

Application: St. HOPE Leadership Academy Charter School

Gretchen Liga - gliga@csbm.com
2024-2025 Annual Report

Summary

ID: 0000000148
Status: Annual Report Submission
Last submitted: Oct 31 2025 06:32 PM (EDT)

Entry 1 – School Information and Cover Page

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2025**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

St. HOPE Leadership Academy Charter School

b. Unofficial or Popular School Name

St. HOPE

c. CHARTER AUTHORIZER (As of June 30th, 2025)

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District # 5

e. Date of Approved Initial Charter

Jan 15 2008

f. Date School First Opened for Instruction

Aug 12 2008

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

St. HOPE Leadership Academy Charter School embraces the following mission statement, which serves as the foundation of the School: To educate self-motivated, productive, and critically thinking leaders who are prepared to succeed in a college preparatory high school, committed to serving others, and passionate about lifelong learning.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

- An orderly, structured and disciplined learning environment
- Character development as the underpinning of (and precursor to) academic achievement
- Rigorous, standards-based college preparatory curriculum
- Focus on literacy and mathematics
- Low student-teacher ratios
- An extended instructional day
- Frequent benchmark assessments of scholar progress
- Intensive interventions for scholars who are performing far below grade level
- Extensive leadership development and community service opportunities

i. School Website Address

<https://www.sthopeleadershipacademy.org/>

j. Authorized Charter Enrollment for 2024-2025 School Year

300

k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment

175

I. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

6
7
8

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased to educate students

Will the school maintain or operate multiple sites in 2025-2026?

	No, just one site.
--	--------------------

School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	222 West 134th Street, New York, NY 10030	212-283-1204	New York City Community School District # 5	6-8	6-8	No

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Meghann Persenaire	Principal	212-283-1204	212-882-1830	mpersenaire@sthopeharlem.org
Operational Leader	Yamal Gonzalez	Director of Operations	212-283-1204	646-599-1839	ygonzalez@sthopeharlem.org
Compliance Contact	Vivian Lee	Human Resources Manager	212-283-1204	212-882-1149	vlee@sthopeharlem.org
Complaint Contact	Meghann Persenaire	Principal	212-283-1204	212-882-1830	mpersenaire@sthopeharlem.org
DASA Coordinator	Ted Connelly	Dean	212-283-1204	212-882-1579	tconnelly@sthopeharlem.org
Phone Contact for After Hours Emergencies	Meghann Persenaire	Principal	212-283-1204	212-882-1830	mpersenaire@sthopeharlem.org

n1b. Is site 1 in public space or in private space?

Public Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

n1d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No	N/A	Yes

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

Not Applicable

p1. Total Number of School Calendar Days

182

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	0
August 2025	0
September 2025	129
October 2025	133
November 2025	96
December 2025	92
January 2026	114
February 2026	92
March 2026	131
April 2026	105
May 2026	107
June 2026	101

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Vivian Lee
Position	Business Manager
Phone/Extension	212-283-1204
Email	vlee@sthopeharlem.org

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A large, stylized handwritten signature in black ink on a light gray background. The signature consists of two distinct parts: a more complex, looped initial on the left and a simpler, curved mark on the right.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 31 2025



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: St. HOPE Leadership Academy Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u>https://www.sthopeleadershipacademy.org/about/documents-and-policies/annual-report/</u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u>https://www.sthopeleadershipacademy.org/about/board-of-directors/</u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u>https://www.sthopeleadershipacademy.org/about/documents-and-policies/</u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.sthopeleadershipacademy.org/about/documents-and-policies/dasa-policy/</u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.sthopeleadershipacademy.org/disciplinary-grievance-information/</u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u>https://www.sthopeleadershipacademy.org/wp-content/uploads/2024/10/SHLA-District-Wide-Safety-Plan-2024-2025.docx-1.pdf</u>
6. Authorizer-approved FOIL Policy	<u>https://www.sthopeleadershipacademy.org/about/documents-and-policies/foil-and-ferpa-policies/</u>

7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)

<https://www.sthopeleadershipacademy.org/about/documents-and-policies/foil-and-ferpa-policies/>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

Entry 3 – Board of Trustees Membership Table

Completed - Aug 1 2025

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE**, and **BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024- 2025
1	Maureen Higgins Piotrowicz	maureen.higgins@gmail.com	Chair	Accountability Executive	Yes	4	06/30/2024	06/29/2027	11
2	Gabrielle Apollon Hoekstra	gapollon@door.org	Vice Chair	Nominating Executive	Yes	3	06/30/2025	06/29/2028	11
3	Lindsey Moschet	LMM63@cornell.edu	Secretary	Nominating Accountability	Yes	1	06/30/2025	06/29/2028	9
4	Kristopher John	kmjohn@gmail.com	Treasurer	Accountability Finance	Yes	2	06/30/2025	06/30/2028	11
5	Lord Crawford	lordcrawford2@gmail.com	Trustee/Member	Nominating	Yes	1	12/02/2024	12/01/2027	6
6	Ankur Dalal	ankurdalal@gmail.com	Trustee/Member	Finance Executive	Yes	4	06/30/2024	06/29/2027	8
7	Katie Embree	cme11@columbia.edu	Trustee/Member	Nominating Accountability	Yes	1	06/30/2025	06/29/2028	8
8	Mirlande Joachim	mirlandejochim@yahoo.com	Trustee/Member	Nominating Accountability	Yes	1	06/15/2023	06/29/2026	9

9	Salone Kapur	salonevkapur@gmail.com	Trustee/ Member	Account ability Finance	Yes	1	06/30/2023	06/29/2026	9
---	--------------	--	-----------------	-------------------------	-----	---	------------	------------	---

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024-2025
10	Jennifer Reynoso Ng	jreynoso.ng@gmail.com	Trustee/ Member	Nominating Account ability	Yes	1	06/30/2023	06/29/2026	8
11	Elizabeth Pernick	elizabeth.a.phillips@gmail.com	Trustee/ Member	Finance Executive	Yes	1	06/30/2024	06/29/2027	6
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

12

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	11
b. Total number of Voting Members added during the 2024-2025 school year	1
c. Total number of Voting Members who left the board during 2024-2025 school year	0
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	11
e. Board members attending 8 or fewer meetings during 2024-2025	5

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Disclosure of Financial Interest by a Current or Former Trustee](#)

Filename: Disclosure_of_Financial_Int_DcJKpEv.Embree.pdf Size: 114.1 kB

[Dalal Disclosure](#)

Filename: Dalal_Disclosure.pdf Size: 195.1 kB

[Disclosure Form St Hope](#)

Filename: Disclosure_Form_St_Hope.pdf Size: 346.4 kB

[Disclosure of Financial Interest by a Current or Former Trustee](#)

Filename: Disclosure_of_Financial_Inter_dhPd4n.John.pdf Size: 334.2 kB

[Disclosure of Financial Interest by a Current or Former Trustee](#)

Filename: Disclosure_of_Financial_Inte_6tNxQag.Kapur.pdf Size: 487.0 kB

[Disclosure Form Moschet](#)

Filename: Disclosure_Form_Moschet.pdf Size: 536.3 kB

[Disclosure of Financial Interest by a Current or Former Trustee](#)

Filename: Disclosure_of_Financial_Int_5DIIOYA.pdf.Ng.pdf Size: 439.0 kB

[Annual Disclosure Form - Lord Crawford](#)

Filename: Annual_Disclosure_Form_-_Lord_Crawford.pdf Size: 463.8 kB

[Higgins Disclosure](#)

Filename: Higgins_Disclosure.pdf Size: 238.9 kB

[E Pernick Disclosure of Financial Interest by a Current or Former Trustee](#)

Filename: E_Pernick_Disclosure_of_Financial__iD28eas.pdf Size: 496.0 kB

[Apollon 2025-07-25 11-54](#)

Filename: Apollon_2025-07-25_11-54.pdf Size: 1.6 MB

Entry 5 – Board Meeting Minutes

Completed - Aug 1 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

[11-SHLA-Minutes-5](#)

Filename: 11-SHLA-Minutes-5.29.2025.pdf Size: 212.5 kB

[1-SHLA-Minutes-7](#)

Filename: 1-SHLA-Minutes-7.25.2024.pdf Size: 169.6 kB

[10-SHLA-Minutes-4](#)

Filename: 10-SHLA-Minutes-4.24.2025.pdf Size: 212.8 kB

[3-SHLA-Minutes-09](#)

Filename: 3-SHLA-Minutes-09.26.2024.pdf Size: 168.5 kB

[2-SHLA-Minutes-08](#)

Filename: 2-SHLA-Minutes-08.29.2024.pdf Size: 171.1 kB

[9-SHLA-Minutes-3](#)

Filename: 9-SHLA-Minutes-3.28.2025.pdf Size: 205.9 kB

[8-SHLA-Minutes-2](#)

Filename: 8-SHLA-Minutes-2.27.2025.pdf Size: 209.9 kB

[7-SHLA-Minutes-1](#)

Filename: 7-SHLA-Minutes-1.30.2025.pdf Size: 209.2 kB

[5-SHLA-Minutes-11](#)

Filename: 5-SHLA-Minutes-11.21.2024.pdf Size: 210.3 kB

[4-SHLA-Minutes-10](#)

Filename: 4-SHLA-Minutes-10.24.2024.pdf Size: 211.1 kB

[6-SHLA-Minutes-12](#)

Filename: 6-SHLA-Minutes-12.12.2024.pdf Size: 195.3 kB

[12-SHLA-Minutes-06](#)

Filename: 12-SHLA-Minutes-06.26.2025.pdf Size: 228.7 kB

Entry 6 – Enrollment & Retention

Completed - Oct 29 2025

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	In the 2024-25 school year, 24.9% of our students received special education services, exceeding the enrollment target of 21.2%. To recruit these students, we employed the following strategies: • Targeted outreach to feeder schools that serve high populations of special needs students • Consultations with non-profit and charter support organizations to pin-point recruitment targets in the South Bronx and Harlem • Orientation to educate families on our full program offerings for students with special needs	As St. HOPE exceeded the enrollment target for Students with Disabilities by 3.7 percentage points, we plan to utilize the same enrollment strategies in the 2025-26 school year.
English Language Learners	In the 2024-25 school year, 17.7% of the students enrolled at St. HOPE were English Language Learners, surpassing the NYSED the target of 11.3%. Our robust recruitment of ELL students included the following efforts: • Outreach to schools, churches, shelters, and community-based organizations in the South Bronx and Manhattan that serve families with a primary language other than English • Orientation, recruitment, and open house events presented in English, Spanish, and French • Application materials translated into Spanish and French	As St. HOPE exceeded the enrollment target for English Language Learners by 6.4 percentage points, we plan to utilize the same enrollment strategies in the 2025-26 school year.
Economically Disadvantaged	In the 2024-25 school year, 95.6% of the students enrolled at St. HOPE were eligible for free and reduced-priced lunch, surpassing	As St. HOPE exceeded the enrollment target for Economically Disadvantaged students by 10.1% percentage points, we plan to utilize

	the NYSED target of 85.5%. We used the following strategies to effectively recruit economically disadvantaged students: • Increased online presence and social media campaign • Outreach in high needs neighborhoods, including housing projects • Collaborations with community-based organizations • Assistance with completion of the Meal program application, as needed.	the same enrollment strategies in the 2025-26 school year.
--	--	---

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	In the 2024-25 school year, St. HOPE retained 83% of our Students with Disabilities, matching the NYSED target of 82.9%. To retain Students with Disabilities, St. HOPE provided the following services and supports: • A Director of Student Support who is available to answer questions for all current and prospective students • Differentiated and targeted instruction provided by teachers on each grade level in Integrated Co-Teaching Classrooms • Counseling services provided by a certified, St. HOPE Counselor • An outside provider for speech and occupational therapy services • On-going communication with parents on student progress.	As St HOPE met the retention target for Students with Disabilities, we plan to utilize the same retention strategies in the 2025-26 school year.
English Language Learners	In the 2024-25 school year, St. HOPE retained 81% of our English Language Learners, exceeding the NYSED target of 76.4%. To retain English Language Learners, St. HOPE offers the following program services: • Comprehensive ELL services provided by a bi-lingual ELL Coordinator as well as numerous other bi-lingual staff members • Translation services at all school events, including parent-teacher conferences • On-going communication with parents on the progress of ELL students.	As St HOPE exceeded the retention target for English Language Learners, we plan to utilize the same retention strategies in the 2025-26 school year.

Economically Disadvantaged	In the 2024-25 school year, St. HOPE retained 85% of our students eligible for free or reduced-price lunch, exceeding the target of 84.1%. To retain Economically Disadvantaged students, St. HOPE ensures that all students are fully able to participate in school activities regardless of their ability to pay. The school does not charge for field trip expenses or participation fees for afterschool clubs and activities. Uniforms are also provided free of charge for students and families who cannot afford the expense.	As St HOPE exceeded the retention target for Economically Disadvantaged students, we plan to utilize the same retention strategies in the 2025-26 school year.
----------------------------	---	--

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Aug 1 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

SHLA 2024-25 Org Chart

Filename: SHLA_2024-25_Org_Chart.pdf Size: 45.8 kB

Entry 9 – School Calendar

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. Schools must use a calendar format and ensure there is a monthly tally of instructional days.**

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

[SHLA 2025-26 Academic Calendar Version 2](#)

Filename: SHLA_2025-26_Academic_Calendar_Version_2.pdf Size: 179.0 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Aug 1 2025

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7-digit TEACH ID for the Faculty/Staff person; verify the TEACH ID is correctly entered .
Role at the School / Network	Select the best choice of role of the Faculty/Staff person from the drop-down list .
Total Years Experience in this Role	Enter the number of years of experience the Faculty/Staff person has in the role selected .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date at the School / Network	Enter the date that the Faculty/Staff person was hired at the school/network .
Start Date at the School / Network	Enter the date that the Faculty/Staff person actually began employment at this school/network .
Date Employee Separated from Service (if applicable)	Enter the date that the Faculty/Staff person separated from service at the school/network .
Certification Status / Out-of-Certification Justification	Select the appropriate choice from the drop-down list .

