SHLA is targeting new enrollment of about 100. Currently, SHLA has received 176 total applications, of which 64 have fully registered for SHLA and just received t-shirts, and 28 are waitlisted (all are for 7th grade). SHLA has offered four new seats, and has received new applicants in the last week as the result of a successful paid google campaign (for which SHLA has about a 30% conversion rate). 80 applicants have declined or never responded. Board members asked questions regarding how enrollment compared to last year, SHLA received a lower number of applications this year. Ms. Persenaire will have a comparison to last year at the June Board meeting. Additionally, while SHLA had two enrollment coordinators and one recruitment coordinator for the 2020-

2021 school year, there will be four enrollment coordinators this year. These enrollment coordinators will be spread across all three grades in order to also have a campaign for returning scholars. For returning scholars, the goal for enrollment coordinators is to help build confidence and get a sense of needs for seventh and eighth grade. Enrollment coordinators will begin on June 28.

- Ms. Persenaire reported on the 2021-2022 proposed budget. The Board asked questions, including the rationale for SHLA's proposal to spend ARP funds over a period of two years. Ms. Persenaire discussed with the Board the line items for which the budget reflects a return to pre-COVID levels—or to an increase relative to pre-COVID levels. For example, there is an increase in the after-school program, which will have an after-school director. Similarly, the summer school program will have six directors; this program will fall under federal funds. Ms. Persenaire highlighted a number of other line items and explained to the board how they have changed relative to the last year. She also explained the leadership team's thoughts regarding a adding a new position that can assist with tutoring to make up COVID-related learning losses. Ms. Persenaire and the leadership team will prepare a proposed job description to share with the board in order to explain what this role can entail.
- Ms. Persenaire then presented a 2021-2022 budget analysis and discussed potential losses if enrollment falls under 295 scholars. SHLA's lowest enrollment was 272, and occurred when SHLA transitioned away from having fifth grade. She discussed how SHLA could offset the impact of lower-than-expected enrollment in the fall, and explained that there is a cushion for supplies to purchase PPE for the classrooms, as well as other line items that have been padded (including for field trips, internet, and other consultants). Ms. Persenaire also shared the leadership team's recommendation to add a sixth counselor at SHLA (one counselor for every 50 scholars) and to train staff in trauma-informed teaching practices.
- Ms. Persenaire will bring the budget to SHLA staff in a town hall format, and to parents in a town hall format, before the Board is asked to review and approve at the June meeting.

- **Accountability Committee**
  - Ms. Persenaire provided an update on state exams. Just under 100 scholars participated. MAP in-line testing is scheduled for June 8-9. SHLA is following state guidance on the Regents exams.
  - Ms. Persenaire provided a brief update on the Summer Spark program. This year there will be 6 directors, each of whom will have a small learning community of 25-30 scholars (depending on need and want), compared to prior years in which there were two directors.
  - The June Board meeting may be in person, unless the Open Meetings Law is extended again. Ms. Persenaire will provide an update to the Board before the meeting.
  - Regarding graduation, there will be an indoor ceremony at Symophony Space because there will be two ceremonies: half of eighth graders in one ceremony, 90 minute cleaning, and then half graduate in the second ceremony. All but 10 eighth graders are planning to attend. Capacity guidelines is 144

- **Assistant Principal Update**
  - Mr. Hoover provided an update to the board on Teacher Appreciation Week, which included a virtual chocolate tasting.

Meeting adjourned at 8:05 pm.

I, Elizabeth Phillips, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on May 27, 2021 at which quorum was present throughout. (May 27, 2021)

Board of Trustees
Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Maureen Higgins (Treasurer)
Kristopher John
Salone Kapur
Jennifer Ng
Bianca Peart
Elizabeth Phillips (Secretary)
Caitlin Robisch
Sarah Yan

St HOPE Leadership Academy Board of Trustees
Board Meeting

MINUTES
June 24, 2021 from 6:30-8:00 pm
Meeting Conducted Virtually

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Maureen Higgins	Present
Kristopher John	Present
Salone Kapur	Present
Jennifer Ng	Absent (Excused)
Bianca Peart	Present
Elizabeth Phillips	Absent (Excused)
Caitlin Robisch	Present
Sarah Yan	Present

Also present at the meeting: Meghann Persenaire, Principal; and Max Hoover, Assistant Principal. Due to the COVID-19 outbreak and closing of the SHLA building, the meeting took place via video conference. The meeting is being recorded and will be posted, along with a transcription, to the SHLA website.

- **Public Comment**
  No requests for public comment were received.

