

Board of Trustees

Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Katie Embree
Maureen Higgins (Treasurer)
Mirlande Joachim
Kristopher John
Salone Kapur (Secretary)
Lindsey Moschet
Jennifer Ng
Elizabeth Pernick



**St HOPE Leadership Academy Board of Trustees
Board Meeting**

MINUTES

July 27, 2023 from 6:30-8:00 pm
Meeting Conducted In-Person and Virtually

- **Welcome**

Call to Order

Ankur Dalal	Present
Katie Embree	Present
Gabrielle Apollon	Absent (Excused)
Maureen Higgins	Present (Virtual)
Mirlande Joachim	Absent (Excused)
Kristopher John	Present
Salone Kapur	Present (Virtual)
Jennifer Ng	Absent (Excused)
Lindsey Moschet	Present (Virtual)
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal; Ms. Lee, Human Resources Manager; Brian Scanlon, Wells Fargo Bank; Jimmy Vora, BDO; and Adam Cole, BDO. The meeting took place at SHLA and via teleconference, and was recorded.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the June 22, 2023 Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Persenaire reminded board members to complete and return their Annual Report Financial Disclosure forms.

- **Finance Committee**

- *Launching the 2022-23 Audit:* Mr. Vora discussed the SHLA audit. Preliminary work is underway and fieldwork will commence in August; he plans to have a draft to the Board by late September or early October.
- *Meeting with 401K Plan Provider: Wells Fargo:* Mr. Scanlon provided an overview of the overall performance of the school's retirement plan. Following feedback from Ms. Lee in regards to the school's experience with Wells Fargo, Mr. Scanlon responded to questions from the Board around how to improve the client experience, lower the administrative costs the school pays to offer the program, and auto-enrollment. Mr. Scanlon will provide additional information that will be shared with the Board prior to the August meeting.

- *Recruitment and Enrollment*: Ms. Persenaire provided a summary of student recruitment. Specifically, she noted that, as of July 27, 42 prospective students have completed the registration process (24 in 6th Grade, 7 in 7th Grade, 11 in 8th Grade) and 18 prospective students have accepted their seat and are “in process” (10 in 6th Grade, 3 in 7th Grade, 5 in 8th Grade). In addition 11 prospective students have accepted their offer, and 38 prospective students have been offered a seat at St HOPE. To date, 274 applications have been received. Given projected low enrollment, Ms. Persenaire shared that she is already preparing for that and will share a contingency plan in more detail at the August Board Meeting.
- **Accountability Committee**
 - *2022-23 MAP and Interim Data Class by Class Analysis*: Ms. Persenaire provided an overview of MAP performance for the Class of 2023, the Class of 2024, and the Class of 2025. For each class, she shared overall performance and growth and performance and growth for each subgroup (Students with IEPs and English Language Learners). She reiterated that overall growth exceeded national norms in all grades and all subjects, and she also celebrated the profound growth of our students with IEPs and ELLs.
 - *Dashboard*: Ms. Persenaire discussed the dashboard, noting final enrollment, final attendance, and final suspensions.
- **Principal Update**
 - Ms. Persenaire provided an update on the progress of the Summer Boost Program, and she also provided an overview of various summer camps attended by current St HOPE students as a result of the board-approved Planting the Seed Scholarships.

Meeting adjourned at 7:53 p.m.

I, Salone Kapur, do hereby certify that I am the duly qualified and acting Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on July 27, 2023 at which quorum was present throughout. (July 27, 2023)