FOR TEACHERS ONLY: Choose Subject Taught

FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science

Notes

Select the appropriate choice from the drop-down list.

Select the appropriate choice from the drop-down list.

Optional

[SHLA faculty-staff-roster-template-may-2025](#)

Filename: SHLA_faculty-staff-roster-te_9HC1RjR.shla.xlsx Size: 23.2 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Completed - Oct 28 2025

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025**.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

Responses Selected:

Complete Provided Goals Tables

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	NYS ELA exams	Not Met	The CSD5 middle grades pass rate on the ELA exam was 47%, exceeding the school pass rate of 41%. Our 8th graders came within 1 percentage point of their CSD5 peers (45% SHLA, 46% CSD5) with our 6th graders having the largest gap (29% SHLA, 46% CSD5). Given that our 6th graders enter 3 to 4 grade levels behind, we will continue to focus on catching them up through increased participation in Lexia, iReady and Reading Eggs. One item of note – during the school's second day of testing, NYSED experienced a statewide outage of their online testing platform, with our students nervously waiting over 45 minutes in testing conditions to restart

				their exams. This outage did not occur during the CSD5 administration.
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	NYS ELA exams	Not Met	The NYC middle grades pass rate on the ELA exam was 54%, exceeding the school pass rate of 41%. Our smallest gap was in 8th grade (45% SHLA, 56% NYC) with our largest gap in 6th grade (29% SHLA, 53% NYC). Given that our 6th graders enter 3 to 4 grade levels behind, we will continue to focus on catching them up through increased participation in Lexia, iReady and Reading Eggs. One item of note – during the school's second day of testing, NYSED experienced a statewide outage of their online testing platform, with our students nervously waiting over 45 minutes in testing conditions to restart their exams. This outage did not occur during the NYC administration.
Academic Goal 3	For each year of the school's renewal charter term, the	NYS Math exams	Met	The SHLA pass rate on the math exam was 54%, far

	percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).			exceeding the CSD5 middle grades pass rate of 42%. SHLA scholars scored significantly higher than their community district counterparts in 7th and 8th grade, with our 8th graders scoring 26 percentage points higher (SHLA 62%, CSD5 36%).
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	NYS Math exams	Met	The SHLA pass rate on the math state exam was 54%, exceeding the NYC pass rate by one percentage point. Our 8th graders beat their City counterparts by 13 percentage points (SHLA 62%, NYC 49%).
Academic Goal 5	Each year, 75 percent of 8th graders who have been at St. HOPE Leadership Academy Charter School for at least two years will pass the New York State Earth Science Regents.	NYS Earth Regents Science Exam	Not Met	Our scholars continued to struggle with mastering Earth Science this year with just 8% passing the Regents exam and 27% scoring 55% or higher. Analysis of the test results over the last few years has demonstrated that the particularly dense Earth Science vocabulary proves to

				be a heavy lift for our young scholars. The school's Board and Leadership Team have been exploring making a change to the 8th grade science program and determined this spring that St HOPE will transition to the Living Environment Regents for the 2025-26 school year. The Board and Leadership Team believe it is a stronger match for our scholars and will better prepare them for success in a college-preparatory high school.
Academic Goal 6	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination.	NYS ELA exams	Met	The school pass rate increased from 39% to 41%.
Academic Goal 7	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination.	NYS Math exams	Met	The school pass rate increased from 38% to 54%.
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or	NYS ELA exams	Met	This year, 54% of our ELLs/FELLs passed the ELA state exam, far

	more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.			exceeding our 14% pass rate in 2024.
Academic Goal 9	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS ELA exams	Met	The school pass rate on the ELA exam for scholars with IEPs increased from 20% to 25%.
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for	NYS ELA exams	Met	The school pass rate on the ELA exam for FRPL students increased from 39% to 41%.

	that applicable population in each year of the charter term.			
--	--	--	--	--

2. Do have more academic goals to add?

Yes

2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math exams	Met	This year, 65% of our ELLs/FELLs passed the math state exam, far exceeding our 2024 pass rate of 16%.
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math exams	Met	This year, 29% of our scholars with IEPs passed the math state exam, exceeding our 2024 pass rate of 16%.

Academic Goal 13	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math exams	Met	The school pass rate on the math state exam for FRPL students increased from 38% to 54%.
Academic Goal 14	Each year, each grade will increase the percentage of scholars considered to be on grade level as measured by the NWEA MAP ELA baseline exam in September and endline exam in June.	NWEA MAP ELA assessments	Met	All grades increased the percentage of scholars considered on grade level as measured by NWEA MAP exams in ELA. 6th grade more than doubled, from 18% to 43%; 7th grade from 33% to 40%; and 8th grade nearly doubled, from 33% to 63%.
Academic Goal 15	Each year, each grade will increase the percentage of scholars considered to be on grade level as measured by the NWEA MAP Math baseline exam in September and endline exam in June.	NWEA MAP Math assessments	Met	All grades increased the percentage of scholars considered on grade level as measured by NWEA MAP exams in Math. 6th grade more than doubled, from 8% to 20%; 7th grade from 20% to 28%; and 8th grade from 28% to 40%.

Academic Goal 16	Each year, growth in ELA performance in each grade will exceed national growth expectations as measured by NWEA MAP exams.	NWEA MAP ELA assessments	Met	Expected growth from Fall to Spring in 6th Grade Reading is 5 RIT points. Our mean growth was 17 RIT points, more than tripling the target. Expected growth from Fall to Spring in 7th Grade Reading is 4 points. Our mean growth was 7 RIT points, exceeding the target. Expected growth from Fall to Spring in 8th Grade Reading is 4 RIT points. Our mean growth was 11 RIT points, far exceeding the target and putting our 8th graders slightly above their national peers.
Academic Goal 17	Each year, growth in math performance in each grade will exceed national growth expectations as measured by NWEA MAP exams.	NWEA MAP Math assessments	Met	Expected growth from Fall to Spring in 6th Grade Math is 8 RIT points. Our mean growth was 16 RIT points, doubling the target. Expected growth from Fall to Spring in 7th Grade Math is 7 RIT points. Our mean growth was 10 RIT points,

				exceeding the target. Expected growth, from Fall to Spring, in 8th Grade Math is 5 RIT points. Our mean growth was 11 points, more than doubling the target.
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

2. ORGANIZATION GOALS

2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Average daily attendance rate Attendance rate for CSD5 was not available as of the date of submission.	Unable to Assess	
Org Goal 2	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.	Retention Rate The CSD5 retention rate was not available as of the date of submission.	Unable to Assess	
Org Goal 3	Each year, the school will meet or	ATS records	Met	The NYSED enrollment target for

	exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.			ELLs is 11.3%. Our ELL enrollment was 17.7%.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	ATS records	Met	The NYSED enrollment target for students with disabilities is 21.2%. Our SWD enrollment was 24.9%.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	ATS records	Met	The NYSED enrollment target for students eligible for Free and Reduced Price lunch is 85.8%. Our FRPL enrollment was 95.6%.
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	ATS records	Met	The NYSED retention target for English language learners is 76.4%. Our ELL retention was 81%.
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents,	ATS records	Met	The NYSED retention target for students with disabilities is 82.9%. Our SWD retention was 83%.

	for students with disabilities.			
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	ATS records	Met	The NYSED retention target for students eligible for free and reduced price lunch is 84.1%. Our FRPL retention was 85%.
Org Goal 9	Each year, the school will have a daily student attendance rate of at least 95 percent.	Average daily attendance rate	Not Met	The school's average daily attendance rate was 87%. About 10% of scholars and families struggled significantly with maintaining regular attendance, often missing 2-3 days/month. This has been an issue since the pandemic, when the importance of consistently attending school in-person became less important. We are fully committed to returning to our pre-pandemic attendance levels and will continue to partner with families and scholars to re-invigorate their commitment to 95% attendance. Specifically, for the past two years, we met with families when they reached

				the threshold of chronic absenteeism to determine specific ways to support the family. In addition, the Principal, Assistant Principal, Counselor, and members of the grade teams created action plans with chronically-absent scholars to try to improve their attendance.
Org Goal 10	Each year, 85% of scholars enrolled during the course of the year return the following September.	ATS records	Met	
Org Goal 11	Each year, 100 percent of teachers will engage in a faculty evaluation process including goal setting and written performance reviews.	School records of teacher evaluations	Met	St HOPE's teachers were evaluated utilizing the Charlotte Danielson framework and rubric as well as against the professional goals they set for themselves in collaboration with their supervisor. Teachers were evaluated three times during the school year and had weekly classroom visits, in addition to reflection sessions with their direct supervisor.
Org Goal 12	Each year, 100 percent of teachers will participate in individualized and	School records of professional development	Met	All faculty members participated in a one-week professional

	team-focused professional development.			development program during the summer as well as every Friday from 1:30 – 4:00. Departments participated in bi-monthly data-driven professional development.
Org Goal 13	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYC Department of Education School Survey	Not Met	SHLA averages beat citywide middle school averages in 7 of the 8 areas, with all topic averages coming in at 90% or higher except IEP Service Satisfaction at 87% (compared to citywide average of 92%). Since the pandemic, the school has not received in-person speech and occupational therapy services, which was finally remedied by the NYCDOE this fall.
Org Goal 14	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a	NYC Department of Education School Survey	Not Met	SHLA averages beat citywide middle school averages in 16 of 20 areas, falling short on the topics of Guidance (89% to 95%), Social-Emotional

	percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.			(75% to 84%), Quality of Professional Development (80% to 84%), and Teacher Influence (65% to 67%). As the school does each year, the Leadership Team reflects on the staff survey responses and determines appropriate next steps. This year, we are bringing back teacher-led PD sessions, with five being offered over the course of the academic year. We have also added a Dean of Students with a counseling background.
Org Goal 15	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the	NYC Department of Education School Survey	Met	SHLA averages beat citywide middle school averages in every area of the student survey, with all 14 topics coming in at 90% or higher.

	survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.			
Org Goal 16	Each year, 100 percent of scholars in grades 6 through 8 will participate in a daily advisory program focused on character development.	School records	Met	All students participated in our daily advisory program focused on character development.
Org Goal 17	Each year, 100 percent of scholars will participate in monthly community-building activities focused on character development and teamwork.	School records	Met	All students participated in community building activities every Friday focused on character development and teamwork.
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Monthly Financials	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Monthly Financials	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	ATS records	Not Met	The school's authorized enrollment is 300 scholars, with 255 being 85%. Our enrollment as of 10/31 was 181. This enrollment decline mirrors the significant enrollment decline across NYC. The school is working diligently to ameliorate this issue for the 25/26 academic year through implementing a comprehensive

				recruitment campaign that includes providing busing to families in the Bronx, improved online recruitment/enrollment and canvassing efforts with an organization with proven results. We are also requesting a decrease in our charter enrollment as part of the renewal process next academic year.
Financial Goal 4	Each year, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Audited Financial Statement	Met	
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

Completed - Oct 31 2025

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

[St HOPE Leadership Academy Charter School FST with Mgmt Ltr](#)

Filename: 1db320e14823463e8d7b58fc9c176ca5.pdf Size: 400.4 kB

Entry 12b – Additional Financial Documents

Completed - Oct 31 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

[St HOPE Leadership Academy Charter School Mgmt Ltr](#)

Filename: d7bd3714fb8349a59df71bc097150a6c.pdf Size: 141.2 kB

[SHLA proof of escrow](#)

Filename: fbd8ce34713e48979e692047c8ee50e2.pdf Size: 242.4 kB

[SHLA - AUP statement](#)

Filename: f6309c3d711e4b2dbea9a4ed32094f30.pdf Size: 151.6 kB

[SHLA - federal single audit statement](#)

Filename: 7fea639db6374a55a985ff608a7734ca.pdf Size: 151.2 kB

[SHLA - corrective action plan statement](#)

Filename: 5ace14edab03424788ea762fc0a20b7b.pdf Size: 150.5 kB

Entry 12c – Financial Contact Information

Completed - Oct 31 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Meghann Persenaire	mpersenaire@sthopeharlem.org	212-882-1830

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Gus Saliba, PKF O'Connor Davies	gsaliba@pkfod.com	201-712-9800	1

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Christopher Daniels	425 East 79th Street, Suite 1F, New York, NY 10075	cdaniels@csbm.com	315-704-9629	17

Entry 13 – Fiscal Year 2025-2026 Budget

Completed - Oct 31 2025

SUNY-authorized charter schools are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

[SHLA 2025-2026-Annual Budget](#)

Filename: 49a0fe24bd284076862bba00b98649e0.xlsx Size: 46.9 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name: Katie Embree

Name of Charter School Education Corporation: St. Hope Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee (no leadership role)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

NO

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

NO

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

NO

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

NO

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your

immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone: 212.678.3991

Business Address:

cme11@tc.columbia.edu

917.566.1353

1787 Madison Ave, 315

New York, NY 10035

Signature Date

July 9, 2025

Katie Embree 

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

ANKUR DAHAL

Name of Charter School Education Corporation:

ST HOPE LEADERSHIP ACADEMY

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-915-1967

Business Address:

499 PARK AVE, NEW YORK, NY

E-mail Address:

ANKUR.DAVAL@GMAIL.COM

Home Telephone:

908-327-4087

Home Address:

210 W 90 ST, NEW YORK, NY



6/28/25

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mirlande Joachim

Name of Charter School Education Corporation:

St Hope Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.