- **Consent Agenda**
  Minutes from the May 27, 2021 Board meeting were unanimously approved by the Board.

- **Nominating Committee**
  - The board reviewed the proposed Slate of Officers and committee members for the 2021-2022 school year. The slate of officers and committee members as presented passed unanimously.
  - Ms. Higgins addressed that the Accountability Committee plans to meet more regularly in the upcoming year to review and discuss school data.
  - The board reviewed the proposed 2021-2022 Board Calendar. Ms. Persenaire shared that the NY state of emergency was lifted, all board meetings must be held in person starting next month. Summer sessions will be held hybrid allowing board members to attend via Zoom - Note that we would like to hold one meeting earlier so that staff can attend. Ms. Persenaire also invited the board to the Taste of Harlem event.
  - Ms. Persenaire informed the board that the annual financial disclosure period was upcoming, and to expect to receive more information via email.
- **Finance Committee**

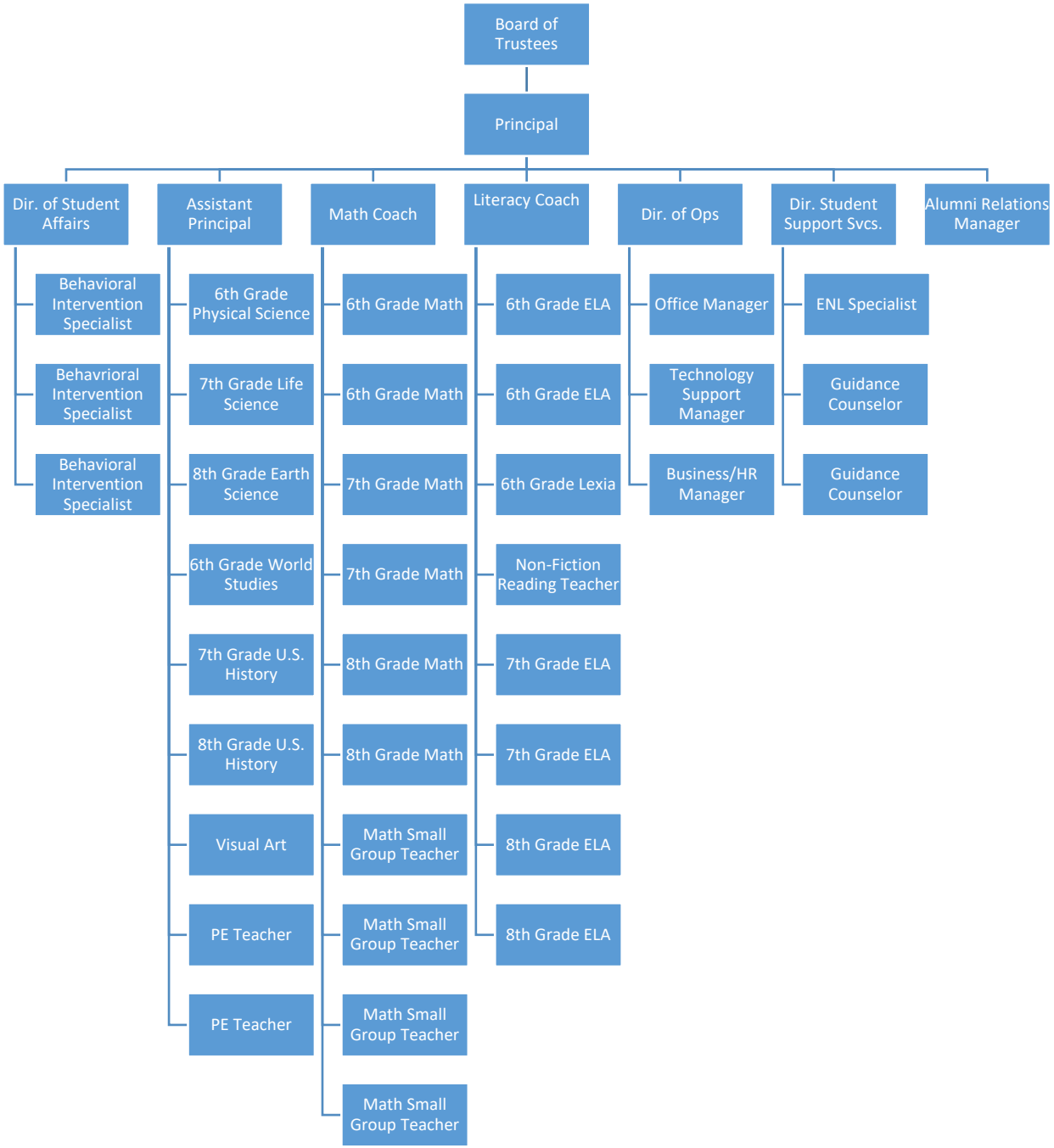
- Representatives from MBAF were present to launch the 2020-2021 audit. Mr. Taub reported to the board that the audit was started and that there was nothing new to report. The audit package is expected at the end of July, and they hope to present at draft to the board at the September board meeting. Mr. Taub discussed potential impacts of additional federal funding on federal fund thresholds, and the compliance audit they will complete as it relates to the new funding to ensure correct procedures are in place.
- Ms. Persenaire provided updates on the May Finance Report. It is currently unclear whether funding for COVID testing will come for ESSER funding, or be paid for by the education department, pending current lawsuits. Samsung Smartboards were purchased for each classroom, as well as Diversitrack, which allows for Smartboards to be mobile. Anticipated surplus of over 500K, primarily from an increase in revenue due to per pupil funding and increases in Title 1 funding, during a year in which several cuts were made as a result of the pandemic.
- It was noted to review the Scholarship Fund policy at an upcoming board meeting, and discuss the number and amount of scholarships that the board will make in the upcoming year.
- The board reviewed the 2021-2022 Budget, after previously reviewing in both the April and May meetings. Ms. Persenaire noted that relevant budget items were tagged to ESSER and ARP funding, including an additional counselor, consultants, mental health services for staff, and an additional ELA teacher. The budget was approved unanimously.
- Ms. Persenaire provided an update on recruitment and enrollment. While SHLA received fewer applications this year as compared to last year, the school has met almost the same number of registered families as at this time last year. Ms. Persenaire shared that she now has more data about family engagement with the enrollment packet and that families seem more engaged with the school at this stage than in past years. The board asked if Ms. Persenaire had insight as to how the school was doing compared to other charter schools with regards to recruitment, and she shared that there is a general sense that other schools are in a similar place.

