



## **FOIL POLICY**

### **Subject Matter List**

#### **St HOPE Leadership Academy Charter School**

#### **(The "School")**

The School will maintain the following records:

- By-Laws
- Resolutions
- Trustee Disclosure Forms
- Management Records
- Billing Records
- District Correspondence
- SED Correspondence
- FOIL Records
- Complaints
- Student Records
- Academic Records
- Health Records
- Employee Records
- Corporate/Government Documents
- Meeting Minutes
- Manuals
- Curriculum Records
- Student Service Records
- Food Service Records
- Discipline Records
- Professional Development Records
- Facilities Records