None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

847 968 1616

Business Address:

276 5th Ave, Ste 704, New York, NY 10001

E-mail Address:

mirlandejoachim@yahoo.com

Home Telephone:

N/A

Home Address:

2235 5th Ave, Apt 12F, New York, NY 10037



Signature

7/8/2025

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

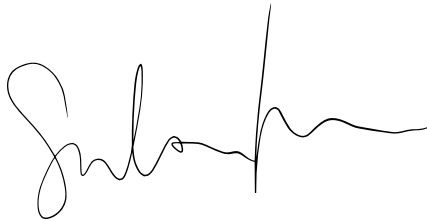
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Lindsey Moschet

Name of Charter School Education Corporation:

St Hope Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

lindseymoschet@gmail.com

Home Telephone:

970-309-3174

Home Address:

424 W End Ave, Apt 14C. NY, NY 10024



7/16/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

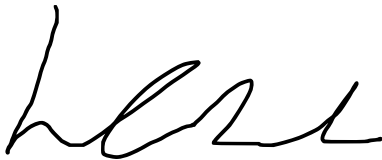
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Maurcen Higgins

Name of Charter School Education Corporation:

St HOPE Leadership Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

1515 Broadway, New York, NY

E-mail Address:

maureen.higgins@gmail.com

Home Telephone:

201 679 - 9699

Home Address:

365 Oswego Ct, WNY, NJ 07093



6/26/25

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Gabrielle Apollon

Name of Charter School Education Corporation:

St. Hope Leadership Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-chair, Chair of nominating committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.



None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

gabrielle.a@gmail.com

Home Telephone:

(917)972-0640

Home Address:

380 Malcolm X Blvd, Apt. 9F, NY, NY 10027



07/24/25

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

May 29, 2025 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

• Welcome

Call to Order

Gabrielle Apollon	Present (Virtual – Address Provided)
Lord Crawford	Absent (Excused)
Ankur Dalal	Present
Katie Embree	Present (Virtual – Address Provided)
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Present (Virtual – Address Provided)
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Present
Jennifer Ng	Present (Virtual – Address Provided)
Elizabeth Pernick	Present (Virtual – Address Provided)

Also present at the meeting: Meghann Persenaire, Principal.

• Public Comment

No requests for public comment were received.

• Consent Agenda

Minutes from the April 24th Board meeting were unanimously approved by the Board.

• Finance Committee

- *April Finance Report* - Ms. Persenaire presented the April Finance Report for discussion, stating that there were no significant changes since the March Finance Report with a projected cash surplus of \$39K. Ms. Persenaire reported that the audit of medical benefits was completed with minimal financial impacts. Any additional expenses were covered by an increase in SpEd revenue. She also noted that three months of 401(k) match will be pulled from monies forfeited by employees who left before they were vested.
- *2025-26 Proposed Budget Review* – Ms. Persenaire presented the FY26 proposed budget, noting that it offers a side-by-side comparison with a budget based on an enrollment of 200 and on 180. Ms. Persenaire discussed that staffing is adjusted accordingly and that the budget based on 180 reflects lessons learned this past year on how to deliver a high-quality academic program with appropriate levels of student programming, including events and field trips. The Board discussed the cost for the bus that transports students from the Bronx and whether it continues to be a value-add – cost will increase from \$150,000 to \$180,000. Ms. Persenaire explained that the Bronx is now saturated with charter schools, making the

commute to St HOPE less attractive. Twelve students are currently slated to take the bus next year, an amount that covers the cost and would be a hit to the bottom line if they chose to move schools. The Board will continue this discussion at the June meeting.

- *Update on Underdog Proposal* – Ms. Persenaire met with Underdog to discuss the Board’s feedback on their proposal. Underdog agreed that they need to think more out-of-the-box and asked the school and the Board to brainstorm a solid “hook” to use for recruitment. Ms. Persenaire stated that the school wants to begin by surveying families to see what attracted them to the school. Underdog submitted a new proposal for the 25-26 academic year, which was received today. Ms. Persenaire will review the proposal and report to the Board at the June meeting.
- *Recruitment and Enrollment* – Ms. Persenaire presented current recruitment and enrollment numbers with 134 applications received to date, of which 43 have accepted their seat. She stated that these numbers are very similar to this time last year, although the school is in a better overall position as 110 students will be returning. Over the summer, the plan is for Underdog to continue canvassing with school staff conducting school tours and open houses.

- **Accountability Committee**

- *Principal Evaluation* – Ms. Persenaire reminded the Accountability Committee that the Principal Evaluation is required by the June Board meeting.
- *Charter Renewal* – Ms. Persenaire reminded the Board that next academic year the school will engage with the charter renewal process. Our current charter is for five years and will expire at the end of June, 2026. All materials will be due to our authorizer on September 2nd, including the narrative which is currently being drafted. The DOE will conduct their preliminary site visit on June 11th with a more intensive 2-day visit in the fall. More about the process will be discussed at upcoming meetings.
- *25-26 Board Committee Membership* – Ms. Persenaire reminded the Board that 2025-26 Board Committee Membership will be voted on at the June meeting. She asked members if anyone wished to change their current committee membership and/or leadership position. No one expressed that they would like to change. Ms. Persenaire asked that anyone who wishes to make a change to please email her prior to the June meeting.
- *Board Membership* – Ms. Persenaire reminded the Board that members who are completing their third year or any portion thereof as of July 1st will be up for renewal of their membership at the June meeting. She asked members to contact her prior to the June meeting if they did not wish to renew their membership.
- *24-25 Board Calendar Draft* – The Board reviewed the proposed 25-26 Board meeting calendar and did not make any changes. The Board will vote on the 25-26 Board Calendar at the June Board meeting.
- *April Dashboard* – Ms. Persenaire presented the April dashboard data. The Board discussed the A3K data and the decline in the number of suspensions.

- **Principal Update**

- Ms. Persenaire discussed end-of-year events including the field trips to Philadelphia and New Paltz, both of which were a tremendous success. The 8th grade dance and graduation are coming up with the Board encouraged to attend graduation on Monday, June 23rd at 4:00.

Meeting adjourned at 7:37 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on May 29th, 2025 at which quorum was present throughout. (May 30, 2025).

Board of Trustees

Gabrielle Apollon (Vice President)
Ankur Dalal (President)
Katie Embree
Maureen Higgins (Treasurer)
Mirlande Joachim
Kristopher John
Salone Kapur
Lindsey Moschet (Acting Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

July 25, 2024 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Katie Embree	Absent (Excused)
Maureen Higgins	Present Virtual (Address Provided)
Mirlande Joachim	Present
Kristopher John	Present
Salone Kapur	Absent (Excused)
Lindsey Moschet	Present
Jennifer Ng	Present Virtual (Address Provided)
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal; Jimmy Vora, BDO; Nelson Chui, CSBM; Karina Perez, Director of Student Affairs; and Kathy Marseille, Director of Student Support.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the June 27th Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Apollon is planning to have a conversation with the prospective Alumni representative over the coming month.
- Ms. Persenaire thanked the Board for completing their Annual Report Financial Disclosures.

- **Finance Committee**

- *Audit* – Jimmy Vora of BDO discussed the launch of the 2023-24 audit, which was currently underway. He discussed that independent auditors abide by professional standards that require auditors to report on matters that are significant, focusing on fraud risk, internal controls over financial reporting, revenue recognition and compliance with requirements relative to Federal awards. They do not expect any major changes due to updates with new requirements.
- *June Finance Report* - Ms. Persenaire presented the June Finance Report for discussion, stating that the school was projected to end the year with a substantial surplus. This will allow \$80,000 in ARP funds to be

transferred to the 2024-25 fiscal year, knowing that they funds must be spent by the September 30 deadline. Additional savings were recognized in student software, staff food/events, office supplies, and legal fees. Ramapo, who was engaged to conduct PD but did not prove to be effective, returned fees that were paid up front. The final surplus could still vary by \$20,000 in either direction as final receivables and payables are still coming in.

- *Recruitment and Enrollment* – Ms. Persenaire shared that she believes that the school will reach the goal of 200 enrolled students by September. Using last year as a benchmark, numbers of accepted applicants are up and 1-3 new applications come in every day. The goal is to convert two applicants to fully enrolled every day. During August, Underdog will focus on canvassing to continue to drive enrollment.
- Ms. Higgins reported on a meeting she, Ms. Moschet and Ms. Persenaire had with Eric Grannis who reached out to offer his services on a possible school conversion. He proposed a school that is open from 7am to 9pm every day, 7 days per week, all year, and expanding to a K-8 school. The Board discussed the proposal and whether or not it was a fit for St HOPE, determining that expanding grades and days would likely not result in a fix for enrollment issues. Ms. Higgins discussed that it did provide an important avenue for thinking more outside the box on what could be done differently to help us stand out from our peer schools.

- **Accountability Committee**

- *Proposed 2024-25 District Safety Plan* – Ms. Perez and Ms. Marseille presented the proposed 2024-25 District Safety Plan to the Board. Changes include some definitions and more explicit outlines of plans that are in place in case of emergencies, particularly around lockdowns. Removed the option of purchasing a silent panic alarm, but since the school is in a co-located building it requires coordination with the other schools in the building. The plan will now be posted on the school's website for 30 days to allow for public comment.
- *Interim Assessments and the 2024-25 Dashboard* – The Board discussed whether continuing to have interim assessments on the dashboard made sense, as these interims are now used for more formative purposes than in the past. For this reason, they no longer provide a gauge of projected student performance on the state exams. NWEA MAP data and A3K data provide better measures and are likely sufficient. The Board discussed if there might be additional math data that might be used. Ms. Persenaire said they were discussing possible i-Ready data now that i-Ready math will be implemented schoolwide. Mr. John offered to assist Ms. Persenaire with this exploration.
- *June Dashboard* – The Board discussed the decline in the number of suspensions and improvements in attendance over the prior year, along with the significant A3K growth.
- *Charter Authorizer* – One of the items mentioned in the meeting with Mr. Grannis was that the school should consider changing authorizers. The Board discussed this possibility and asked Ms. Persenaire to look into the feasibility.

- **Principal Update**

- Ms. Persenaire discussed the Summer Boost summer school program that is currently underway, thanks to a Bloomberg grant of around \$57,000. 45 scholars are attending and are genuinely happy to be there.

Meeting adjourned at 7:43 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on July 25, 2024 at which quorum was present throughout. (July 26, 2024).

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

April 24, 2025 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Lord Crawford	Present
Ankur Dalal	Present
Katie Embree	Present (Virtual – Address Provided)
Maureen Higgins	Absent (Excused)
Mirlande Joachim	Absent (Excused)
Kristopher John	Present
Salone Kapur	Present (Virtual - Address Provided)
Lindsey Moschet	Present
Jennifer Ng	Present (Virtual – Address Provided)
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the March 28th Board meeting were unanimously approved by the Board.

- **Finance Committee**

- *March Finance Report* – Ms. Persenaire presented the March Finance Report, noting that the projected cash surplus increased from the prior month to approximately \$39,000 with the increase due primarily to a reconciliation of the scholarship account. Since the scholarship program inception, there have been recipients who completed their program early, took more than a semester's leave of absence or did not complete college, resulting in unused funds. These funds, which had been a liability on the balance sheet are now available for use this fiscal year. The Board asked if there were any additional changes likely before June 30. Ms. Persenaire stated that a review of medical benefit usage might bring the projected surplus back down, but she would know more next month. All other spending is at or below projections.
- *Investment Policy and Scholarship Account* – The Board continued the discussion from the prior month on the possibility of drafting a policy (or an addendum to the current investment policy) that would explain to authorizers and other outside entities that, should the school end a fiscal year with a cash deficit due to scholarship awards, this should not be viewed as impacting the actual bottom line of the operating budget. With current enrollment challenges, the school is currently managing a tighter budget and the \$50,000 in annual scholarship awards could result in the operating budget running a cash deficit. Given the substantial

balance in the investment account of over \$3 million, the school is in a very strong financial position and should feel comfortable awarding alumni scholarships each year. Board agreed that the Finance Committee should convene prior to the end of the year and draft this policy for Board review.