- **Accountability Committee**
  - Ms. Persenaire informed the board about a recent update on promotions decisions. The leadership team made the decision to promote all scholars to the next grade level. Letters were sent to families to recognize their hard work this year and inform them of the promotion decision. Prior to making the decision, the leadership team met with grade teams to share their proposal and gather feedback, and provided a space for teams to discuss without the presence of leadership. The proposal was generally well received and it was clear that teachers saw this as the best move for students given this year's context. The board asked if adjustments would need to be made to the current promotion policy as written. Ms. Persenaire will research and report back to the board, as well as share the current retention and promotion policy.
  - Ms. Persenaire again referenced the Open Meetings Law change that was discussed earlier in the meeting.
  - Ms. Persenaire shared her reflection on her goals for the school year.
  - The Accountability Committee shared with the board the process they followed for Ms. Persenaire's evaluation, which consisted of a reflection with the principal, interviews with staff, and analysis of student and other school-level data.
  - Ms. Persenaire reviewed the dashboard, which showed 0 suspensions in the past month. The board also noted that the school is ending the year on a strong foot with regards to attendance.

- **Assistant Principal Update**
  - Ms. Persenaire and Mr. Hoover shared highlights from the recent graduation ceremony.

Meeting adjourned at 7:40 PM.

I, Maureen Higgins, do hereby certify that I am the duly qualified and acting interim Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on June 24th, 2021 at which quorum was present throughout. (June 24, 2021)


Board of Trustees
Principal
Dir. of Student Affairs
Assistant Principal
Math Coach
Literacy Coach
Dir. of Ops
Dir. Student Support Svcs.
Alumni Relations Manager
Behavioral Intervention Specialist
Behavrioral Intervention Specialist
Behavioral Intervention Specialist
6th Grade Physical Science
7th Grade Life Science
8th Grade Earth Science
6th Grade World Studies
7th Grade U.S. History
8th Grade U.S. History
Visual Art
PE Teacher
PE Teacher
6th Grade Math
6th Grade Math
7th Grade Math
7th Grade Math
8th Grade Math
8th Grade Math
Math Small Group Teacher
Math Small Group Teacher
Math Small Group Teacher
Math Small Group Teacher
6th Grade ELA
6th Grade ELA
6th Grade Lexia
Non-Fiction Reading Teacher
7th Grade ELA
7th Grade ELA
8th Grade ELA
8th Grade ELA
Office Manager
Technology Support Manager
Business/HR Manager
ENL Specialist
Guidance Counselor
Guidance Counselor