- *Recruitment and Enrollment* – Ms. Persenaire reported that she is meeting with Underdog next Tuesday and will have an update on their proposal at the May meeting. Ms. Persenaire also reported that the school had 112 applications by the April 4th lottery with 39 of these accepting their seat. While this does not mean that all will fully enroll, it is an encouraging number. Active recruitment continues with Underdog and school staff continuing to canvas. A few applications have come in from the Catholic school in the neighborhood that is closing, along with one as a result of Democracy Prep consolidating their Harlem middle schools.
- *Charter Enrollment* – Ms. Persenaire stated that, with charter renewal happening next year, the Board needs to determine what they believe is the right number for projected enrollment for the five years of the next charter term (2026-2031). The Board discussed that, given that the Board has closely monitored enrollment declines since the pandemic, analyzing data each year to try to forecast emerging trends, it seems likely that enrollment will be somewhere around 180 at the low end and 210 at the high end. The Board also discussed that, should the school-age population in Harlem and New York City rebound during the next charter term, they would need to do a material revision to increase charter enrollment. **The Board voted unanimously to project enrollment at 210 for the next charter term (2026-2031).**

- **Accountability Committee**

- *ELA State Exams* – Ms. Persenaire stated that the school completed the computer-based ELA state exams on April 8th and 9th. While the scholars were very well prepared, there was a significant glitch on Wednesday, April 9th when the entire testing system shut down. This was very stressful for the scholars, who had to patiently wait 45 minutes until the system came back up, checking every few minutes to see if it was working. While the 8th graders managed it well, the younger scholars had a harder time. Ms. Persenaire reported that it will most likely negatively impact scores. The Board expressed frustration that such a high-stakes exam would experience such a glitch.
- *Living Environment Regents* – Ms. Persenaire presented the rationale for changing the current 8th grade science capstone from the Earth Science Regents to the Living Environment Regents. While the Board of Regents recently voted to remove the requirement of passing Regents in order to graduate high school (starting in 2027-28), completing these exams is still required to demonstrate mastery and meet federal requirements. Regents also continue to be a draw for parents when deciding on a middle school. Ms. Persenaire explained that the school has struggled with Earth Science since first offering the course, with pass rates never reaching more than 25%. After much data analysis, leadership team determined that the very complex Earth Science vocabulary was continually holding scholars back and that switching to Living Environment would make sense. 8th graders already do very well on the U.S. History Regents, which, as an 11th grade exam, is technically tougher than Earth Science. But the strong ELA skills scholars learn at St HOPE translate well to U.S. History and will likely also translate well to Living Environment. **The Board voted unanimously to change to the Living Environment Regents beginning in the 2025/26 school year.**
- *April Dashboard* – Ms. Persenaire presented the April Dashboard, focusing on the steady enrollment and Achieve3000 growth. She also discussed the April suspension numbers, which were higher than last year. This was due to one incident that occurred outside of school but involved a relatively large number of students.
- *Financial Literacy Parent Meeting* – Ms. Persenaire reported that an alum offered a Financial Literacy meeting for parents but attendance was a challenge. They are trying to move it online to see if more parents would be interested

Meeting adjourned at 7:40 p.m.

I, Lindsey Moschet, do hereby certify that I am Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on April 24, 2025 at which quorum was present throughout. (April 25, 2025).

Board of Trustees

Gabrielle Apollon (Vice President)
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

September 26, 2024 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Absent (Excused)
Ankur Dalal	Present
Katie Embree	Present
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Present (Virtual – Address Provided)
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Present
Jennifer Ng	Present
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the August 29th Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Apollon reported that she had interviewed prospective Board candidate Lord Crawford and had recommended to Ms. Persenaire that he move forward with a school tour and discussion. Ms. Persenaire reported that he was coming in soon and she would have more information at the October meeting.

- **Finance Committee**

- *August Finance Report* - Ms. Persenaire presented the August Finance Report for discussion, stating that the school had not successfully enrolled 200 scholars so the finance report was adjusted to an enrollment of 185. Expenses had been adjusted accordingly, with staffing cuts and reductions to the instructional PD, coverage, classroom supplies, staff events and afterschool coaching lines. The Board discussed implications, particularly if the enrollment levels out lower than 185.
- *Recruitment and Enrollment* – Ms. Persenaire reported that, with 2024/25 enrollment meeting 2023/24 enrollment, it seems that student enrollment has plateaued at around 185. This is with putting everything into this year's recruitment and enrollment efforts, including partnering with Underdog. This year, the school had

fewer students enroll in September and 38 students who completed their enrollment but never actually showed up. Over half went to their local public school in the Bronx, two students moved out of state and thirteen went to competing public and charter schools in Manhattan. The plan is to survey new families to learn why they chose St HOPE over other options to inform next year's recruitment.

- *2023/24 Audit* – Ms. Persenaire reported that the audit will be ready for Board review at the October meeting.

- **Accountability Committee**

- *2023/24 NYCDOE School Survey Results*– Ms. Persenaire presented the 2023-24 NYCDOE School Survey Results for discussion. Parent, student and staff response rates were very high and results showed that the school beat the City middle school average on most measures. All student responses beat City averages, sometimes substantially, including measures of school safety. Positive parent responses were above 90% in all categories.

- **Principal Update**

- Ms. Persenaire reported that the school ENL enrollment was at an all-time high of 22%, with the majority testing at the “Entering” level. The staff rising to meet the challenge and Ms. Persenaire will present further details at the October meeting.

- **Executive Session**

- The Board voted at 7:10 to enter Executive Session.

Meeting adjourned at 7:24 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on September 26, 2024 at which quorum was present throughout. (September 27, 2024).

Board of Trustees

Gabrielle Apollon (Vice President)
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

August 29, 2024 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present (Virtual – Address Provided)
Ankur Dalal	Absent (Excused)
Katie Embree	Absent (Excused)
Maureen Higgins	Present (Virtual – Address Provided)
Mirlande Joachim	Absent (Excused)
Kristopher John	Present
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Absent (Excused)
Jennifer Ng	Present (Virtual – Address Provided)
Elizabeth Pernick	Present (Virtual – Address Provided)

Also present at the meeting: Meghann Persenaire, Principal.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the July 27th Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Apollon reported that she has reached out to the potential alumni representative and will provide further information at the September meeting.

- **Finance Committee**

- *July Finance Report* - Ms. Persenaire presented the July Finance Report for discussion, stating that, as the fiscal year has just begun, there is little to report. Ms. Persenaire noted that there had been some savings on staffing due to turnover. The Board commented that the investment account is healthy.
- *Recruitment and Enrollment* – Ms. Persenaire reported that current enrollment is 192 as of the date of the meeting, which is higher than this time last year. Through canvassing, Underdog has secured a significant number of ELLs, with eight new scholars enrolling the previous week. Ms. Persenaire noted that Leadership Team and the ELL coordinator have really stepped up to ensure the school is serving our ELL population, including providing instructional materials in both Spanish and Arabic.

- **Accountability Committee**

- *District Safety Plan*– Ms. Persenaire presented the 2024-25 District Safety Plan, which had been reviewed at the July Board meeting and been shared with the community for 30 days. As there were no public comments during the community review period, the **Board unanimously approved the District Safety Plan as presented.**
- *Professional Development Calendar* – Ms. Persenaire presented the 2024-25 Professional Development Calendar, noting that, in addition to the regular extended grade team meetings and department meetings, teachers would focus on improving the classroom environment, maximizing co-teaching and using data to improve student outcomes this academic year. **The Board unanimously approved the 2024-25 Professional Development Calendar as presented.**
- *2024-25 Dashboard* – Ms. Persenaire presented the draft of the 2024-25 Dashboard that reflected the changes discussed at the July Board meeting, including removing interims. The Board discussed that 2024-25 will also serve as a pilot year for using math iReady data as a possible indicator of math growth and achievement. **The Board unanimously approved the draft of the 2024-25 Dashboard as presented.**
- *NWEA MAP Special Populations* – Ms. Persenaire presented the 2023-24 NWEA MAP results for SwIEPS and ELLs. For the Class of 2026 (6th graders), the class as a whole exceeded the growth targets in ELA and Math by three points. ELLs exceeded the growth targets by one point and SwIEPS missed the target by one point. For the Class of 2025 (7th graders), the class as a whole exceeded the ELA and Math growth targets by four points. ELLs exceeded the growth targets by six points and SwIEPs missed the target by one point. For the Class of 2024 (8th graders), the class as a whole exceeded the ELA and Math growth targets by two points. ELLs exceeded the growth targets by three points and SwIEPs met the growth target. The Board discussed that ELLs are thriving but that SwIEPs were not performing as strongly, particularly in math. Ms. Persenaire stated that Leadership Team and Coaches have already been discussing this trend and working on possible solutions.
- *Charter Authorizer* – Ms. Persenaire reported that Dr. Bond reached out to the Charter Center to explore options around possibly changing the charter authorizer, per the Board's July request. She was informed that there was a one-year window a few years ago but that the option is no longer available.

- **Principal Update**

- Ms. Persenaire reported that she had just wrapped up the Family Fair before the Board meeting and that it was a tremendous success with most new families attending. She also noted that New Student Orientation was also well-attended, setting up the year for success. She added that 20 of 26 staff members were returning this year, contributing further to the positive environment as the year gets underway.

- **Executive Session**

- The Board voted at 7:10 to enter Executive Session.

Meeting adjourned at 7:19 p.m.

I, Salone Kapur, do hereby certify that I am duly qualified acting Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on August 29, 2024 at which quorum was present throughout. (August 30, 2024).

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

March 28, 2025 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Lord Crawford	Present
Ankur Dalal	Absent (Excused)
Katie Embree	Present
Maureen Higgins	Present (Virtual Address Provided)
Mirlande Joachim	Present
Kristopher John	Present
Salone Kapur	Present (Virtual Address Provided)
Lindsey Moschet	Absent (Excused)
Jennifer Ng	Absent (Excused)
Elizabeth Pernick	Present (Virtual – Address Provided)

Also present at the meeting: Meghann Persenaire, Principal and Constance Bond, former Executive Director.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the February 27th Board meeting were unanimously approved by the Board.

- **Finance Committee**

- *HARLEM and Journey Scholarships* – Ms. Persenaire presented the recommendation of the Scholarship Interview Committee that convened on March 22nd to interview the HARLEM and Journey scholarship finalists. The members of the committee, including two Board members, conveyed that five of the HARLEM finalists are very strong and asked the Board to consider awarding five scholarships this year. The Board engaged in a lengthy discussion of the financial ramifications given current budget constraints, knowing that whatever the Board chooses to award would be accounted for as an expense even though the funds would come directly from the investment account that currently has a balance of more than \$3 million. \$45,000 was already allocated in the FY25 budget, but the additional \$10,000 would be an extra expense. Ms. Persenaire discussed a few additional savings that might cover this, with the Board expressing both a strong desire to award the additional scholarship, noting that this is what the investment account is for, and concern that the cash surplus would still be tight. **The Board voted unanimously to award four \$10,000 HARLEM Scholarships, one \$5,000 Journey scholarship and an additional \$5,000 2-year HARLEM scholarship, with this \$50,000 to be pulled from the investment account.** The Board also asked Ms. Persenaire to convey to the 2-year winner that this recipient could apply for the Journey scholarship as a rising junior. The

Board continued the discussion of what this means long-term and wondered if a written policy could be developed that would separate scholarship funds from the operating budget for authorizer reporting purposes. Such a policy could be included with authorizer and state financial reports should the cash surplus be negative due to scholarship awards. The Board will continue this discussion next month.

- *February Finance Report* – Ms. Persenaire presented the February Finance Report, noting that the projected cash surplus was approximately \$3,500 with revenue and expenses updated to reflect current projections. This included the \$16,000 the Board approved in February for field trips and an additional expense of \$4,000 to conduct a staff search. Most expenses continue to run at or under budget.
- *Investment Account and Underdog Proposal* – Ms. Persenaire presented a proposal from Underdog to substantially increase their recruitment efforts in light of current enrollment difficulties. She reported that two middle schools in the neighborhood were closing and this prompted her to ask Underdog what their “everything but the kitchen sink” budget might look like to better drive applications for the 2025/26 school year. The Board discussed the proposal which increased marketing and canvassing efforts for a total of \$375,000, approximately \$200,000 more than the school currently spends. Members questioned the efficacy of simply increasing efforts already underway, particularly expensive strategies like canvassing, wondering if it would result in substantially more applications. Members also wanted more information on the proposed targeted marketing campaign, wondering if Underdog could share what channels have worked well for other schools and what media our audience consumes. Ms. Persenaire will meet with Underdog and will report back to the board.
- *Recruitment and Enrollment* – Ms. Persenaire reported current recruitment numbers for the 2025/26 school year. 6th grade is 79, 7th is 16 and 8th is 9 for a total of 104 applications. The current 6th grade class is 60. Of the applications, 16 are from PS92, 32 are from Underdog and 24 are from the website, which could also be from Underdog and 32 from the common application. The lottery will be conducted on April 4th.

- **Accountability Committee**

- *State Test Projections* – Ms. Persenaire presented performance projections for the upcoming state exams, noting that numbers were based on data to date and a student-by-student analysis. ELA – 6th grade 23%, 7th grade 37%, and 8th grade 50%. Math – 6th grade 24%, 7th grade 39% and 8th grade 34%. The ELA exam is coming up the second week of April and the math exam will be after spring break. Scholars have completed computer-based practice exams so are ready for the second year of computer-based implementation.

Meeting adjourned at 8:06 p.m.

I, Katie Embree, do hereby certify that I am Acting Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on March 28, 2025 at which quorum was present throughout. (March 29, 2025).

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

February 27, 2025 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

• Welcome

Call to Order

Gabrielle Apollon	Present
Lord Crawford	Present
Ankur Dalal	Present (Virtual – Address Provided)
Katie Embree	Absent (Excused)
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Present (Virtual – Address Provided)
Salone Kapur	Absent (Excused)
Lindsey Moschet	Present
Jennifer Ng	Absent (Excused)
Elizabeth Pernick	Present (Virtual – Address Provided)

Also present at the meeting: Meghann Persenaire, Principal

• Public Comment

No requests for public comment were received.

• Consent Agenda

Minutes from the January 30th Board meeting were unanimously approved by the Board.

• Finance Committee

- *January Finance Report* – Ms. Persenaire presented the January Finance Report, noting that the projected surplus was approximately \$35,000 with revenue and expenses updated to reflect current projections. Most expenses continue to run at or under budget.
- *Annual Budget Priorities* – The Board began a discussion of what expenses should be prioritized as the school continues to navigate enrollment challenges. This includes student programming such as field trips that have been cut to balance the budget. Some field trips, such as college trips, are an integral part of meeting the school's mission. The Board discussed the potential drawbacks of operating with a cash deficit but a surplus with depreciation, particularly given that next year is a charter renewal year. **The Board unanimously approved adding \$16,000 to the current year's field trip budget to support college trips.**
- *Recruitment and Enrollment* – Ms. Persenaire reported current recruitment numbers for the 2025/26 school year. Current 6th grade numbers are higher than last year, resulting in a higher number of 7th and 8th grade seats being filled next year (112). To reach the goal of 200 scholars, the school needs to enroll at least 88 new scholars. Currently, there are 43 applications for 6th grade, 7 for 7th grade and 3 for 8th grade. The Catholic school next door is closing so are actively recruiting there.

- *2025 Scholarship Update* – Ms. Persenaire reported that nine Harlem scholarship applications and 1 Journey scholarship application were received by the deadline – more than last year. Tomorrow, the school will convene the Application Review Committee to determine which six applicants will become finalists. The Board Interview Committee will convene on March 22nd to interview the finalists and choose the winners.
- *Auditor Search* – Ms. Persenaire presented the references for the firm selected as the finalist to be the school's auditor. The Board discussed that the references were outstanding and that the proposal was comprehensive. **The Board voted unanimously to engage PKF O'Connor Davies as the school's new audit firm.**
- **Nominating Committee**
 - *Engagement Committee* - Ms. Persenaire reminded members to complete the Google Doc to sign up for ways to engage with the school community.
- **Accountability Committee**
 - *NWEA MAP Midline Results* – Ms. Persenaire presented the MAP midline results that showed that all grades increased their average RIT and their percent on grade level in Math and that 6th and 8th grade increased their average RIT and percent on grade level in ELA. 6th grade is currently on track to more than double the expected national growth and 8th grade is approaching pre-pandemic levels. Right now the focus is on 7th grade ELA where growth needs to be accelerated. Ms. Persenaire is spending considerable time in this classroom ensuring that iReady is being implemented with integrity.
 - *December Dashboard* – Ms. Persenaire reviewed the January dashboard that showed that attendance had improved as a result of an attendance incentive. A3K growth was steady, particularly in 7th and 8th grade.

Meeting adjourned at 7:46 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on February 27, 2025 at which quorum was present throughout. (February 28, 2025).

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

January 30, 2025 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present (Virtual – Address Provided)
Lord Crawford	Present
Ankur Dalal	Present (Virtual – Address Provided)
Katie Embree	Present
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Present
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Present
Jennifer Ng	Present (Virtual – Address Provided)
Elizabeth Pernick	Present (Virtual – Address Provided)

Also present at the meeting: Meghann Persenaire, Principal; Christopher Daniels, CSBM; and Constance Bond.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the December 12th Board meeting were unanimously approved by the Board.

- **Finance Committee**

- *Scholarship Account* – Mr. Daniels from CSBM discussed the way that the school's scholarship account impacts the annual budget. While it had been generally understood that the scholarships awarded each year were funded through the investment account and only passed through the annual operating budget, it is not the case when using GAAP (Generally Accepted Accounting Principles), which is required by the state. In short, when the \$45,000 or so is withdrawn from the investment account each year to fund the awarded scholarships, it must be recorded as an expense because the funds were already recorded as revenue in the year the surplus was moved to the investment account. This could impact whether or not the school records a cash surplus each year. As budgets have not been this tight in the past, it never came up because the school always ended the year with a substantial surplus. The Board asked questions around the impact of potentially operating with a cash deficit. Mr. Daniels and Dr. Bond discussed that the authorizers generally look at the school's surplus with depreciation included, which gives the school a significant cushion. Dr. Bond added that the school has done this a couple of times in the past, particularly the year that the Board elected to use more than \$700,000 in surplus to complete facilities renovations, including upgrading the bathrooms used by every school in the building. Dr. Bond did have to explain the deficit to authorizers and the state in

multiple reports, but it did not have any negative impact beyond this. Mr. Daniels added that the authorizer also looks at the balance sheet, and SHLA's balance sheet is very strong. The Board discussed the merits of reinstating some student programming, including the 8th grade trip to DC. The Board will discuss further at the February meeting.

- *December Finance Report* – Mr. Daniels presented the December Finance Report, focusing on how the scholarships are accounted for and any changes to projected revenue and expenses (IDEA increased while final Title allocations decreased). Currently, the investment account is earning over \$10,000 each month, so the projected revenue was increased to account for this. He explained that this increase in revenue will cover the \$45,000 in scholarship expenses this year and will hopefully result in maintaining a cash surplus.
- *2023 Tax Return* – Ms. Persenaire presented the 2023 990 for discussion. **The Board unanimously approved the 2023 990 as presented.**
- *Auditor Search* – Dr. Bond presented the proposals submitted by the three audit firms recommended by CSBM. One was eliminated due to high cost. The two finalists came in with identical costs which are \$10,000 less than the school paid BDO. Both also have little to no projected out-of-pocket expenses and both have substantial experience working with the NY charter sector. The Board asked Ms. Persenaire and Dr. Bond to select the firm they feel is the best fit and conduct a reference check. The final recommendation will be brought to the February meeting.

- **Nominating Committee**

- *Engagement Committee* - Ms. Persenaire shared the Google Doc where Board members can sign up for ways to engage with the school community. One event that Board members might be interested in is the Honor Roll Dinner on February 13th. The most important event this spring is the Scholarship Interview Committee with at least two members needed to determine this year's scholarship recipients.
- *Open Meetings Law* - Ms. Persenaire and Ms. Higgins presented information regarding the New York State Open Meetings Law and how this impacts SHLA Board meetings. Members who attend virtually must have their address publicly disclosed prior to the meeting and all virtual attendees must be camera-on for the entirety of the meeting. If a member has an emergency and must attend virtually without disclosing their address ahead of time, this member cannot count towards quorum unless the meeting is recorded and posted on the school's website.

- **Accountability Committee**

- *December Dashboard* – Ms. Persenaire reviewed the December dashboard that showed that enrollment had decreased by three scholars from the prior month to a total of 179, even with three new scholars enrolling. A3K growth was steady with 6th grade seeing a considerable bump in the percent considered College and Career Ready.

- **Executive Session**

- The Board voted at 7:55 to enter Executive Session to discuss a scholar issue.

Meeting adjourned at 8:12 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on January 30, 2025 at which quorum was present throughout. (January 31, 2025).

Board of Trustees

Gabrielle Apollon (Vice President)
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

November 21, 2024 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Present
Katie Embree	Present
Maureen Higgins	Present (Virtual – Address Provided)
Mirlande Joachim	Absent (Excused)
Kristopher John	Present (Virtual – Address Provided)
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Present
Jennifer Ng	Absent (Excused)
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal and Lord Crawford, prospective Board member.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the October 24th Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Apollon presented the candidacy of Lord Crawford to the Board. Mr. Crawford asked a few additional questions around member expectations and next steps. **Mr. Crawford was unanimously elected to the Board, subject to approval by school's authorizer.**
- Ms. Persenaire presented options for Board members to actively engage with the school community, discussing the importance of Board member visibility and first-hand experience with students and staff. Options this year include attending an honor roll dinner, an honor roll assembly, visiting classrooms during the school day, attending an NJHS meeting, attending graduation, participating on the scholarship selection committee, or another activity suggested by the member. Discussion will continue at the December meeting.

- **Finance Committee**

- *October Finance Report* - Ms. Persenaire presented the October Finance Report for discussion, stating that the school's current enrollment is 182. Current projected cash surplus is \$42,000 with projected surplus of \$164,000 including depreciation. Board members asked questions around investment income and scholarship awards and how these impact the budget. The Finance Committee will convene a meeting with a representative from CSBM as a next step.

- *Recruitment and Enrollment* – Ms. Persenaire reported that recruitment continues for this year with two new scholars enrolling last week. Underdog is actively creating and pursuing online leads with digital ads appealing to the school's target audience. The school's new Recruitment and Enrollment Director is also effective in her role. Staff continues to do all they can to support the school's growing homeless community, including starting a coat drive to ensure scholars have appropriate clothing for inclement weather.
- *Harlem and Journey Scholarships* – Ms. Persenaire reported that the 2024-25 Harlem and Journey scholarship applications have launched and she reviewed the selection timeline with the Board. She added that she is hopeful that the number of applications will increase this year as numbers have declined since the pandemic. There has been an inquiry this year from an alum if the scholarship can be used for career and technical education. The Board discussed that the Journey scholarship is meant to be more flexible and that it could possibly be used to receive a credential other than a 4-year degree. Discussion will continue in December.
- *Planting the Seed Scholarship Reflection* – Ms. Persenaire reported that the Board piloted this program two years ago with 14 scholars selected to participate the first year. Did not have as many interested students last year and, of those selected, a few did not attend, even after the school paid for the program. This was mostly due to transportation issues. The Bucknell program was the exception as they provided transportation to and from NYC. Ms. Persenaire discussed that an alternative use could be to fund current students who are selected to participate in conferences, such as National Junior Honor Society. The Board wanted further clarification on how scholarship expenses impact the current budget before making a decision.

- **Accountability Committee**

- *2023/24 Annual Report Enrollment and Retention Targets*– Ms. Persenaire presented the 2023-24 Annual Report Enrollment and Retention Targets. The school met all special population enrollment targets, including ELLs, SWDs and Economically Disadvantaged. The school met the retention target for ELLs and Economically Disadvantaged, but missed the target for SWDs. The school lost six students with IEPs over the course of the year, with the majority either moving out of state or being moved to a more appropriate classroom setting by the CSE. .
- *School Leader Annual Goals* – Ms. Persenaire presented her goals for the 2024-25 year focusing on four areas: improving ELA and math performance (both growth and absolute); successfully navigating financial uncertainties related to enrollment and ending the year with a surplus; establishing a recruitment and enrollment plan that will lead to full budgeted enrollment for the 2025-2026 academic year; and successfully launching the charter renewal process.
- *October Dashboard* – Ms. Persenaire reviewed the October dashboard that showed that enrollment had increased from the prior month, the attendance average was 88% and four students were suspended, which was similar to this time last year.

- **Principal Update**

- Ms. Persenaire reported that the first round of parent-teacher conferences were a success with 90% of parents attending. For the second round, the school will pilot giving parents the choice of in person or virtual participation.

- **Executive Session**

- The Board voted at 7:35 to enter Executive Session.

Meeting adjourned at 7:41 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on November 21, 2024 at which quorum was present throughout. (November 22, 2024).

Board of Trustees

Gabrielle Apollon (Vice President)
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

October 24, 2024 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present
Ankur Dalal	Absent (Excused)
Katie Embree	Present
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Present (Virtual – Address Provided)
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Absent (Excused)
Jennifer Ng	Present (Virtual – Address Provided)
Elizabeth Pernick	Present (Virtual – Address Provided)

Also present at the meeting: Meghann Persenaire, Principal; Emilene Rodriguez, ENL Director; Jimmy Vora, BDO; Christopher Daniels, CSBM; Adam Cole, BDO; Shubham Deshpande, BDO; and Lord Crawford, prospective Board Member.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the September 26th Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Apollon introduced prospective Board member Lord Crawford, an alumni of St HOPE, who is attending the meeting as part of the Board member selection process. Mr. Crawford described the strengths and unique perspectives he brings to the Board and asked questions of the Board about priorities and initiatives. Ms. Persenaire reported that Mr. Crawford had conducted the required school visit and principal interview the prior week. Ms. Crawford's membership will be voted on at the November meeting.

- **Finance Committee**

- *2023-24 Audit* – Ms. Persenaire introduced Jimmy Vora, Adam Cole, and Shubham Deshpande from BDO who presented the results of the 2023-24 financial audit to the Board. The auditors reviewed the financial statements and noted that it was a clean audit with no findings. Board members asked clarifying questions. **The Board voted unanimously to approve the 2023-24 financial audit, as presented.**

- *September Finance Report* - Ms. Persenaire presented the September Finance Report for discussion, reminding the Board that the finance report reflected the adjusted enrollment of 185, with expense reductions that ensured a continued balanced budget with a surplus. Ms. Persenaire noted that enrollment has not yet stabilized and if it falls below 185, additional cuts will be made. These include reducing the field trip and student incentives lines, as well as realizing additional savings on the 401k expense line. The Board discussed implications, particularly if the enrollment levels out lower than 185.
- *Vendor Management* – Ms. Persenaire reported that, after three separate issues with financial management last fiscal year with CSBM, she met with CSBM leadership to discuss concerns. As these issues were continuing this fiscal year, she asked that CSBM replace the team member who was making the errors. CSBM agreed and a new team member has been assigned.