Academic Calendar 2021 - 2022

st HOPE LEADERSHIP ACADEMY
Lighting the Spark Within

Meghann Persenaire, Principal
Phone: 212-283-1204

AUGUST

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	#	***26***	***27***	28
29	30	31				

August 23	All New Teachers Report
August 25	All Teachers Report

SEPTEMBER

Su	M	Tu	W	Th	F	Sa
			1	***2***	***3***	4
5	6	7	8	9	***10***	11
12	13	14	15	16	***17***	18
19	20	21	22	23	***24***	25
26	27	28	29	30		

September 1	First Day of School: New Scholars
September 1-3	12:30 p.m. Student Dismissal
September 1-3	New Student Orientation
September 2	Family Fair from 4:30 to 6 p.m.
September 7	First Day of School: Returning Students

OCTOBER

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	***8***	9
10	11	12	13	14	***15***	16
17	18	19	20	21	***22***	23
24	25	26	27	28	***29***	30

October 11	No School: Indigenous Peoples' Day
October 29	Quarter 1 Ends

NOVEMBER

Su	M	Tu	W	Th	F	Sa
31	1	2	3	4	***5***	6
7	8	9	10	11	***12***	13
14	15	16	17	18	***19***	20
21	22	23	24	25	26	27
28	29	30				

November 1	Staff Development
November 2	Election Day, Fully Remote
	Asynchronous Instruction
November 9	Parent-Teacher Conferences (2-7) Remote
November 10	Parent-Teacher Conferences (2-7) In-Person
November 11	No School: Veteren's Day
November 24 - 26	No School: Thanksgiving Holiday

Quarter 1 Days 41
First Day: September 1
Last Day: October 29

DECEMBER

Su	M	Tu	W	Th	F	Sa
			1	2	***3***	4
5	6	7	8	9	***10***	11
12	13	14	15	16	***17***	18
19	20	21	22	23	***24***	25
26	27	28	29	30	31	

Dec 22 - Dec 31	Term Break
Dec 22 - Dec 31	Office Closed

JANUARY

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	***7***	8
9	10	11	12	13	***14***	15
16	17	18	19	20	***21***	22
23	24	25	26	27	***28***	29

January 3	Staff Development
January 17	No School: Rev. Dr. Martin Luther King Jr. Day
January 21	Quarter 2 Ends

Quarter 2 Days 47
First Day: November 2, 2021
Last Day: January 21, 2022

Quarter 3 Days 50
First Day: January 24, 2022
Last Day: April 8, 2022

Quarter 4 Days 46
First Day: April 11, 2022
Last Day: June 23, 2022

FEBRUARY

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	***4***	5
6	7	8	9	10	***11***	12
13	14	15	16	17	***18***	19
20	21	22	23	24	***25***	26
27	28					

February 2 and 3	12:30 Student Dismissal
February 2	Parent-Teacher Conferences (2-7) Remote
February 3	Parent-Teacher Conferences (2-7) In-Person
February 21 - 25	No School: Midwinter Recess
February 28	Staff Development

MARCH

Su	M	Tu	W	Th	F	Sa
		1	2	3	***4***	5
6	7	8	9	10	***11***	12
13	14	15	16	17	***18***	19
20	21	22	23	24	***25***	26
27	28	***29***	#	31		

March 29 - 30	NYS ELA Exams: 1:15 Dismissal

TOTAL DAYS 184

APRIL

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	***8***	9
10	11	12	13	14	***15***	16
17	18	19	20	21	***22***	23
24	25	#	#	28	***29***	30

April 8	Quarter 3 Ends
April 18 - 22	Spring Break
April 26 - 27	NYS Math Exams: 1:15 Dismissal

MAY

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	***6***	7
8	9	10	11	12	***13***	14
15	16	17	18	19	***20***	21
22	23	24	25	26	***27***	28
29	30	31				

May 9 - 20	NYSELAT Exams
May 2	No School: Eid al-Fitr
May 30	No School: Memorial Day

LEGEND

	NO SCHOOL for Students and Teacher
3	*(Bold & Italic) Friday* Early Release 1:15 dismissal
	Parent Teacher Conferences
	New York State Testing Dates
	Inservice for Teachers and Staff

JUNE

Su	M	Tu	W	Th	F	Sa
			1	2	***3***	4
5	6	7	8	9	***10***	11
12	13	14	15	16	17	18
19	20	#	#	***23***	24	25
26	27	29	30			

June 20	No School: Juneteenth
June 23	Last Day of School: 12:30 p.m. Dismissal
June 24	Graduation 4:00

JULY

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30