- **Accountability Committee**

- *MAP Baseline Scores*– Ms. Persenaire presented the NWEA MAP baseline ELA and math scores. 6th grade scores are the lowest average RIT in the school's history, meaning that the school's incoming class is significantly behind their national peers. Ms. Persenaire noted that, while this is daunting, it is also an opportunity for tremendous growth. 7th and 8th grade averages were encouraging, with the growth made since they entered St HOPE clearly evident.
- *ENL Supports* – Ms. Persenaire introduced Ms. Rodriguez, the ENL Director, to discuss the supports she is providing to the English as a New Language scholars, particularly the large number of new scholars who are mostly migrant students with limited schooling. Ms. Persenaire reported that ENL scholars now comprise 22% of the school's scholar population, the highest number in the school's history. Ms. Rodriguez described the classroom push-in support as well as ways the school is making the curriculum accessible to all students.
- *Potential Name Change* – Ms. Persenaire introduced the idea of a potential name change for the school, based on feedback from Underdog. The canvassers and others indicated that having St in the name was confusing to some prospective families, as they think St HOPE is a Catholic school. This may have been an advantage in the early years, but now that so many Catholic schools are closing, it is no longer a help. The Underdog team also indicated that it would be helpful to include "Middle School" in the name so families are clear on the grades the school serves. A name change is considered a material revision to the charter, with all paperwork due on November 1st if the Board wishes to make the decision in time to impact the next recruitment season. The other option would be to wait until charter renewal, which is next year with materials due on September 1st. The recommendation from leadership team is to wait to ensure that all constituencies can be involved in the process and all pros and cons can be fully considered. Ms. Persenaire added that Dr. Bond had discussed the name change process with the Charter Center and they indicated that name changes usually are approved by the authorizer and the state if there are clear reasons for the change. The Board discussed and elected to wait until renewal to provide adequate time to fully consider the change.

- **Executive Session**

- The Board voted at 7:20 to enter Executive Session to discuss a personnel matter.

Meeting adjourned at 8:15 p.m.

I, Katie Embree, do hereby certify that I am duly qualified acting Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on October 24th, 2024 at which quorum was present throughout. (October 25th, 2024).

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

December 12, 2024 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present (Virtual – Address Provided)
Lord Crawford	Present
Ankur Dalal	Absent (Excused)
Katie Embree	Absent (Excused)
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Present
Salone Kapur	Absent
Lindsey Moschet	Present
Jennifer Ng	Absent (Excused)
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the November 21st Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- Ms. Persenaire announced that the Board candidacy of Lord Crawford was approved by the school's authorizer and that Mr. Crawford was now a full, voting member of the Board.
- Board continued the discussion of the Board Engagement Committee, confirming the expectation that every Board member engage directly with the school community at least once each academic year. Options this year include attending an honor roll dinner, an honor roll assembly, visiting classrooms during the school day, attending an NJHS meeting, attending graduation, participating on the scholarship selection committee, or another activity suggested by the member. Ms. Persenaire will create a Google Doc where Board members can sign up, remembering that two members are needed to participate in the scholarship interviews on Saturday, March 22nd.

- **Finance Committee**

- *November Finance Report* - Ms. Persenaire presented the November Finance Report for discussion, stating that revenue and expenses have remained consistent. Current projected cash surplus is \$42,000 with projected surplus of \$164,000 including depreciation. Ms. Persenaire made particular note of revenue line

4502 and expense line 6119 which represent the pass-through of scholarship funds from the investment account to the checking account that pays out scholarships. The Finance Committee will meet next month with a representative from CSBM to discuss how scholarships impact the budget.

- *Recruitment and Enrollment* – Ms. Persenaire reported that recruitment continues for this year with new scholars continuing to enroll. Underdog will actively recruit over the break including canvassing with hopes that new scholars will enroll in January. Recruitment for next year is also underway. On January 8th, Ms. Persenaire will host Donuts with the Principal with 5th grade families from PS92. Visits are also scheduled to other feeder schools including Harlem Link and Sisulu Walker.
- The Board will review the 990 at the January Board meeting.

- **Accountability Committee**

- *November Dashboard* – Ms. Persenaire reviewed the November dashboard that showed that enrollment had increased by two scholars from the prior month to a total of 182, with the attendance average and number of suspensions being the same as this time last year. The Board noted the large increase in the percentage of 8th graders considered College and Career Ready, from 25% to 33%.

- **Principal Update**

- Ms. Persenaire reported that the first Honor Roll Dinner of the year was a tremendous success with excellent scholar and family turnout. The school also invited families of scholars experiencing homelessness to ensure that families were able to take home food for the Thanksgiving break.

- **Executive Session**

- The Board voted at 7:35 to enter Executive Session to discuss a scholar issue.

Meeting adjourned at 8:10 p.m.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on December 12, 2024 at which quorum was present throughout. (December 13, 2024).

Board of Trustees

Gabrielle Apollon (Vice President)
Lord Crawford
Ankur Dalal
Katie Embree
Maureen Higgins (President)
Mirlande Joachim
Kristopher John (Treasurer)
Salone Kapur
Lindsey Moschet (Secretary)
Jennifer Ng
Elizabeth Pernick



St HOPE Leadership Academy Board of Trustees Board Meeting

MINUTES

June 26, 2025 from 6:30-8:00 pm
Meeting Conducted In-Person at 222 W. 134th Street

- **Welcome**

Call to Order

Gabrielle Apollon	Present (Virtual – Address Provided)
Lord Crawford	Present
Ankur Dalal	Present
Katie Embree	Present (Virtual – Address Provided)
Maureen Higgins	Present
Mirlande Joachim	Present
Kristopher John	Absent (Excused)
Salone Kapur	Present (Virtual – Address Provided)
Lindsey Moschet	Present (Virtual – Address Provided)
Jennifer Ng	Present (Virtual – Address Provided)
Elizabeth Pernick	Absent (Excused)

Also present at the meeting: Meghann Persenaire, Principal.

- **Public Comment**

No requests for public comment were received.

- **Consent Agenda**

Minutes from the May 29th Board meeting were unanimously approved by the Board.

- **Nominating Committee**

- The Board reviewed the proposed 2025-26 Slate of Officers - Maureen Higgins, President; Gabrielle Apollon, Vice President; Kristopher John, Treasurer; and Lindsey Moschet, Secretary. **The 2025-26 slate of officers was unanimously approved by the Board.**
- Ms. Apollon presented the Board members whose three-year tenure is up in July or at any time during the 2025-26 fiscal year. **The 3-year terms of Ms. Apollon, Dr. Embree, Ms. Higgins, Mr. John, Ms. Kapur and Ms. Moschet were unanimously approved by the Board.**
- The Board reviewed current committee memberships.
- **The 2025-26 Board Meeting Calendar was unanimously approved by the Board.**
- Ms. Persenaire reminded the Board that their completed Annual Report of Financial Disclosures are due no later than July 15th. Disclosures can be completed and signed electronically or can be completed by hand, scanned and emailed to Ms. Persenaire. Disclosure forms were emailed to members prior to the meeting.

- **Finance Committee**

- *May Finance Report* - Ms. Persenaire presented the May Finance Report for discussion, stating that there were no significant changes since the April Finance Report. Ms. Persenaire also noted that projected cash surplus remains around \$39,000.
- *2025-2026 Budget Approval* – Ms. Persenaire reviewed the proposed 2025-26 Budget with the Board, noting that the version the Board is reviewing for approval is based on a projected enrollment of 200. The version based on 180 will be the one implemented if enrollment only reaches this number. Both versions include funds to pay for the bus and full staff medical benefits based on this year's use. ***The 2025-26 Budget was unanimously approved with continued review of monthly finance reports.***
- *Recruitment and Enrollment* – Ms. Persenaire reported that June was a slow month at the start but is now picking up with applications up 8 from this time last year. 150 applications have been received to date with 49 applicants accepting their seat, including 32 6th graders. There are also currently 69 7th graders either currently enrolled or have accepted their seat. This summer, the in-house team will be putting up the St HOPE tent in high-traffic areas in Harlem to speak to parents and hand out swag, as well as hosting tours and open houses. The school has also partnered with a local bodega to use coffee cups with St HOPE logo and QR code. Underdog will be out canvassing along the bus route as well as other key locations. Underdog has also created a parent survey to collect data on how St HOPE parents found the school and why they chose it.

- **Accountability Committee**

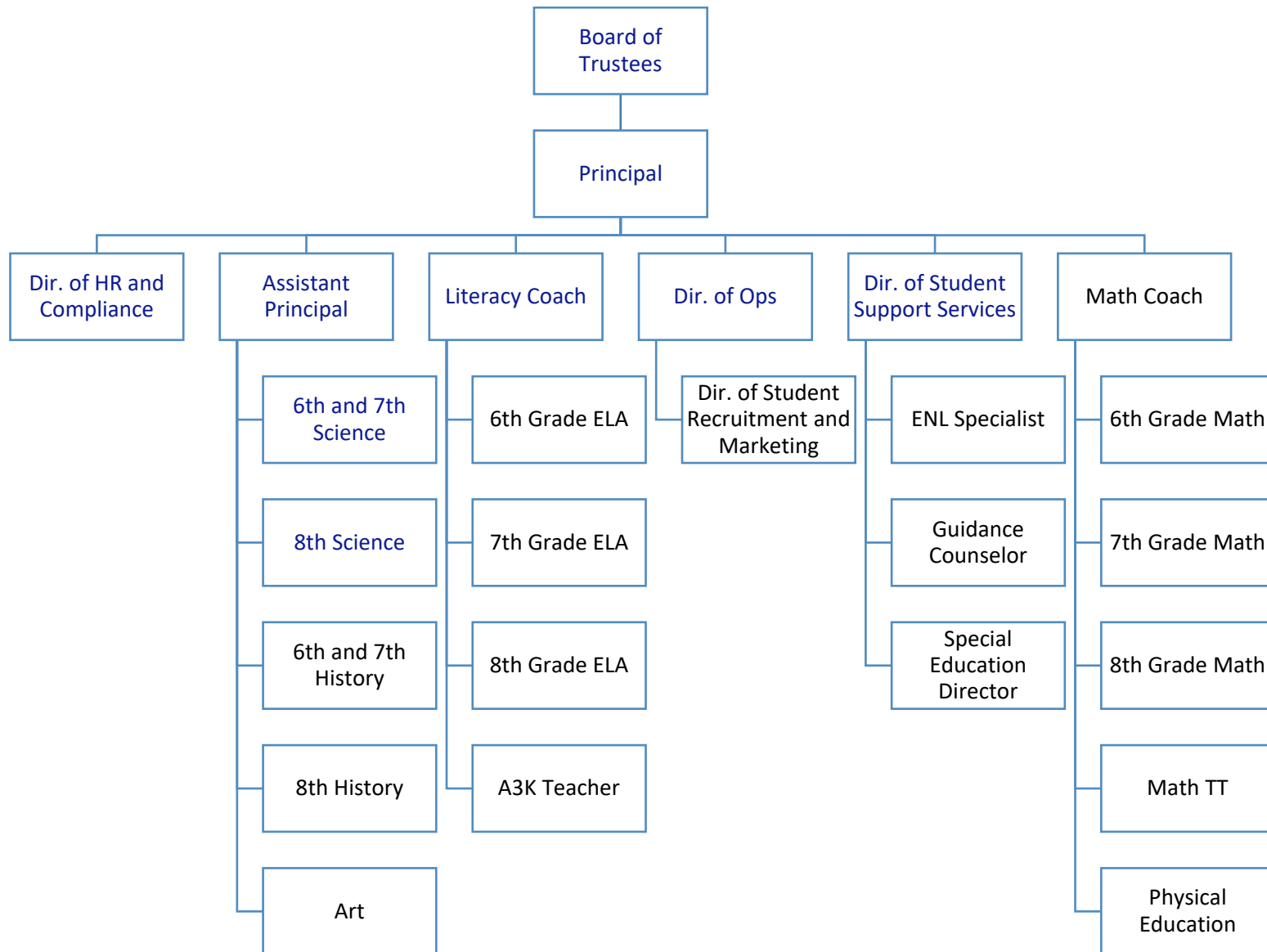
- *NWEA MAP Endline Results* – Ms. Persenaire presented the MAP endline results which demonstrated tremendous growth across all grades in both subjects. In 6th Grade ELA and math, the percentage on grade level more than doubled, from 18% to 43% in ELA and from 8% to 20% in math. In 7th Grade ELA, the percentage on grade level increased from 33% to 40% and from 20% to 28% in math. In 8th Grade ELA, the percentage on grade level nearly doubled, from 33% to 63%, with math increasing from 28% to 40%. The Board also reviewed the RIT growth of each grade and each subject, noting that RIT growth also far exceeded national norms. Ms. Persenaire believes that schoolwide participation in i-Ready in both subjects contributed to the significant academic growth this year, as did the fact that no teachers left during the school year. A3K CCR growth was not as dramatic, particularly in 6th grade. This year, entering and emerging ELLs who do not participate in A3K were included in the data, which will not occur next year.
- *Accountability of Principal* – Ms. Persenaire shared a reflection of her 2024-25 goals. Enrollment has been the biggest stressor but she feels confident that the school finally has the right approach to these challenging times. The Board asked questions about vendor accountability which Ms. Persenaire believes improved this year with her increased oversight. The Board commended Ms. Persenaire on the tremendous academic growth this year. Ms. Persenaire believes the school is finally “back” to pre-Covid norms, helped by the teacher stability this academic year.
- *Charter Renewal* – Ms. Persenaire reported on the June 11th authorizer pre-renewal site visit, stating that it was great to meet the new head of the NYCDOE charter accountability office and receive feedback in preparation for their more-intensive fall visit. He reported that student year-over-year academic growth and the school's finances were strengths and that they would like to see lower suspension numbers.
- *May Dashboard* – Ms. Persenaire presented the May dashboard data. The Board commented that attendance continues to be a challenge and Ms. Persenaire agreed. Fridays are particularly difficult with attendance averaging around 70%. Ms. Persenaire stated that she and the Leadership Team will delve into this deeper and are considering changes to the staff PD schedule. Ms. Persenaire also noted that suspensions are about the same as last year.

- **Principal Update**

- Ms. Persenaire reported that graduation was beautiful with three of the Harlem Scholarship recipients attending in person to receive their “big checks”.

Meeting adjourned at 7:19 p.m. with the Board voting to move into Executive Session.

I, Lindsey Moschet, do hereby certify that I am duly qualified Secretary of St HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the minutes of the meeting of the Board of Trustees of the said corporation held on June 26, 2025 at which quorum was present throughout. (June 27, 2025).





2025 - 2026 Academic Calendar

Meghann Persenaire, Principal and Executive Director

August 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2026						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

<i>Key</i>	
	Testing Days
	Staff In-Service
	No School
	Parent Teacher Conferences
B	1:15 p.m. Dismissal

August

- 25: New Teachers Report
- 26: Returning Teachers Report
- 28: Family Fair 4:00 – 6:00

September

- 1: Labor Day
- 2: 1st Day for New Students
- 4: 1st Day for Returning Students

October

- 13: Indigenous People's Day
- 31: End of Quarter 1

November

- 4: Staff In-Service
- 11: Veteran's Day
- 12: **IP** Parent-Teacher Conferences (10-5)
- 13: **R** Parent-Teacher Conferences (3-7)
- 13: Asynchronous Day for Scholars
- 26-28: Thanksgiving Recess

December

- 22-31: Winter Recess
- 22-31: Office Closed

January

- 1-2: Winter Recess
- 5: Staff In-Service
- 19: Rev. Dr. Martin Luther King Jr. Day
- 16: End of Quarter 2
- 28: **IP** Parent-Teacher Conferences (10-5)
- 29: **R** Parent-Teacher Conferences (3-7)
- 29: Asynchronous Day for Scholars

February

- 16-20: Mid-Winter Recess

March

- 20: Eid al-Fitr
- 27: End of Quarter 3

April

- 6-10: Spring Break
- 21-22: ELA State Exam 12:30 Dismissal

May

- 5-6: Math State Exam 12:30 Dismissal
- 4-22: NYSESLAT Exams
- 25: Memorial Day
- 26: No School
- 27: Eid al-Adha

June

- 19: Juneteenth
- 18: End of Quarter 4
- 24: Last Day of School
- 25: Graduation at 4:00
- 26: Last Day for Teachers
- TBD: Regents Exam Dates

July

- 3: Office Closed

Quarter 1

- First Day: September 2
- Last Day: October 31
- 43 Days

Quarter 2

- First Day: October 27
- Last Day: January 16
- 41 Days

Quarter 3

- First Day: January 20
- Last Day: March 27
- 43 Days

Quarter 4

- First Day: March 30
- Last Day: June 18
- 54 Days

TBD

- Interim 1 Testing Days
- Interim 2 Testing Days

St. HOPE Leadership Academy Charter School

Financial Statements

June 30, 2025 and 2024

Independent Auditors' Report

Board of Trustees

St. HOPE Leadership Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of St. HOPE Leadership Academy Charter School (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Prior Year Financial Statements

The financial statements of the School as of June 30, 2024 were audited by other auditors whose report dated October 25, 2024, expressed an unmodified opinion on those statements.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2025, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2025

St. HOPE Leadership Academy Charter School

Statements of Financial Position

	June 30,	
	2025	2024
ASSETS		
Current Assets		
Cash	\$ 2,030,138	\$ 1,550,555
Grants and contracts receivable	146,035	412,417
Prepaid expenses and other current assets	37,237	100,236
Investments	<u>3,116,796</u>	<u>2,977,500</u>
Total Current Assets	5,330,206	5,040,708
Right-of-use assets - operating leases, net	10,849	660
Right-of-use assets - finance leases, net	57,219	81,741
Property and equipment, net	226,500	348,275
Restricted cash	<u>75,459</u>	<u>75,452</u>
	<u>\$ 5,700,233</u>	<u>\$ 5,546,836</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 99,122	\$ 65,324
Accrued payroll and payroll taxes	146,127	116,155
Operating lease liabilities	2,470	660
Finance lease liabilities	25,183	24,133
Scholarships payable	52,500	106,750
Refundable advances	<u>57,939</u>	<u>-</u>
Total Current Liabilities	383,341	313,022
Scholarships payable, less current portion	65,000	42,500
Operating lease liabilities, less current portion	7,951	-
Finance lease liabilities, less current portion	<u>35,292</u>	<u>60,476</u>
Total Liabilities	491,584	415,998
Net assets, without donor restrictions	<u>5,208,649</u>	<u>5,130,838</u>
	<u>\$ 5,700,233</u>	<u>\$ 5,546,836</u>

See notes to financial statements

St. HOPE Leadership Academy Charter School

Statements of Activities

	Year Ended June 30,	
	2025	2024
REVENUE AND SUPPORT		
State and local per pupil operating revenue	\$ 4,017,450	\$ 3,984,260
Federal grants	304,080	538,860
State and city grants	10,732	18,032
Contributions and grants	56,925	63,250
Employee Retention Credit	-	246,071
Investment and other income	145,021	2,915
Total Revenue and Support	<u>4,534,208</u>	<u>4,853,388</u>
EXPENSES		
Program Services		
Regular education	2,779,141	2,871,939
Special education	<u>1,060,315</u>	<u>1,119,868</u>
Total Program Services	3,839,456	3,991,807
Supporting Services		
Management and general	<u>616,941</u>	<u>771,539</u>
Total Expenses	<u>4,456,397</u>	<u>4,763,346</u>
Change in Net Assets	77,811	90,042
NET ASSETS, WITHOUT DONOR RESTRICTIONS		
Beginning of year	<u>5,130,838</u>	<u>5,040,796</u>
End of year	<u>\$ 5,208,649</u>	<u>\$ 5,130,838</u>

See notes to financial statements

St. HOPE Leadership Academy Charter School

Statement of Functional Expenses
Year Ended June 30, 2025

	No. of Positions	Program Services			Support Services	
		Regular Education	Special Education	Total	Management and General	Total
Personnel Service Costs						
Administrative staff personnel	9	\$ 528,140	\$ 255,669	\$ 783,809	\$ 269,363	\$ 1,053,172
Instructional personnel	16	1,174,188	401,667	1,575,855	-	1,575,855
Total Personnel Service Costs	25	1,702,328	657,336	2,359,664	269,363	2,629,027
Fringe benefits and payroll taxes		378,513	146,158	524,671	59,890	584,561
Retirement		67,374	26,016	93,390	10,660	104,050
Accounting and auditing services		-	-	-	174,504	174,504
Other professional and consulting services		37,549	12,923	50,472	56,279	106,751
Repairs and maintenance		719	278	997	114	1,111
Insurance		39,415	15,220	54,635	6,237	60,872
Utilities		15,708	6,066	21,774	2,486	24,260
Supplies and materials		31,500	10,776	42,276	-	42,276
Equipment and furnishings		4,242	1,638	5,880	671	6,551
Staff development		2,347	803	3,150	-	3,150
Marketing and recruiting		237,909	85,595	323,504	3,637	327,141
Technology		66,008	24,411	90,419	6,575	96,994
Student service		54,601	18,678	73,279	-	73,279
Office expense		34,564	13,346	47,910	6,647	54,557
Depreciation and amortization		106,364	41,071	147,435	16,830	164,265
Other		-	-	-	3,048	3,048
 Total Expenses		<u>\$ 2,779,141</u>	<u>\$ 1,060,315</u>	<u>\$ 3,839,456</u>	<u>\$ 616,941</u>	<u>\$ 4,456,397</u>

See notes to financial statements

St. HOPE Leadership Academy Charter School

Statement of Functional Expenses
Year Ended June 30, 2024

	No. of Positions	Program Services			Support Services	Total
		Regular Education	Special Education	Total	Management and General	
Personnel Service Costs						
Administrative staff personnel	8	\$ 405,826	\$ 224,746	\$ 630,572	\$ 329,560	\$ 960,132
Instructional personnel	15	1,272,392	443,415	1,715,807	-	1,715,807
Total Personnel Service Costs	<u>23</u>	<u>1,678,218</u>	<u>668,161</u>	<u>2,346,379</u>	<u>329,560</u>	<u>2,675,939</u>
Fringe benefits and payroll taxes		348,617	138,797	487,414	68,460	555,874
Retirement		63,588	25,317	88,905	12,487	101,392
Accounting and auditing services		-	-	-	164,094	164,094
Other professional and consulting services		33,683	11,496	45,179	100,683	145,862
Repairs and maintenance		5,174	2,060	7,234	1,016	8,250
Insurance		34,589	13,772	48,361	6,792	55,153
Supplies and materials		43,205	15,058	58,263	-	58,263
Equipment and furnishings		2,410	1,176	3,586	1,151	4,737
Staff development		18,121	6,315	24,436	-	24,436
Marketing and recruiting		264,894	95,147	360,041	3,282	363,323
Technology		92,726	35,372	128,098	12,094	140,192
Student service		135,732	47,301	183,033	-	183,033
Office expense		41,803	16,643	58,446	47,104	105,550
Depreciation and amortization		109,179	43,253	152,432	20,762	173,194
Other		-	-	-	4,054	4,054
Total Expenses		<u>\$ 2,871,939</u>	<u>\$ 1,119,868</u>	<u>\$ 3,991,807</u>	<u>\$ 771,539</u>	<u>\$ 4,763,346</u>

See notes to financial statements

St. HOPE Leadership Academy Charter School

Statements of Cash Flows

	Year Ended June 30,	
	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 77,811	\$ 90,042
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	139,743	148,672
Amortization of right of use assets - operating leases	2,693	2,595
Amortization of right of use assets - finance leases	24,522	24,522
Changes in operating assets and liabilities		
Grants and contracts receivable	266,382	970,938
Prepaid expenses and other current assets	62,999	42,012
Accounts payable and accrued expenses	33,798	(80,075)
Accrued payroll and payroll taxes	29,972	(61,878)
Refundable advances	57,939	(2,184)
Operating lease liabilities	(3,121)	(2,594)
Scholarships payable	(31,750)	-
Net Cash from Operating Activities	<u>660,988</u>	<u>1,132,050</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of investments	-	85,000
Purchase of investments	(139,296)	(250,832)
Purchase of property and equipment	<u>(17,968)</u>	<u>(26,050)</u>
Net Cash from Investing Activities	<u>(157,264)</u>	<u>(191,882)</u>
CASH FLOWS FROM FINANCING ACTIVITY		
Principal payments on finance lease liabilities	<u>(24,134)</u>	<u>(24,523)</u>
Net Change in Cash and Restricted Cash	479,590	915,645
CASH AND RESTRICTED CASH		
Beginning of year	<u>1,626,007</u>	<u>710,362</u>
End of year	<u>\$ 2,105,597</u>	<u>\$ 1,626,007</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid during the year for interest	\$ 3,046	\$ 2,657

See notes to financial statements

St. HOPE Leadership Academy Charter School

Notes to Financial Statements

June 30, 2025 and 2024

1. Organization and Tax Status

St. HOPE Leadership Academy Charter School (the "School") is a New York State not-for-profit educational corporation that operates as a charter school in New York City. On January 15, 2008, the Board of Regents of the University of the State of New York ("Board of Regents"), granted the School a provisional charter valid for a term of five years and renewable upon expiration. The Board of Regents approved and issued several renewals to the School's charter expiring on June 30, 2026. The School aims to graduate self-motivated, industrious, and critically thinking leaders who are prepared to attend a four-year college, committed to serving others, and passionate about lifelong learning. The School features an extended school day and school year. The School opened in the fall of 2008, and during the 2024-2025 academic year, the School provided education to approximately 178 students in sixth through eighth grades.

The New York City Department of Education provides free lunches directly to some of the School's students. Such costs are not included in these financial statements. The School covers the cost of lunches for children not entitled to the free lunches.

The School, as determined by the Internal Revenue Service, is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC") and the corresponding provisions of the New York State tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii) of the IRC.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions - represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the

St. HOPE Leadership Academy Charter School

Notes to Financial Statements
June 30, 2025 and 2024

2. Summary of Significant Accounting Policies *(continued)*

Net Asset Presentation (continued)

statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions at June 30, 2025 and 2024.

Cash and Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows at June 30:

	2025	2024
Cash	\$ 2,030,138	\$ 1,550,555
Restricted cash	75,459	75,452
	<u>\$ 2,105,597</u>	<u>\$ 1,626,007</u>

Fair Value Measurements

The School follows U.S. GAAP guidance on fair value measurements which defines fair value and establishes a fair value hierarchy organized into three levels based upon the input assumptions used in pricing assets. Level 1 inputs have the highest reliability and are related to assets with unadjusted quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices in active markets which may include quoted prices for similar assets or liabilities or other inputs which can be corroborated by observable market data. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

Investment Valuation

Investments are stated at fair value.

Investment Income Recognition

Purchases and sales of securities are recorded on a trade date basis. Interest income is recorded on the accrual basis and dividends are recorded on the ex-dividend date. Realized and unrealized gains and losses are included in the determination of change in net assets.

St. HOPE Leadership Academy Charter School

Notes to Financial Statements

June 30, 2025 and 2024

2. Summary of Significant Accounting Policies (*continued*)

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$3,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Minor costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers and equipment	5 years
Furniture and fixtures	5 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. No impairment losses were recognized for the years ended June 30, 2025 and 2024.

Leases

The School accounts for leases under ASC Topic 842. The School determines if an arrangement is a lease at inception. Operating and finance leases are included in operating and finance right-of-use ("ROU") assets and lease liabilities in the statements of financial position. All leases are recorded on the statements of financial position except for leases with an initial term less than 12 months for which the School made the short-term lease election.

ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating and finance lease ROU assets and lease liabilities are recognized at the lease commencement date based on the present value of the lease payments over the lease term. When leases do not provide an implicit borrowing rate, the School uses a risk-free rate based on the information available at the commencement date in determining the present value of lease payments. The operating lease ROU asset includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants. The School has lease agreements with lease and non-lease components, which are generally accounted for separately. The School's lease agreements do not contain any variable lease components. The School applies the short-term lease exemption to all of its classes of underlying assets.

St. HOPE Leadership Academy Charter School

Notes to Financial Statements

June 30, 2025 and 2024

2. Summary of Significant Accounting Policies (*continued*)

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue. The School also records grants received prior to satisfaction of grant conditions as refundable advances.

Marketing and Recruiting

Marketing and recruiting costs are expensed as incurred for staff and student recruitment. Marketing and recruitment expense for the years ended June 30, 2025 and 2024 was \$327,141 and \$363,323 and included in marketing and recruiting expense on the statements of functional expenses.

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses such as personnel service cost, fringe benefits and payroll taxes and other professional and consultant services have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2022.

St. HOPE Leadership Academy Charter School

Notes to Financial Statements
June 30, 2025 and 2024

2. Summary of Significant Accounting Policies (*continued*)

Reclassification

Certain 2024 accounts have been reclassified to conform to the 2025 financial statement presentation. The reclassifications had no effect on previously reported change in net assets or net assets.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 27, 2025.

3. Grants and Contracts Receivable

Grants and contracts receivable primarily consist of federal, state and city entitlements and grants. The School expects to collect these receivables in full within one year. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

4. Fair Value of Investments

The School's investments at June 30, 2025 and 2024 consisted of a government money market mutual fund in the amounts of \$3,116,796 and \$2,977,500 categorized as level 1 in the fair value hierarchy.

5. Property and Equipment

Property and equipment, net consists of the following at June 30:

	2025	2024
Computers and equipment	\$ 325,166	\$ 1,286,995
Furniture and fixtures	497,533	655,461
Leasehold improvements	847,801	855,101
	<u>1,670,500</u>	<u>2,797,557</u>
Accumulated depreciation and amortization	(1,444,000)	(2,449,282)
	<u>\$ 226,500</u>	<u>\$ 348,275</u>

Property and equipment with a cost basis and accumulated depreciation of \$1,145,025, were disposed during the year ended June 30, 2025.

St. HOPE Leadership Academy Charter School

Notes to Financial Statements June 30, 2025 and 2024

6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2025	2024
Cash	\$ 2,030,138	\$ 1,550,555
Grants and contracts receivable	146,035	412,417
Investments	3,116,796	2,977,500
	<u>\$ 5,292,969</u>	<u>\$ 4,940,472</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is invested in highly liquid instruments until it is required for operational use. In the event of an unanticipated liquidity need, the School could draw upon investments to cover any temporary shortfall in funding. The School will continue to rely on funding received from the New York City Department of Education to cover its future operating costs (see Note 10).

7. Agreement with School Facility

The School shares space with P.S. 92, a New York City public school, located at 222 West 134th Street. Approximately 11,000 square feet is allocated to the School. As part of the New York City Chancellor's Charter School Initiative, the New York City Department of Education ("NYCDOE") has provided this space to the School at no charge. The services provided by the NYCDOE to the charter school, such as rent, utilities, custodial services, maintenance and school safety services are also provided at no cost. The provided space can be cancelled by NYCDOE as it is on a yearly basis.

The School is using a relative valuation model to measure the fair value of the donated space. The NYCDOE has not provided a value for the space and there is no lease agreement in place. In applying the valuation model, significant inputs include the total square footage allocated the School, the average cost per square foot based on comparable sales prices in Manhattan, New York, and the estimated discount factor applied to the cost per square foot to account for the restricted use of the space. Based on such assumptions, the School applies a relative cost per square foot calculated using all available market information in Manhattan, New York.

The School was not able to determine the value of the contributed space and related utilities and services and, therefore, did not record a value for the use of donated facilities.

8. Retirement Plan

The School has adopted a defined contribution 401(k) profit sharing plan ("the Plan") which covers most of its employees. Employees are eligible to enroll in the Plan on the first day of their one month anniversary once they have worked at least 140 hours. Those employees who are employed on the last day of the Plan year (December 31) are also eligible for employer contributions. The Plan provides for the School to contribute up to 5% of an employee's eligible

St. HOPE Leadership Academy Charter School

Notes to Financial Statements

June 30, 2025 and 2024

8. Retirement Plan (*continued*)

salary. The School's contribution becomes vested on a straight-line basis over five years. For the years ended June 30, 2025 and 2024, retirement expense for the School was \$104,050 and \$101,392, respectively.

9. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. Investments are maintained at a broker which insures the balance up to \$500,000 with Securities Investor Protection Corporation ("SIPC") insurance. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. At June 30, 2025 and 2024, approximately \$1,855,000 and \$1,376,000 of cash was maintained with an institution in excess of FDIC limits, and approximately \$2,600,000 and \$2,400,000 of investments were maintained with an institution in excess of SIPC limits.

10. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2025 and 2024, the School received 89% and 82% of its total revenue and support from the New York City Department of Education. Approximately 85% and 96% of grants and contracts receivable were due from the New York State Education Department at June 30, 2025 and 2024. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

11. Commitments

On November 11, 2022, the School entered into a copy machine lease for a period of 5 years starting from November 1, 2022 to October 31, 2027. On July 1, 2022 the School entered into a label scanner lease for a period of 27 months starting from July 1, 2022 to September 29, 2024. On September 29, 2024, the School extended the scanner lease for an additional five-year operating lease term which is now set to expire on September 29, 2029.

ROU assets consist of the following at June 30, 2025:

	Operating Leases	Finance Lease
ROU assets	\$ 18,657	\$ 122,612
Accumulated amortization	(7,808)	(65,393)
	<u>\$ 10,849</u>	<u>\$ 57,219</u>
Weighted average remaining lease term	4.17 years	2.33 years
Weighted average discount rate	3.50%	4.27%

St. HOPE Leadership Academy Charter School

Notes to Financial Statements June 30, 2025 and 2024

11. Commitments (*continued*)

ROU assets consist of the following at June 30, 2024:

	Operating Leases	Finance Lease
ROU assets	\$ 5,775	\$ 122,612
Accumulated amortization	(5,115)	(40,871)
	<u>\$ 660</u>	<u>\$ 81,741</u>

Weighted average remaining lease term	0.25 years	3.33 years
Weighted average discount rate	2.88%	4.27%

The future minimum lease payments under the equipment leases are as follows for the years ending June 30:

	Operating Leases	Finance Lease
2026	\$ 2,804	\$ 27,180
2027	2,804	27,180
2028	2,804	9,060
2029	2,803	-
Total minimum lease payments	11,215	63,420
Present value discount	(794)	(2,945)
Present value of lease liability	10,421	60,475
Current portion	(2,470)	(25,183)
Lease liabilities, less current portion	<u>\$ 7,951</u>	<u>\$ 35,292</u>

Supplemental disclosure of cash flow information consists of the following at June 30:

	2025	2024
Cash paid for amounts included in the measurement of operating lease liabilities	\$ 3,466	\$ 2,648
Operating cash flows from finance leases	3,046	2,657
Finance cash flows from finance leases	24,134	24,523
ROU assets obtained in exchange for operating lease obligation	12,882	-

St. HOPE Leadership Academy Charter School

Notes to Financial Statements June 30, 2025 and 2024

11. Commitments (*continued*)

Components for lease cost are included in rent for operating leases and equipment and furnishings for finance leases in the accompanying statements of functional expenses for the years ended June 30:

	2025	2024
Operating lease cost	\$ 3,038	\$ 2,648
Finance interest cost	3,046	2,657
Finance amortization cost	24,522	24,522
	<u>\$ 30,606</u>	<u>\$ 29,827</u>

12. Scholarships Payable

The School pays a predetermined amount for each year of a four year college/university through its scholarship program.

During the years ended June 30, 2025 and 2024, the Organization paid \$12,505 and \$83,555 of these scholarships which is allocated within student service in the accompanying statements of functional expenses.

Future minimum scholarship payments are as follows for years ended June 30:

2026	\$ 52,500
2027	35,000
2028	20,000
2029	10,000
	<u>117,500</u>
Less current portion	<u>(52,500)</u>
Scholarships payable, less current portion	<u>\$ 65,000</u>

13. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

The School's Employee Retention Credit ("ERC") funds received are subject to audit in the current and future years. As a result, there is at least a reasonable possibility that the ERC funds received, or a portion thereof, may be repaid in the future.

* * * * *

**Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance With *Government Auditing Standards***

Independent Auditors' Report

**Board of Trustees
St. HOPE Leadership Academy Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of St. HOPE Leadership Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2025

Board of Trustees
St. HOPE Leadership Academy Charter School

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of St. HOPE Leadership Academy Charter School (the "School") as of and for the year ended June 30, 2025, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, the New York City Department of Education, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2025

* * * * *

Board of Trustees
St. HOPE Leadership Academy Charter School

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of St. HOPE Leadership Academy Charter School (the "School") as of and for the year ended June 30, 2025, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, the New York City Department of Education, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2025

* * * * *



Business Advantage

P.O. Box 15284
Wilmington, DE 19850

Customer service information

- 1.888.BUSINESS (1.888.287.4637)
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

ST. HOPE LEADERSHIP ACADEMY CHARTER
SCHOOL
NYC BOE ESCROW
222 W 134TH ST
NEW YORK, NY 10030-3002

Your Business Advantage Savings

for June 1, 2025 to June 30, 2025

Account number: 4830 1859 5056

ST. HOPE LEADERSHIP ACADEMY CHARTER SCHOOL NYC BOE ESCROW

Account summary

Beginning balance on June 1, 2025	\$75,458.45	# of deposits/credits: 1
Deposits and other credits	0.62	# of withdrawals/debits: 0
Withdrawals and other debits	-0.00	# of days in cycle: 30
Service fees	-0.00	Average ledger balance: \$75,458.47
Ending balance on June 30, 2025	\$75,459.07	Average collected balance: \$75,458.47

Annual Percentage Yield Earned this statement period: 0.01%.
Interest Paid Year To Date: \$3.74.

Important information about payment scams

We will never

- call and ask you to send money using Zelle® to yourself or anyone else.
- contact you via phone or text to ask for a security code.
- reach out to you and ask you to send money or provide a code. If someone unfamiliar to you does this, it is likely a scam.

Treat Zelle® payments like cash – once you send money, you are unlikely to get it back.

Learn more about trending scams at bofa.com/helpprotectyourself

Zelle® and the Zelle® related marks are wholly owned by Early Warning Services, LLC and are used herein under license.

SSM-07-24-0374.B | 6798566

IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

© 2025 Bank of America Corporation

Deposits and other credits

Date	Description	Amount
06/30/25	Interest Earned	0.62

Total deposits and other credits\$0.62

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
06/01	75,458.45	06/30	75,459.07



Security tips

Tips to help protect yourself from trending scams:

- Hang up if you receive a suspicious call from someone saying they are from the bank. Instead, call the number on your statement or card.
- Neither Bank of America nor the U.S. government will request that you transfer money or share codes to resolve fraud.

Learn more about trending scams.
Scan the code or visit bofa.com/HelpProtectYourself.

When you use the QRC feature, certain information is collected from your mobile device for business purposes.



This page intentionally left blank



Agreed-Upon Procedures Report

An Agreed-Upon Procedures Report was not required for FY25 as the school did not receive any CSP funding.

◆ *Lighting the Spark Within* ◆



Federal Single Audit

A Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 threshold.

◆ *Lighting the Spark Within* ◆



Corrective Action Plan

As there were no audit findings requiring corrective action, the school does not have a Corrective Action Plan for FY25.

◆ *Lighting the Spark Within* ◆